

# Faculty Senate Meeting

## MINUTES

FEBRUARY 19, 2016 12:30 PM

SSTC200

<b>MEETING CALLED BY:</b>	<b>Dr. Lora Stone, Faculty Senate President</b>
<b>NOTE TAKER:</b>	Shirley Heying, Secretary (not present, but notes taken via digital recording)
<b>FACULTY ATTENDEES:</b>	Antoinette Abeyta, Laura Blalock, Stephen Buggie, Chris Chavez, Irene Den Bleyker, Christopher Dyer, Jim Fisk, Robert Galin, Lewis Gambill, Bruce Gjeltama, Myrriah Gómez, Rachel Hewett-Beah, Yi-Wen Huang, Ann Jarvis, Thomas Kaus, Joe Kee, Floyd Kezele, Carolyn Kuchera, Carmela Lanza, Frank Loera, Elvira Martin, Kyle Nuske, Smita Poudel Rashid, Kamala Sharma, Kristian Simcox, Rachael Stewart, Lora Stone, Connie Torres, Rob Hunter and Sonya Damon.
<b>GUESTS:</b>	Jayme McMahon

**ACTION APPROVAL OF AGENDA DR. LORA STONE**

<b>DISCUSSION</b>	
<b>I move to approve the agenda for today's February 19, 2016 UNMG Faculty Senate meeting.</b>	
<b>Motion:</b> Myrriah Gómez	
<b>Seconded:</b> Jim Fisk	
<b>Discussion:</b> Myrriah Gómez noted that the Dean misspoke at the last meeting in that she did not meet with the Dean regarding student preparation for courses. It was Dr. Antoinette Abeyta that met with Dean Roberts about student preparation for courses.	
<b>Voice Vote:</b> Majority approved. One apposed (Floyd Kezele).	
<b>Motion Carried:</b> Yes.	

**ACTION APPROVAL OF MEETING MINUTES DR. LORA STONE**

<b>DISCUSSION</b>	
<b>I move to approve the minutes from the January 15, 2016 meeting of the UNMG Faculty Senate.</b>	
<b>Motion:</b> Antoinette Abeyta	
<b>Seconded:</b> Chris Chavez	
<b>Discussion:</b> None.	
<b>Voice Vote:</b> Unanimously approved.	
<b>Motion carried:</b> Yes	

**INFORMATION REPORT FROM FACULTY SENATE PRESIDENT DR. LORA STONE**

<b>DISCUSSION</b>	
<b>Faculty Senate President Dr. Lora Stone presented her report as follows:</b>	
<p><b>1. 3% Salary Increase Recommendation for all Fulltime Permanent Faculty:</b> Our CFO Rick Goshorn proposed the 3% salary increase for all fulltime faculty to the UNMG Advisory Board in late January 2016. The board members seemed surprised that faculty do not get annual Cost of Living Adjustment (CLA) increases and that most of us have had no CLA raises over the last two to three years. The Advisory Board seemed very open to approving the 3% increase. Since the</p>	

branches have been removed from the BBER Equity Study conducted by UNM main campus, Viceprovost Carol Parker is supportive of our UNMG proposed 3% increase, and our CFO worked the increase into the upcoming fiscal year budget. At this point, we need the approval of the UNMG Advisory Board, and they are currently considering it and may approve it at the March 2016 Advisory Board meeting. Any faculty interested in talking to the CFO directly about this issue are encouraged to do so. Lora will keep faculty updated on this process as it moves forward.

Dr. Dyer noted that any raise he gets, he will turn the increased funds back to faculty for use for faculty travel and grants.

**2. UNMG Fiscal Budget:** In addition to decreasing our use of the reserves (by around \$700,000 this year), there is a \$347,000 reduction in appropriations from the State of New Mexico. There will be restructuring and cuts as a result. Fulltime faculty jobs are not at risk. Lora has asked our CFO Rick Goshorn to please provide a copy of the proposed UNMG budget to Faculty Senate when it is complete. We will have the opportunity to approve the budget with or without reservations, probably at the March 25 Faculty Senate meeting.

**3. Section F Task Force (Branch Campuses and the FH):** The Section F Branch Campus Task Force had its second meeting this morning. Lora just left that meeting that she attended via Skype for business. She will keep faculty updated on this process as it continues to move forward.

