



The University of New Mexico-Gallup

Local Advisory Board

Meeting Agenda & Packet

August 18, 2026



Office of the Chancellor

UNM-GALLUP LOCAL ADVISORY BOARD MEETING

Tuesday, August 18, 2026 | 4:00 p.m.

Gurley Hall 1216A, 705 Gurley Ave, Gallup, NM 87301

2D video and voice on <https://unm.zoom.us/j/92152087404>

One tap mobile +12532050468,92152087404# US

AGENDA:

- I. Call to Order | Mr. Raymond Calderon, Chair
 - A. Confirmation of a Quorum
 - B. Adoption of the Agenda
- II. ACTION ITEM | Vote to Approve Minutes: April 21, 2026
- III. Public Comments Related to Items on the Agenda (Limit: 3 minutes per speaker)
All speakers must sign in with the recording secretary at tgriego2003@unm.edu
- IV. Comments from Local Advisory Board Members Related to Items on the Agenda
- V. Chair's Report | Mr. Raymond Calderon
- VI. Executive Team Reports:
Interim Chancellor | John Zimmerman
 - A. Chancellor's update
Interim Dean of Instruction | Joe Kee
 - A. Academic Affairs update
Director of Student Affairs | Jayme McMahon
 - A. Student Affairs update
Director of Business Operations | Robert Griego
 - A. Business Operations update
- VII. New Business | Mr. Raymond Calderon, Chair
 - A. ACTION ITEM: Vote - Regular Meetings – Dates and Times
FY2026-2027
 - B. INFORMATION: UNM-Gallup Local Advisory Board Bylaws
 - C. INFORMATION: Local Advisory Board Code of Ethics
 - D. INFORMATION: Open Meetings Act Resolution in accordance with NMSA 1976,
Section 10-15-1 through 10-15-4 and NMSA 1978, Section 10-15-1.C.
- VIII. Old Business | Mr. Raymond Calderon, Chair
None



Office of the Chancellor

- IX. Public Comments Not Related to Items on the Agenda (Limit: 3 minutes per speaker)
All speakers must sign in with recording secretary at tgriego2003@unm.edu
- X. Comments from Local Advisory Board Members Not Related to Items on the Agenda
- XI. Adjourn

If you are an individual with a disability in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office tgriego2003@unm.edu as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.

UNM-GALLUP ADVISORY BOARD MINUTES

Tuesday, April 21, 2026 | 4:00 P.M. | Gurley Hall 1216A

UNM-GALLUP LOCAL BOARD:

Raymond Calderon, Chair	Present
Jvanna Hanks, Vice Chair	Present
Becky Apel, Secretary	Present
Edwin Begay, Member	Present
Constance Liu, Member	Present

UNM-GALLUP STAFF & GUESTS:

Sabrina Ezzell, Chancellor
John Zimmerman, Dean of Instruction
Jayne McMahon, Director of Student Affairs
Robert Griego, Director of Business Operations
Tina Griego, Executive Admin Assistant

AGENDA ITEM I: CALL TO ORDER

- A. Roll Call/Confirmation of Quorum - Chairman Calderon called the April 21, 2026 regular meeting of the UNM-Gallup Local Advisory Board to order at 4:01 PM with roll call. A quorum was present.
- B. Adoption of Agenda for April 21, 2026 - Motion was made by Board Member Begay to approve the UNM-Gallup Local Advisory Board Agenda as presented. Motion was seconded by Board Member Apel and approved by unanimous roll call vote at 4:02 PM.

AGENDA ITEM II:

VOTE TO APPROVE MINUTES

Motion was made by Board Member Apel to approve the February 17, 2026 Regular Board meeting minutes as presented. Board Member Begay noted that it be noted that the Chairperson shall abstain from voting on action items, unless to break a tie – per the Bylaws. Board Member stated the wording under “New Business - Action Item: Review and Approve Tuition Fees” to read “Approved” without increasing tuition and fees rather than “Opposed” votes due to the wording of the action item. Board Member Apel motioned to accept the minutes with the proposed amendments. Motion was seconded by Board Member Begay and approved by unanimous roll call vote at 4:05 PM.

