



UNM GALLUP LOCAL ADVISORY BOARD MINUTES

Tuesday, November 20, 2018
Executive Conference Room 1216

1:00 PM
Gallup, NM 87301

UNM GALLUP LOCAL BOARD

- Teri Garcia P
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Gerald O’Hara P
Ralph Richards P
Priscilla Smith P

UNM-GALLUP STAFF AND GUESTS:

- James Malm, CEO
Dan Primozic, Dean of Instruction
Robert Griego, Director Business Operations
Marilee Petranovich, Sr. Public Relations Specialist
Sabrina Ezzell, Director Nursing
Melissa Rodriguez, Educational Site Coordinator
Jerry Dominguez, UNM Branch Campus Liaison
Christy Butler, Executive Assistant

AGENDA ITEM I - Call to Order, Confirmation of Quorum, Adoption of Agenda
Chair Ralph Richards called the November 20, 2018 regular meeting of the UNM-Gallup Local Advisory Board to order at 1:04 PM with roll call. A quorum was present.

Motion was made by Teri Garcia to approve the UNM Gallup Local Advisory Board Agenda as presented. Motion was seconded by Gerald O’Hara and approved by unanimous roll call vote at 1:04 PM.

AGENDA ITEM II – Approval of Minutes

Teri Garcia made motion to approve the October 16, 2018 Board Regular meeting minutes as presented. Gerald O’Hara seconded. Minutes were approved by unanimous roll call vote at 1:04 PM.

- a. Public Comment Related to Items on the Agenda (limit 3 min)
• None
b. Comment from Local Board Members
• None

AGENDA ITEM III – Board Education – Enrollment Management: Prospects to Applicants – Educational Site Coordinator Melissa Rodriguez presented a PowerPoint to the Board on what she learned from a conference. What UNMG needs is a Customer Relationship Manager (CRM) streamlined for our campus. Student Services will continue to recruit but should start recruiting during the student’s sophomore year.

AGENDA ITEM IV - Vote to Sign Operating Agreement between the Board of Regents of the University of New Mexico and The Local Board of the Gallup Campus of the University of New Mexico for July 1, 2018 thru June 30, 2020—the Board is not content with the Operating Agreement presented for approval. The Board requested six changes to the agreement and the only one appearing is the right of first refusal. The Board can always try to renegotiate the agreement at a later date. The Board should sign with the number one issue included in the agreement. After further discussion, Teri Garcia made motion to approve the Operating Agreement, seconded by Priscilla Smith and passed by unanimous roll call vote at 1:49 PM

Teri Garcia left the meeting at 1:49 pm.

AGENDA ITEM V - Vote to Acknowledge November 2, 2018 State of New Mexico County of Santa Fe First Judicial District Court Stipulated Order for 2019 in the Matter of Regular Elections for Branch Community Colleges—After discussion, Priscilla Smith made motion to acknowledge the Stipulated Order for 2019 in the Matter of Regular Elections for Branch Community Colleges, seconded by Gerald O’Hara and passed by unanimous roll call vote at 1:50 PM

AGENDA ITEM VI - Chief Executive Officer's Report – James Malm

- a. New Mexico Legislative Finance Committee - Report on Higher Education Governance, Barbara Damron, Secretary of Higher Education Department – James Malm spoke on the HED Governance report and answered the Board’s questions regarding the report. He attended the LFC meeting when Barbara Damron presented it and recommended scenario C advising that the HED receive the funding for all the colleges and distribute. She also recommends that all branches and independent community colleges be governed by a super board.

- b. New Mexico Association of Community Colleges Board Meeting Report – FY20 IG Funding Formula & New Mexico Higher Education Department Recommendations-James Malm explained the funding formula to the Board. Discussion followed.
- c. 2019 New Mexico Legislative Session January 15 – March 16
 - i. Gallup Executive Directors Association (GEDA) *request for a list of names for consideration for nomination to a few but not all key NM Boards & Commissions who will be sensitive to needs of Gallup-McKinley County Residents* – The Board will send their recommendations to the Board Chair to be compiled and James Malm will give the recommendations to GEDA Executive Director Patty Lundstrom.
 - ii. UNM Day at the Legislature – Monday, January 28, Capitol Rotunda, Santa Fe – The Board would like to attend to promote and support UNMG.
 - iii. Gallup-McKinley County Day – Thursday, February 21, La Fonda Hotel, Santa Fe – UNMG will be involved and will work out the budget commitment. The Board is planning to attend.

AGENDA ITEM VII – Dean of Instruction Report – Dan Primozic

- a. New Mexico Higher Education Department Research and Public Service Project (RPSP) 2018 SB 1 \$200,000 Work Force Development – Process Technology – The Dean spoke on the program we are developing for basic operator training. We will hire a consultant to help pull the program together and help teach the program for two years. We do not have anyone on our staff or faculty that is qualified to do this.

AGENDA ITEM VIII – Business Operations Report – Robert Griego

- a. UNM Gallup Annual Clery Report 2018 - Robert Griego presented the report. Robert and Sgt. Richard Perez answered questions from the Board. The Board is not pleased with the report and do not feel that UNMG has an adequate police force to cover the main campus and north campus. We have three officers now and a camera system which helps keep the campus covered. There seems to be a communication issue regarding how to contact the police and who to contact if there is an emergency. UNMG needs to make communication a priority.
- b. McKinley County Industrial Revenue Bond Issuance Notice – This is a tax incentive for business. UNMG was informed because we have mil levies with the County.
- c. UNM Gallup Campus Summary of Current and Plant Funds Report: 2019 Period 4 – Robert Griego reported revenues are up and expenses are down.
- d. Gallup Campus PPD Facilities Management Building – Procurement Update – The latest schematics were given to the board. We are at the point where they are putting walls, locating light switches and cabinetry.
- e. Double-Faced Internally Illuminated Pole Sign w/ EMC – Construction Update – The sign foundation should be poured by Monday.

AGENDA ITEM IX –New Business

None

AGENDA ITEM X –Old Business

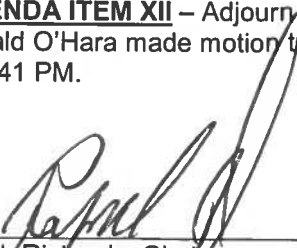
None

AGENDA ITEM XI – Public Comments Not Related to Items on the Agenda (limit 3 min. per speaker

- None

AGENDA ITEM XII – Adjourn

Gerald O'Hara made motion to adjourn, seconded by Priscilla Smith and passed by unanimous roll call vote at 3:41 PM.



Ralph Richards, Chair



Priscilla Smith, Secretary

Christy Butler, Executive Assistant
Board Recording Secretary