**4. March 25 Faculty Senate Meeting (fourth Friday because of spring break):** The Dean is planning a catered faculty appreciation luncheon from 11:30 – 12:30 in SSTC200 before the start of the March faculty senate meeting. All UNMG faculty and adjuncts will be invited. The Faculty Senate meeting will start at 12:30, and we plan to have the proposed UNMG budget for faculty to review by that time.

Floyd Kezele noted that every fall we get a memo from main campus that states that we are not supposed to schedule anything that conflicts with religious activity. March 25, 2016 is Good Friday. Lora mentioned that we will figure out a different time to meet that works for everyone. Lora will check with the Dean and the division chairs, as well as other faculty regarding a solution for scheduling the March 2016 Faculty Senate meeting and she will get back to us to let us know what solution they come up with for rescheduling. Lora thanked Floyd for pointing out the scheduling conflict and asked if there were any other questions faculty in attendance had regarding her president’s report. No questions were raised. Lora then invited Dr. Christopher Dyer to present his report.

INFORMATION	CHIEF EXECUTIVE OFFICERS’S REPORT	DR. CHRISTOHER DYER
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	<p><b>Dr. Dyer noted that his title has been officially changed to Chief Executive Officer (CEO) and he presented his Chief Executive Officer’s report as follows:</b></p>	
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	<p><b>1. Community Colleges Study:</b> Dr. Dyer mentioned that there was an idea proposed to conduct a study to review paperwork and the function of community colleges statewide and that would provide data to support moving towards a systems approach to community college education. The study may or may not happen, but Dr. Dyer wanted to mention that the idea is being tossed around just so that faculty know ahead of time should the study take place. It does not mean anything at the moment, he just wanted faculty to know that the idea is being tossed around.</p>	
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	<p><b>2. Bigfoot Conference:</b> The Bigfoot Conference held at UNMG in mid-February was the most highly attended event in this history of this campus outside of graduation. Dr. Dyer states that it</p>	
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demonstrates that this is an important topic for people in the region. People as far away as Denver drove down for the event. They put a map up of people who had seen or had encounters with Big Foot creatures in the regions, and there were over 150 pins on that map. This is an ongoing thing and Dr. Dyer will keep us apprised of future happenings. If faculty are interested and would like to become more involved in the follow-up of Big Foot sightings and events, they can contact Dr. Dyer for more information. Dr. Dyer noted that there have been a lot of livestock killed in the area by Big Foot creatures and thus, it is becoming an issue for many people in our region. He also shared that all of the key witnesses at the event were Navajo peoples from the region.

**3. Faculty Course Load:** Dr. Dyer has been talking with Dean Ken Roberts about hosting a discussion with faculty regarding course loads. Dr. Dyer is concerned about faculty course loads and keeping us fresh, alive and vital. He would like to discuss this with faculty, perhaps with a group of faculty who would be willing to volunteer to participate in this discussion. This would be in relationship to a couple of projects Dr. Dyer and Dean Roberts are contemplating. One is the Institute for Higher Education. We already have an extended learning presence on this campus for Bachelor's and Master's degrees, which have been here for some time.

Dr. Dyer asked faculty in attendance whether they think that our UNMG students would do better with online or seated (face-to-face) courses. Dr. Lora Stone responded that we have different student bodies. Some absolutely must have online courses and we are going to lose them if we do not offer online courses because they will go somewhere else for their courses. This is a small percentage of students. Lora stated that most people we serve are going to need face-to-face courses. We have a small percentage that need online and we have faculty who are trained and willing to do that if we need to offer more online course. Dr. Dyer responded that computer literacy may be an issue. Dr. Myrriah Gómez shared that she saw a report this morning in the Arts & Sciences Division meeting in which the data actually reveal the opposite. The data show that our UNMG students are more successful with online reading courses than in a classroom course, for example.

Dr. Dyer reiterated that the Extended Learning area is an area of opportunity for us. He would like faculty opinions and voices regarding this area of teaching, especially regarding instituting an Institute of Higher Education on this UNMG campus. The whole point of this has to do with revenue sharing. The Institute for Higher Education would be a place where any outside institution that offers bachelor's or master's degrees to come onto the UNMG campus and in that space, offer those classes. Dr. Stone asked for clarification of who "we" is when Dr. Dyer stated, "We are thinking about instituting an Institute of Higher Education." He responded that "we" means the executive team. However, any decisions made about this potential option is going to have to be a group decision that includes everybody in this room. This would also give faculty the opportunity to teach 300- and 400-level courses and it wouldn't matter who those courses are taught for, whether UNMG or Arizona State, etc. This would give students more options for bachelor's and master's degrees, and would likely increase our student enrollment overall. There has been some interest from other institutions and from the administration at UNM main about this possibility. These courses would be online, hybrid and seated (face-to-face).