AGENDA ITEM III:

PUBLIC COMMENTS

None

AGENDA ITEM IV:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS RELATED TO ITEMS ON THE AGENDA

None

AGENDA ITEM V:

CHAIR’S REPORT

None

AGENDA ITEM VI:
EXECUTIVE TEAM'S REPORT

Chancellors Report | Dr. Sabrina Ezzell

- A. Gallup Economic Development Week – Chancellor Ezzell gave an update on the Economic Development event planned at UNM-Gallup on 5/6/26. Things are still in the planning phase but will include a Job Fair and a presentation by Sarita Nair, Cabinet Secretary for NM Department of Workforce Solutions. GMCS also has plans for another event during the same week.

Academic Affairs | Mr. John Zimmerman, Dean of Instruction

- A. SkillsUSA – An announcement was made by Dean Zimmerman that Ann Jarvis, SkillsUSA Advisor, will be retiring at the end of June 2026 and another Advisor will need to be determined. The UNM-Gallup SkillsUSA Chapter participated in the New Mexico SkillsUSA State Leadership and Skills Conference in Albuquerque, NM from March 19 – 21, 2026. UNMG is proud to announce that there were (3) Gold Medalists in the following categories: Entrepreneurship/Post Secondary Level which consisted of a team of four students, Job Skills Demonstration Open/Secondary Level, and Nurse Assisting/Secondary Level. There were (6) Silver Medalists for the following categories: Firefighting/Secondary Level, Job Skill Demonstration A/Post Secondary Level, Job Skill Demonstration A/Secondary Level, Medical Terminology/Secondary Level, Nurse Assisting/Post Secondary Level, and Welding Sculpture/Post Secondary Level. There were (3) Bronze Medalists awarded for the following categories: First Aid/Secondary Level, Medical Terminology/Secondary Level, and Welding Fabrication/Post Secondary Level which was a team of three students. All Gold Medalists earned an automatic berth to participate in the SkillsUSA National Leadership and Skills Conference in Atlanta, GA. Two of UNMG's Gold Medalist have elected not to attend. Two Silver Medalists will compete as well due to Gold Medalists from other institutions who have elected not to participate. The National Conference will take place June 1-5, 2026.
- B. Quarter 1 NCLEX Testing – The pass rate for UNM-Gallup students taking the Quarter 1 NCLEX Testing was 85.71%.
- C. Faculty Professional Development – Nineteen (19) faculty members traveled within the United States to attend or present at professional conferences. One (1) faculty member will present at the ASIA TEFL Conference in Xian, China in the coming months.

Student Affairs | Jayme McMahon, Director of Student Affairs

- A. Summer/Fall 2026 Registration - Ms. McMahon stated that Summer Registration has been open for a few weeks but declined to give any numbers since we still have a way to go before registration closes and is a little too early to start tracking numbers. This information will be given at the next scheduled board meeting.
- B. Professional Development – Staff in the Student Affairs Division must seek professional development opportunities as part of their performance evaluations. The Advising team attended the National Advising Communities Conference, as well as the Regional Conference. They also participated in a 3-day

Summit hosted by the School of Law to learn additional skills on how to better identify a prepared school, for students who are on the path for Law School. The Admissions team participated in sales force through a conference setting and for the first time ever, they participated in a formal conference specific to admissions advisement. With the new CRM software roll-out, and the next phase they will be implementing automation to the application process for the dual credit program. We will also be building a marketing & communication campaign, which has already begun. A recruitment platform is also being built. The operations team which consists of the Student Affairs department heads attended the NASBA Conference this past March which is the national student affairs professional organization. The financial aid team has been attending a lot more local training courses to learn more about changes to the federal Pell Grant and loan distribution in eligibility, as well as how this will impact the work they do. The TRIO teams have been to state conference and have also presented at the TRIO New Mexico Conference. The Student Resource Center director attended the New Mexico AHEAD Conference. She will also continue to earn CEUs to maintain her Social Work credentials, which is extremely beneficial to her role. Therefore, she will also attend a State Social Workers Conference later this semester.

