

Staff & Faculty Mini-Grant Committee Guidelines (Revised, 8/31/2017)

1. Grant funding projects must be aligned to the goals of strategic plan of the University.
2. New projects will be given priority over projects funded in the past.
3. Staff and Faculty who have not received funding in a given fiscal year will be given priority over those who have received such funding within the year.
4. All regularly appointed Staff and Faculty, including Visiting Faculty, are encouraged to apply for funding.
5. The project should benefit the faculty, staff, students, UNM-G, or the communities at large.
6. The Committee will provide all applicants with a written explanation of their decision. The decision of the Committee is final and not subject to any appeal.
7. **A grant recipient who did not provide a written final report from previous funding will not be considered for funding in the future.**
8. Members of the Committee may apply for funding, but are subject to the same priorities as other applicants, and must recuse themselves from all parts of the deliberating and decision making process.
9. All the equipment purchased using the awarded fund is UNM-G property.
10. No retroactive funding will be allowed.
11. Recipients of the grants are required to electronically submit a written report to the Committee Chair within two weeks upon the completion of the project.