Another option is the GOAL (Great Opportunities for Adult Learners) Program that Dr. Dyer previously had instituted at Missouri State. Dr. Dyer is thinking of instituting it at UNMG and perhaps Tohatchi. It will push us toward being more 24-7 on this campus in terms of our space and its utilization, and it will generate revenue for adult learners. They would go to school one night a week for four hours a week and it would include online, hybrid and seated formats. In two years, students would earn their degree. This allows students who have a fulltime job and fulltime

family to also be a fulltime student. This program works, as Dr. Dyer witnessed at Missouri State. The retention rates were around 80% and revenue was secure because the class does not start until you have full enrollment, ensuring that all classes are full when they start. Dr. Dyer believes this can be beneficial and would allow faculty at UNMG to have more options of courses to teach. Faculty could teach two courses over an 8-week period and then teach only 3 for the semester. Dr. Dyer is gathering information and will invite faculty to participate in a discussion regarding this possibility for UNMG. Dr. Dyer will be sending out a call to any faculty members interested in participating in this discussion.

**4. Faculty 3% Salary Increase:** Dr. Dyer supports the proposed 3% permanent fulltime faculty salary increase. He noted that Dr. Stone has talked optimistically about it, but that there is a problem. We're going to be shifting \$90,000 back to the State of New Mexico this year and it's going to be approximately \$500,000 next year. Except for higher education, the State of New Mexico has gone about snatching back reserves from other units of government. UNMG is currently using our reserves and we are using them wisely to get things in balance. However, if the State goes into our reserves and pulls them back, it's going to be a whole other ballgame. Dr. Dyer just wants us to be aware of that. Dr. Dyer and CFO Rick Goshorn are working every single week to look at the whole campus and how we can reorganize the campus to be more efficient in terms of our personnel, our habits and everyday functioning. They are looking at cross-statements to do that, but it will not be on the backs of faculty or instructors or even visiting professors at this point. Faculty are the core to the engine that runs UNMG. Dr. Dyer recognizes that and does not want faculty to shoulder the financial burden we are facing.

**5. Strategic Planning:** Dr. Dyer and others will be reviewing the strategic plan that was put forth a year ago. There haven't been any changes and it is going to go forward this weekend. Dr. Dyer will have the draft up on the website by March 1<sup>st</sup> so that faculty can review it. He asked faculty to please review the draft and provide feedback.

**6. Diversity Conference:** The conference will be held at UNMG April 20 and 21, 2016. Dr. Dyer provided a quick overview of the conference. Day 1 will be a celebration of diversity and cultures in Gallup and the region. Day 2 will involve getting into very profound topics having to do with everything related to diversity. It is a statewide conference.

**7. Navajo Housing Project:** This is a project that can result in tens of billions of dollars running into this community. Hundreds of jobs will be created as well. Dr. Dyer will keep us apprised of this project as it moves forward.

Dr. Dyer asked if there were any questions for him from faculty. No questions were raised at this time.

**INFORMATION**

**DEAN'S REPORT**

**DEAN KEN ROBERTS**

Dean Ken Roberts is at a Dean's training at UNM main campus today and is not able to be present at today's Faculty Senate meeting. The Dean emailed his report on February 18, 2016 at 1:10p.m. to all faculty prior to today's meeting.

CFO Rick Goshorn is not available to attend today's Faculty Senate meeting and has no additional information to report at this time. However, he will present on the proposed UNMG budget at the next Faculty Senate meeting.

**Acting Director Jayme McMahon offered the following report from Student Services:**

**1. Spring Commencement:** The graduation ceremony for spring has been moved. The UNM Office of the Secretary and the Office of the President in Albuquerque informed UNMG that we cannot have our commencement the same time or day as UNM Albuquerque to ensure that we receive representation from Albuquerque. Jayme noted that we are going to hold them (main campus) to that now and will expect their presence at commencement. Our UNMG commencement will be Friday, May 13 at 11:00a.m. It is the only time that we could identify that would allow us to find an available venue and would not conflict with local high school graduations. It will be held at the Public School Stadium this spring, which is the stadium next to Gallup Middle School on Grandview.