- C. Service Awards - Director McMahon attended the annual UNM Service Awards at main campus as there were several Student Affairs employees who received recognition for their many years of service here at UNM-Gallup. Many of the Student Affairs top level employees started as student workers and have grown into their roles over the many years at UNMG. Ms. Michelle Lee received her 15 years of service award and Ernestine Shirley received her 25 years of service award.
- D. Basic Needs – HED recently allocated funding to address higher education institutions in addressing food insecurities and an index has now been set up for this. UNM-Gallup received \$20,000 from HED for this initiative. We have until the end of Fiscal Year 2027 to exhaust the funds. Just this week UNMG has entered into a partnership with the local Community Pantry to start a school-based pantry initiative where we will receive 50 food boxes for students to take home. Various efforts are taking place to address this need. Due to space limitations, we are currently operating a mobile pantry which consists of carts that are placed in various locations around campus for students to consume. Board Member Liu stated that Meals on Wheels would like to establish their program here in Gallup so this could possibly be an opportunity for our students as well.
- E. Stoling Ceremonies – There are several stoling ceremonies coming up and UNM-Gallup has their first ever Phi Beta Kappa stoling ceremony at the end of this month.
- F. Graduation – The UNM-Gallup Spring 2026 Commencement ceremony is scheduled for Saturday, 5/16/26 at 10:00 am at the Angelo DiPaolo Memorial Stadium.

Board Member Hanks asked if there is still some fiscal uncertainty with the TRIO programs. Per Ms. McMahon, the TRIO/SSS was awarded an additional 5-year award, but the financial award is year by year so there is still a little bit of concern. The TRIO Upward Bound program is only being funded through this next year so UNMG will need to engage in the proposal process again for subsequent years. Board Member Hanks also brought up conversations about dormitories on campuses. UNM-Gallup is not able to support the idea of dormitories since there is not enough data to support the need, and the cost would be too high to sustain, much less build.

Business Operations | Mr. Robert Griego, Director of Business Operations

- A. Updates – 1) The UNM-Gallup budget was submitted to main campus on 4/15/26. It will be submitted to HED on 5/1/26 per statute. There is an approval process, and this typically happens by July 1st. 2) The \$10M Bond application was submitted to the UNM Regents, which was approved and the next step is to get onto the HED agenda next month for their approval. Once that happens, we will submit it to the Bureau of Elections in order to be placed onto the November Election ballot. If the voters vote it in, the bonds will be sold in April or May 2027.
- B. UNMG Campus Summary of Current and Plant Fund Report: Period 9 – Mr. Griego delivered an

overview of the UNMG Campus Summary of Current and Plant Fund Report: Period 9 financials. The overall good news is that we are tracking better than budgeted this year.

AGENDA ITEM VII:

NEW BUSINESS

- A. Action Item: Election of Board Officers – Chairman Calderon reached out to each of the board members to gauge interest in becoming an officer or retaining their current position. Chairman Calderon will run for the Chairperson position again, Board Member Apel will run for the Secretary position and Board Member Hanks stated she is open to keeping her Vice Chair position, unless someone else really wants to obtain the position. Board Member Liu motioned to vote on a slate of candidates for the positions of Chairperson, Vice Chair and Secretary with all current board members retaining their positions, as stated. Board Member Begay seconded the motion. The roll call vote was as follows:

Board Member Calderon = In Favor

Board Member Hanks = In Favor

Board Member Apel = In Favor

Board Member Begay = In Favor

Board Member Liu = In Favor

There was no discussion or opposition. Motion carried by unanimous vote at 5:17 pm.