**2. Census Reporting Day:** Jayme noted that February 5, 2016 was our UNMG census reporting day. This has a big effect on financial aid. It takes a snapshot of enrollment for financial aid purposes. Any enrollment changes after February 5, 2016 do have a big impact on student funding, as well as on their billing. If students had received funds and then they changed their enrollment status or course load after February 5, they are billed back. If they add classes, they are billed even if they already received full Pell Grant funding. Jayme asked faculty to keep that in mind. Student Services have been receiving a lot of the enrollment authorization or enrollment adjustment forms in registration. So if students come to faculty and we have never seen them before or we know they have been in class and they have that form, feel free to call Student Services if we have any questions and just let our students know that they are going to have to work directly with Student Services to avoid any negative impacts on their funding or their bills. With that, Jayme asked faculty to please check our class rosters regularly to ensure that if we are doing attendance regularly, that everyone is accounted for on that registration list and that can help with some of those changes.

**3. Credit Hours:** Along with that snapshot after February 5, 2016, Jayme reported that our UNMG student credit hours were at 22,185 and our headcount was at 2,256. This is a slight increase over where we were at with those numbers last spring semester (2015). However, those numbers still fluctuate. We still have students coming in and they haven't done most of the registration for the second 8-week courses, so we'll pick those credit hours up as the semester moves forward. Therefore, Jayme won't have a final enrollment number for faculty, of course, until later on when all registration for the semester, including all second 8-week course registrations, are complete.

**4. New Student Orientation (NSO):** Over 200 students participated in the New Student Orientation (NSO) this last fall semester, which was designed to get those students ready for spring 2016 semester. That was a good number. Students Services is going to get ready to send out the schedule for summer and fall NSOs within the next couple of weeks. Jayme wants to make sure UNMG promotes that NSO opportunity early so that we get those students signed up and they're not waiting until the last minute.

**5. UNMG Graduates:** Jayme reported that UNMG had 94 graduates who were certified for fall 2015. Student Services is experiencing a lot of problems right now with their degree audit software and so that has impacted the certification process as far as graduation is concerned. Jayme has been working directly with the Registrar's Office in Albuquerque and he and his team are actually going to be coming here to UNMG and spending a day here in the next couple of weeks to do a full audit of all of the substitutions that we have at UNMG. As Jayme mentioned before, we have a large number of exceptions and waivers going through and it is just unacceptable for a lot of reasons. If we are doing a lot of substitutions when we could simply be making schedule adjustments to work things out, we run the risk of compromising the integrity of the degree programs. So, Jayme and her team are going to be looking at that, but he [the UNM main registrar] is also going to be bringing his team out to help Student Services find out how they can resolve their degree audit issues. Jayme stated that hopefully we can cut back on some of those substitutions and discrepancies that Students Services has to process, which takes a lot of time.

A faculty member commented on some of the issues and errors in tracking about humanities and social science courses students had taken, but didn't need to take. Jayme responded that they are focusing on general education right now, but hope to clear up other issues as well, including updates for curriculum. They are experiencing a lot of issues. Jayme asked main campus if it was a software issue or specific to Gallup. Jayme's hunch is that it is a Gallup-specific issue that could be because of IT (Information Technology) issues or data entry errors. So she is focusing on this area right now and reorganizing some of the responsibilities with the admissions staff so that they can get this taken care of immediately. The Registrar's Office from UNM main has been really receptive in helping with this issue.

**6. FERPA Training:** Jayme is also working with Registrar's Office in Albuquerque to schedule a FERPA training. All Student Affairs staff will be required to attend FERPA training just as a refresher, but Jayme is also going to try to work it around faculty schedules based on what is in the course schedule so that if faculty would like to attend the training, they can have that opportunity as well.

**7. Financial Aid:** Jayme mentioned last time the large number of students who had failed their academic plan in fall 2016. She noted that we had 200 financial aid petitions that were approved for spring 2016. Jayme is working really closely with our Financial Aid Office and our Advisement Office to partner so we can better monitor those students so that we don't have such a large number failing to meet those academic plan stipulations. The bulk of students on financial aid contracts are on there because of low completion rates and GPAs. So, Jayme wants to make sure her team is looking at that.