AGENDA ITEM VIII:

OLD BUSINESS

None

AGENDA ITEM IX:

PUBLIC COMMENTS NOT RELATED TO ITEMS ON THE AGENDA

None

AGENDA ITEM X:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS NOT RELATED TO ITEMS ON THE AGENDA

Board Member Liu inquired about the Diversity Summit that was held on campus on April 17-18, 2026. Dean Zimmerman stated there were speakers from all over the state and other universities. There were excellent keynote speakers as well. Chancellor Ezzell added that this event was planned and executed by the Diversity, Equity and Inclusion Dept, and their planning committee which included some faculty members and staff. Board Member Liu asked if UNMG will host the summit again next year. The planning committee would prefer another location host the annual event in another part of the state.

AGENDA ITEM XI:

ADJOURN



Motion to adjourn the meeting was made by Board Member Begay. Motion was seconded by Board Member Hanks and approved by unanimous vote. Meeting adjourned at 5:19 pm.

Next Board meeting to be held on Tuesday, 8/18/26 at 4:00 pm in the Executive Conference Room.

Raymond Calderon, Chair

Becky Apel, Secretary

Admissions and Recruitment Expeditions



1,819 Miles

Total Distance Traveled Across 2 States

This 2025–2026 academic year, our admissions team with help from the advisement team, embarked on a multi–state recruitment journey to connect with high school students, attend community–based events, and champion our university’s brand regionally.