**8. Probation Students:** Jayme has redesigned to process to deal with probation students because this is another big concern – the number of students who were suspended and who end up on probation. Jayme has been meeting with advisement regularly. Right now students on probation for spring 2016 have a hold that was put on their account, but advisers must make contact with those students within the first week in which the hold is placed on their record. Ideally, this is going to happen during registration time. At this point in the semester, it is just a little late, but students need to come in and do some self-reflection, complete an academic success worksheet where they actually acknowledge and identify the issues that have impeded their success and caused their GPAs to fall. The students have to meet with advisers at least three times during the semester, they have to attend success workshops, and they need to use Lobo Achieve. Some advisors might be reaching out to faculty for monitoring. Jayme is really working to consolidate

the system for monitoring requests so that faculty are not getting them from numerous departments such as ARC, Veterans and Trio. Jayme recognizes how difficult that can be. They are getting on board with Lobo Achieve and Jayme hopes to have some opportunities to do some formal faculty trainings with the Lobo Achieve software as we progress this semester because Jayme thinks it will be a huge help.

**9. Summer and Fall 2016 Schedule:** The first draft of the summer and fall 2016 schedule has been sent out to the division chairs. Registration will begin in mid-April. Jayme does not have the exact date. It is around April 16, 2016 or so. Jayme will make sure to get that date out to faculty. Student Services will be promoting early registration for all of our students who we already have enrolled at UNMG to make the registration process smoother.

**10. Outreach:** Between September 2015 and February 2016, Student Affairs visited over 15 area high schools for general recruitment and outreach. In addition to the general high school visits, they had 10 outreach activities, involving a range of students and populations from the area both coming onto our campus and us going to their campuses. Jayme is working through the budget process to help streamline our recruitment and outreach efforts to see if we can get something more solid in place such as can actual person in place to oversee those activities because we have been without that type of staff position for some time.

**11. Placement and Compass Analysis:** Student Affairs leadership team (all of their managers) are in the process of analyzing placement trans and Compass data so that they can get a better idea of where students are placing. That's going to help with things such as scheduling and projection of how many sections we need to have in a specific area such as English, math and reading. It is also designed to help us see how accurate our placement test really is. It is going to help us as we transition into AccuPlacer so that when we do get AccuPlacer, we can ensure that we've got proper cutoff scores in place and that we are following best practices when it comes to placement. It is also an opportunity for us to re-delve into the skills review process that we have right now. We are really lacking data on how many students place in the skills review, how many go through the skills review process, and how many do we lose even before they even start that process. So those are some areas Student Services is looking at to see how they can do a better job in regards to placement. They are also going to be purchasing a few different placement or assessment measures. Jayme would like to have a control group to identify where we are seeing discrepancies based on the tools we are currently using. Jayme and her team are also going to be looking at how we assess an appropriate writing sample.

A question was raised by Dr. Dyer regarding outreach and whether Student Affairs has gotten cooperation from people outside of their unit to collaborate with them regarding outreach. Jayme affirmed that she has received support and collaboration from faculty and others. Dr. Dyer thanked Jayme and faculty for their work on the outreach efforts. He noted that enrollment numbers are critical, especially in the current economic climate.

ACTION	MOVE TO EXECUTIVE SESSION	DR. LORA STONE
DISCUSSION		
<p><b>I move that the February 19, 2016 Faculty Senate meeting now move into executive session.</b></p> <p><b>Motion:</b> Robert Galin  <b>Second:</b> Kamala Sharma  <b>Discussion:</b> None.  <b>Voice Vote:</b> Unanimously approved.  <b>Motion Carried:</b> Yes</p>		

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## EXECUTIVE SESSION

**DISCUSSION AND  
ACTION ITEM**

**CURRICULA COMMITTEE**

**DR. CAROLYN KUCHERA**

**DISCUSSION**

Dr. Matt Mingus, chair of the Faculty Senate Curricula Committee, is not able to attend the meeting today. Thus, Dr. Carolyn Kuchera, vice chair of the Curricula Committee, is standing in for Matt Mingus today. Dr. Kuchera noted that for the DDM (Design and Digital Media) and Tribal Court Advocate programs, teach-outs have already been in progress for year-end. However, there was an issue with the paperwork not getting through due to carry over from the Curricula Committee and the Dean's Office. For both of these program, the teach-outs are currently underway. That rationale behind the teach-outs has to do with low enrollment numbers, low graduation rates and low job market success. What the Curricula Committee is asking from the Faculty Senate today is to approve the paperwork for these teach-outs so that we can forward it to Albuquerque (main campus). Chris Chavez asked if faculty had already approved the teach-outs. Carolyn responded that the teach-outs have already been approved by the Curricula Committee, but did not make it to the full Faculty Senate initially because of paperwork errors. These program are already being taught-out and there is no permanent faculty member currently teaching in the DDM program.

Faculty member Floyd Kezele raised an issue regarding this teach-out process. He noted his experience working the Curricula Committee years ago on teach-outs on main campus. He noted that they required that it state in the course catalog that no new students would be accepted to programs that had been slated for teach-outs. The program had to go through the Curricula Committee as to how it was going to be taught out and then to the Faculty Senate. Floyd argued this has not occurred and that UNMG has had this problem before, citing a human services degree. Students already enrolled in a program slated for a teach-out have the right to still get that degree. Floyd believes this is not happening at UNMG. Floyd noted that faculty have a contract and that our handbook is a contract with our students. Floyd noted other past examples and consequences. He then noted what he believes is strong enrollment in the Tribal Court Advocate program and the several people who graduated in this program. He further discussed the history of the DDM and Tribal Court Advocate programs and issues with transferability to main campus that would allow students to complete a degree in four years, which still doesn't happen. Floyd argued that if we are going to have a teach-out of a program, we have to know how we are going to do it. He would like the Faculty Senate president to ask the CEO and Dean to convene an open forum where we can discuss how we actually teach out programs and the exact process so that we can have protocol that guides how these programs are going to be taught out. Carolyn confirmed that students already enrolled in these programs will be allowed to complete their programs. Floyd then suggested that the vote on approving the paperwork for the two programs that are already being taught out be tabled in today's meeting.

**I move to table both of these teach-out items for the Tribal Court Advocate AA degree and Design and Digital Media AA degree and certificate program.**

**Move:** Floyd Kezele

**Second:** Laura Blalock

**Discussion:** Verification was sought regarding the proposed teach-outs. Vice-Chair of the Curricula Committee, Dr. Carolyn Kuchera, recommended that the proposed vote on approving the paperwork for the teach-outs stand and that faculty are simply being asked to approve the paperwork for teach-outs that are already underway. Lora reiterated that the teach-outs will allow currently enrolled students who are already in these degree programs to complete their programs. She furthered that the chair of Business & Technology has also approved the teach-out.

Lora then affirmed with Carolyn that we already have teach-out plans in place for these two programs. The approval last year for these teach-outs is be available online in the Faculty Senate minutes.

**Call to Question:** Dr. Lora Stone

**Voice Vote:** 7 in favor, 12 opposed, 3 abstained.

**Motion Carried:** No. Motion is not carried.

Following the table vote motion not being carried, the motion to approve the paperwork for the teach-outs were next brought forward.

**I move to approve the paperwork for the Design and Digital Media certificate program teach-out.**

**Move:** Rachel Hewett-Beah

**Second:** Jim Fisk

**Discussion:** Clarification was sought regarding what happened to the program. Rachel noted that the degree no longer transfers to main campus in Albuquerque because they revamped their program on main campus and they don't have a DDM program anymore. In addition, the fulltime faculty member of this program at UNMG left and it was difficult getting the courses taught correctly because they were trying to use MAC computers and IT at UNMG would not support them. So, it was difficult to keep the lab running with the correct computers because IT would not support them. Tom Kaus asked if there was a projected date for the closing of the program. Rachel mentioned that it is generally slated for the end of this semester or next with a final class being taught in fall 2016. Dr. Myrriah Gómez mentioned that from what she understands, just because a program is being taught out, that doesn't mean that some classes cannot continue to be offered. Multiple faculty affirmed this statement. Joe Kee commented that from what we discussed regarding previously proposed teach-outs, these programs can come back in another form in the future if it is revamped. Multiple faculty affirmed this statement as well.

**Call to Question:** Dr. Lora Stone

**Voice Vote:** 20 in favor, 0 opposed, 2 abstained.

**Motion Carried:** Yes.

ACTION ITEM	CURRICULA COMMITTEE	DR. CAROLYN KUCHERA
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<b>DISCUSSION</b>		
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The motion on the approval of the paperwork to teach out the UNMG Tribal Court Advocate program was presented next.

**I move to approve the paperwork for the Design and Digital Media Associates degree program teach-out.**

**Move:** Antoinette Abeyta

**Second:** Carmela Lanza

**Discussion:** Rachel Hewett-Beah initially seconded the motion. Floyd Kezele argued that the secretary shouldn't be making motions. Rachel responded that she is not the secretary and that she is the parliamentarian and she is allowed to make motions and vote. Carmela Lanza then seconded the motion instead to avoid any conflict. Floyd Kezele asked why the legal assistant program isn't on this teach-out as well. Dr. Kuchera referred to the teach-out documents online and suggested anyone review those documents if they have questions.