19

UNMG CAMPUS
VISITS AND TOURS

22

COLLEGE/CAREER
FAIRS

14

HIGH SCHOOLS

12

CHAPTER HOUSE
EVENTS

18

ABE/MA/HS
ORIENTATIONS AND
SENIOR NIGHTS

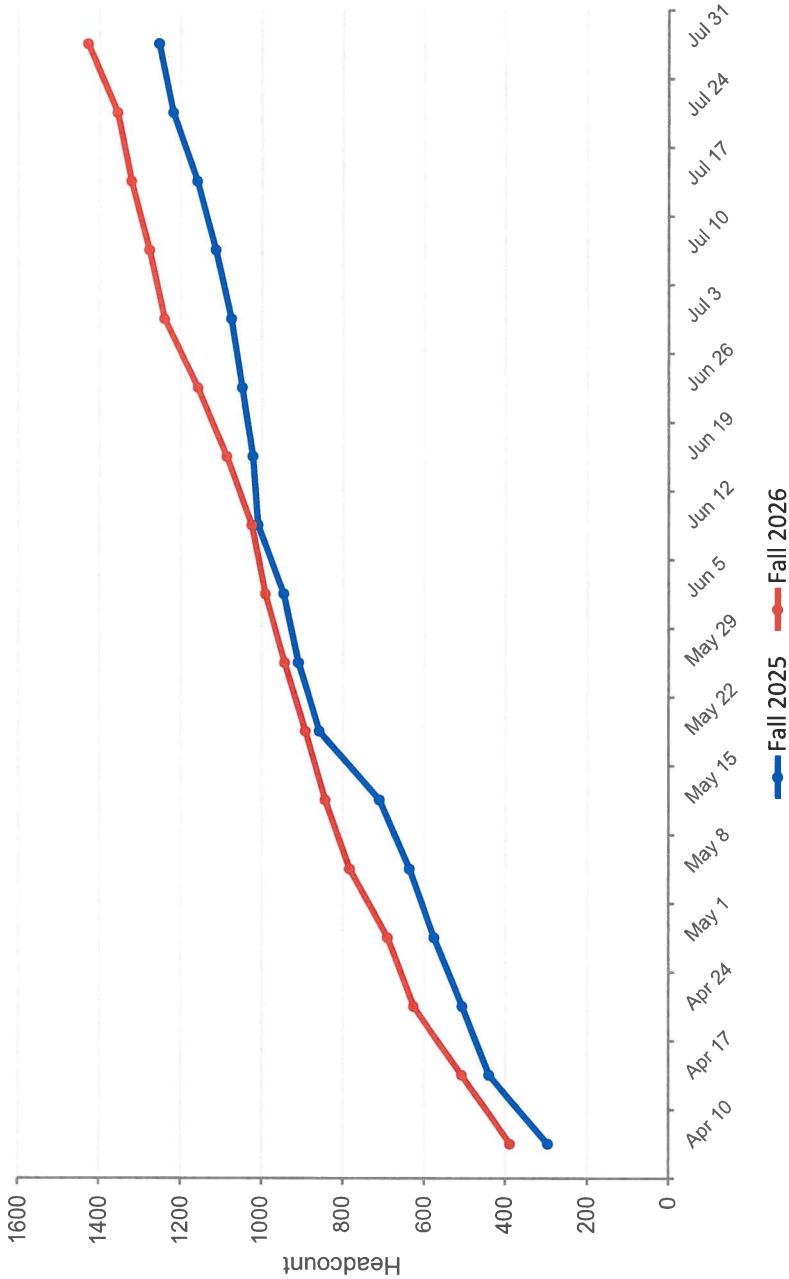
2550+

STUDENTS MET



UNM Gallup Enrollment Registration Flow

Fall 2025 vs. Fall 2026 weekly headcount snapshot, April 10 – July 31, 2026



Fall 2026 headcount (Jul 31)

1,427

Fall 2025 headcount (Jul 31)