**Call the Question:** Dr. Lora Stone

**Voice Vote:** 18 in favor, 1 opposed, 3 abstained

**Motion Carried:** Yes.

<b>DISCUSSION</b>	
<p>The next action item on the proposed approval of the paperwork for the teach-out of the Tribal Court Advocate program was brought forward.</p> <p><b>I move to approve the paperwork for the teach-out of the Tribal Court Advocate Associates Degree.</b></p> <p><b>Motion:</b> Carmela Lanza  <b>Second:</b> Kyle Nuske  <b>Discussion:</b> Dr. Myrriah Gómez asked for additional information on this program and the proposed teach-out and whether this is a paperwork issue such as with the DDM program. Dr. Kuchera noted that it is and that there are currently 3 students in the program who will be allowed to finish the program during this teach-out process. The program is already in the process of being taught out.  <b>Call the Question:</b> Dr. Lora Stone  <b>Voice Vote:</b> 21 in favor, 1 opposed.  <b>Motion Carried:</b> Yes</p>	

<b>DISCUSSION</b>	
<p>The next action item involved voting for a senator to represent UNMG at the system-wide Faculty Senate meetings held on main campus in Albuquerque. UNMG is allowed 2 faculty senators to attend the main campus system-wide Faculty Senate meetings. These senator representative positions are 2-year terms. Robert Galin currently holds one seat as a faculty senator for the 2015-2017 term. The second seat remains vacant. The secretary of the Operations Committee of main campus Faculty Senate emailed Lora Stone to say we need to hold an election for our second seat. It does require time out of someone’s schedule. It is always held on Tuesdays, which makes it difficult for us as it requires extra hours of travel. Lora noted that we are trying our best to make sure there are funds to send people. Lora asked main campus if we could Zoom video conference a representative into meetings and main campus said absolutely not. They said our representatives must be there in person for the votes. One possibility is that anyone from UNMG that holds these two seats could review the agendas online for those main campus meetings and just attend the meetings on main campus that require a vote. Lora asked the Dean to put some additional money into the fund to support our faculty senators to attend the necessary meetings. Lora asked if any faculty member would like to volunteer for this second seat position. Dr. Stephen Buggie asked what time the meetings are held. Lora noted that they are from 3:00p.m. to 5:00p.m. the last Tuesday of every month except for December, June and July. Dr. Antoinette Abeyta volunteered to hold the second seat.</p> <p><b>I move to elect Dr. Antoinette Abeyta as the second faculty senator representing UNMG at the system-wide Faculty Senate meetings on main campus for the term of 2016 to 2018.</b></p> <p><b>Motion:</b> Myrriah Gómez  <b>Second:</b> Robert Galin  <b>Discussion:</b> None.  <b>Call the Question:</b> Dr. Lora Stone  <b>Voice Vote:</b> Unanimously approved.  <b>Motion Carried:</b> Yes</p>	

DISCUSSION	
	<p>Dr. Lora Stone introduced the final action items for today's meeting. There has been a request to confer a posthumous degree for UNMG student Holly King. Lora asked Laura Blalock to explain the situation. Laura shared that Holly was a UNMG student in the Health Information Technology program. She started here in 2012. She was the mother of two children. She was not able to finish her program. She only lacked one course to complete her program in her last semester, but she was not able to complete the semester. Her family would be extremely appreciative if we would award her the degree posthumously.</p> <p><b>I move to award Holly King a posthumous degree in Health Information Technology.</b></p> <p><b>Motion:</b> Myrriah Gómez  <b>Second:</b> Floyd Kezele  <b>Discussion:</b> None.  <b>Call the Question:</b> Dr. Lora Stone  <b>Voice Vote:</b> Unanimously approved.  <b>Motion Carried:</b> Yes.</p>