1,254

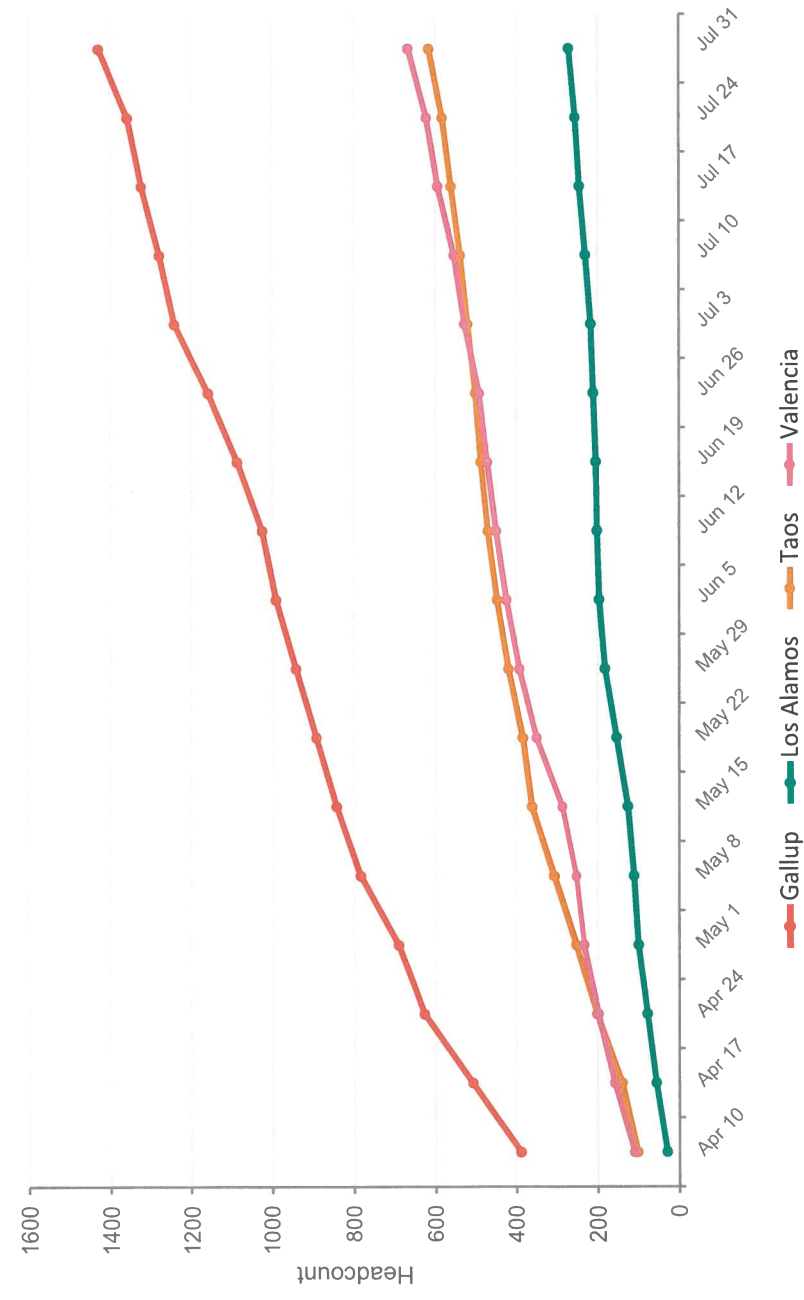
2026 lead over 2025

+13.8%

Steepest growth: Apr 10 – May 8, both years

Branch Campuses: Raw Headcount

Fall 2026 — Gallup, Los Alamos, Taos, and Valencia (comparable scale, Albuquerque excluded)



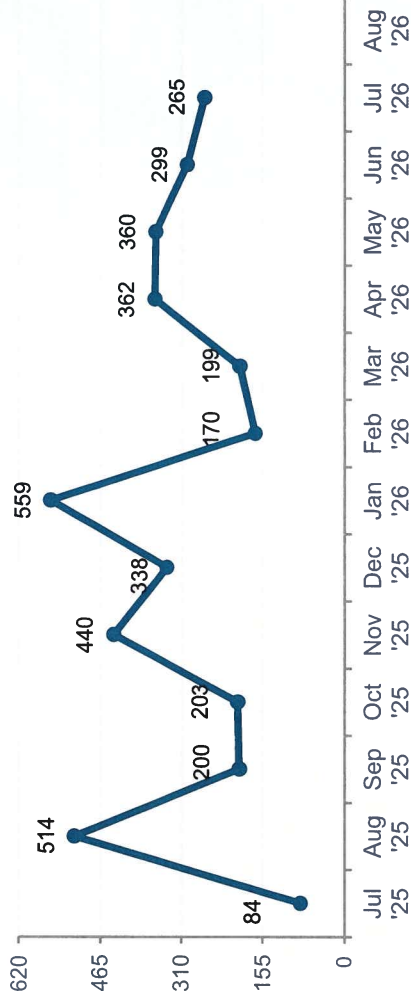
Campus	Jul 31 headcount
Gallup	1,427
Valencia	666
Taos	615
Los Alamos	271

Gallup leads the branch campuses throughout the window — nearly 4x the next-largest branch from the very first snapshot.

Advising Impact: Guiding Student Success

Timeline of Advisor Activity

Monthly session volume, July 2025 – August 2026



Peaks align with fall (Aug) and spring (Jan) semester onboarding; summer and early-fall months are the quietest.



"Empowering every student to navigate their academic journey with clarity, confidence, and purpose."

4,107+

ADVISING SESSIONS

1,834

IN PERSON APPOINTMENTS

448

PHONE APPOINTMENTS

381

VIRTUAL /EMAIL SESSIONS

1,444

DROP-IN SESSIONS

Our Focus for this Academic Year



Proactive Outreach

Connecting with students early to break down barriers before academic bottlenecks occur. Increase appointments versus drop-in advisement.



Holistic Care

Integrating academic planning with wellness, career readiness, and information sessions.



Seamless Pathways

Ensuring every student has a clear, timely roadmap to graduation and professional goals.