## COMMITTEE REPORTS

## COMMITTEE CHAIRS

DISCUSSION	
	<ol style="list-style-type: none"> <li><b>1. Faculty Committee on Student Affairs:</b> Nothing to report.</li> <li><b>2. Budget Review Committee:</b> Dr. Lora Stone is on this committee. Lilia is on it, as is Gayle Woodcock. The committee will meet again on Monday. They have been pressuring the executive budget committee (Rick Goshorn, Sylvia Hunt, Michelle Lee, Ken Roberts, Lora Stone and Ron Petranovich) to please push through with the 3% permanent fulltime faculty salary increase and also not to take staff away from the Student Services, which helps us with advisement. Lora will update faculty more as things unfold.</li> <li><b>3. Curricula Committee:</b> Upcoming program reviews include AA in Criminal Justice, the Certificate in Information Technology and Adult Basic Education. The committee will be talking about these programs at their meeting next Friday.</li> <li><b>4. Library Committee:</b> Rachel noted that the library renovation is moving forward. They continue to have meetings about that and the renovations should be complete within a year. In addition, they just posted the position for the library director.</li> <li><b>5. Ethics and Academic Freedom Committee:</b> Nothing to report.</li> <li><b>6. Committee on Teaching Excellence:</b> Laura Blalock noted that the committee is still looking at doing a spring student technology survey to better understand students' abilities to take online courses and to evaluate their interest and knowledge. The committee will work with Becky Adams from Extended Learning at UNM main campus on developing the survey. The committee will meet next Tuesday and all faculty are welcomed to sit-in on the meeting. They will meet in Gurley Hall, room 206 at 2:00p.m.</li> </ol>

**7. Constitutions and By-Laws Committee:** Lora Stone noted that in a couple of weeks, she will be sending out the contact information for the nominations committee. We will hold the elections for the operations committee (Vice President, Secretary and President) in April as we always do. Lora will put out the call for nominations and the contact information soon and will start accepting nominations.

**8. College Assessment Review Committee:** Nothing to report.

**9. Faculty Professional Development Committee (Dean’s Committee):** Lora stone asked if the Faculty Professional Development Committee would like to add anything. Smita Poudel Rashid noted that the committee has received some applications and their budget is now down to \$12,369.99. Those are the funds remaining and Smita encouraged faculty to apply.

**10. Mini-grant Committee:** Dr. Yi-Wen Huang, committee chair, noted that they will meet next Tuesday. They received some applications that they will review. They currently have around \$4,600 in funds, but that may change after their meeting and decisions made regarding granting funds for applications received.

**11. Faculty Salary Equity Committee:** Lora Stone already explained during her president’s report what is happening with the salary equity BBBR report, which will not apply to us. Consequently, this committee has ended. Instead, we are going forward with the 3% salary increase for everybody (all permanent fulltime faculty).

**12. Special Committee on Rank and Tenure:** The committee has finished and the Section F Task Force is working on the Section F80 – Rank and Tenure at Branch Campuses.

INFORMATION	OTHER ANNOUNCEMENTS	FACULTY MEMBERS IN ATTENDANCE
DISCUSSION		
<p>Dr. Lora Stone mentioned that she will get out the date of the next Faculty Senate meeting to all faculty in the next week.</p>		
<p>Dr. Carmela Lanza asked if there was any additional information about the proposed Diversity Conference. Myrriah responded that it is the Executive Director’s committee that Dr. Heying and she had been asked to be on. The committee meets every Tuesday at 1:00p.m. Shirley and Myrriah are working on presenting something to the faculty at the next Faculty Senate meeting. The planning committee only just started a few weeks ago. The dates for the conference have been set (April 20 and 21, 2016). There are only 8.5 weeks left to get this conference organized. Myrriah mentioned that we have no idea yet in what capacity faculty will be invited to participate. The Executive Director initially just wanted a celebration of cultures and others were not comfortable with just doing that. Efforts now are trying to put together panels and presentations the address various diversity issues. There is currently nothing to report regarding who is presenting and how this is going to go or what it is going to look like. Myrriah can confirm that this is the 3<sup>rd</sup> annual conference. It originated at main campus two years ago with Dr. Jozi De Leon’s Division for Equity and Inclusion. She is the vice-president of that office. It was moved to New Mexico Highlands University last year and to Gallup for this year. Myrriah is not sure if Gallup was selected or volunteered. Lora Stone noted that the CEO said he had volunteered our campus. There were only 50 people who attended last year. So, the committee is not anticipating a huge turnout in terms of statewide participation. Ken Van Brott is the head of this committee. So any faculty with questions are encourage to contact Ken directly.</p>		

**ACTION****ADJOURNMENT**

DISCUSSION	
<b>Motion to adjourn.</b>  <b>Motion:</b> Floyd Kezele and Chris Chavez <b>Voice Vote:</b> Unanimously approved. <b>Motion carried:</b> Yes	
<b>Meeting Adjourned at 2:04p.m. by Faculty Senate President Dr. Lora Stone.</b>	
<b>Recorded by:</b> Shirley Heying, Faculty Senate Secretary using the digital recording from February 19, 2016.	