14

NEW STUDENT
ORIENTATIONS

69

CLASSROOM VISITS /
PRESENTATIONS

5/5

COMPLETION OF 1 YEAR
NEW ADVISOR TRAINING

481:1

ADVISEMENT RATIO



Student Resource Center



ACHIEVEMENTS:

- Successfully completed TWO Veterans' Affairs on-site compliance visits, one at the state level and one at the federal level
- Achieved formal approval for Shana Arviso to serve as a Confidential Reporting Resource under Title IX
- Developed a partnership with Gallup Community Health to create a campus based clinic
- Applied for and received HED funding to support student basic needs, prioritizing food insecurity, \$20,000
- Launched mobile food pantry services for students and formally partnered with The Community Pantry for food box distribution on campus



NM GALLUP

TRIO/Student Support Services

ACHIEVEMENTS:

- Received approval of Level 1 International Peer Educator Training Program Certification (IPTPC) through the College Reading and Learning Association (CRLA). The certification is valid through September 1, 2028, and recognizes that TRIO/SSS has established a structured peer mentor training program that meets CRLA's internationally recognized standards for peer educator preparation and development.



Program ID: IPTPC-0195

The College Reading & Learning Association awards
International Peer Educator Training Program Certification (IPTPC) to

University of New Mexico Gallup
Gallup, NM

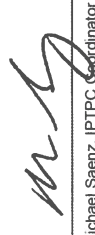
TRIO/Student Support Services

CRLA hereby grants the above-named program(s) authority to recognize peer educators completing CRLA-approved program requirements throughout the duration of this certification period

Valid: 5/2026 – 9/2028

Peer Educator: Level 1 Certified

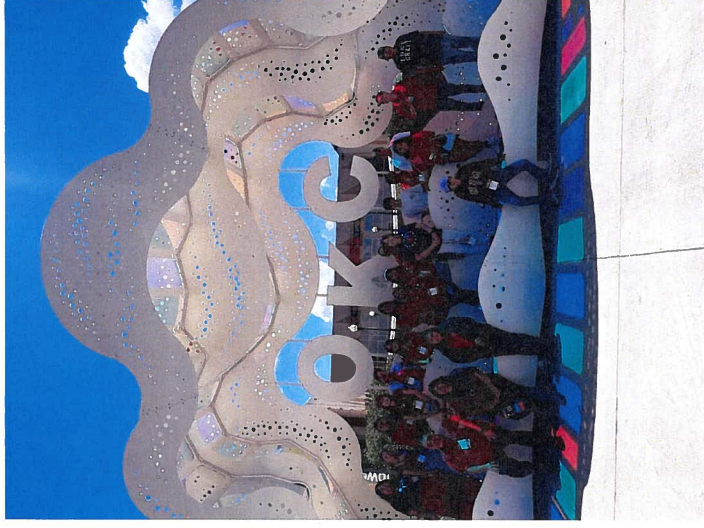

Jon Mladic
2026 Executive Board


Michael Saenz, IPTPC Coordinator

UNM GALLUP

TRIO/Student Support Services

- Collaborated with the Native American Student Success Center (NASSC) to provide students with the opportunity to attend the national UNITY Conference in Oklahoma City. For several students, this was their first experience attending a large national conference and engaging with Indigenous students, professionals, and leaders from across the country.



NM GALLUP

TRIO/Upward Bound

ACADEMIC ENRICHMENT SUMMER

PROGRAM:

- Five-week program on campus. Students participate in fun and interactive academic classes to prepare them for the upcoming school year; additionally, students attend academic educational enrichment field trips. At the end of the summer enrichment program, students will travel and explore an out-of-state college/university and take part in academic enrichment activities around the designated city.
- TRIO/UB took 17 students to explore USC, UCLA and CAL State Fullerton in California. Students learned about campus life; campus tours will include presentations that focus on key topics such as admissions, financial aid, housing, and student support services.



NYM GALLUP

NEW TEAM MEMBERS:

- Tara Platero, Student Success Specialist, TRIO/Student Support Services
- McKayla Yazzie, Sr. Tutor, Center for Academic Learning
- Jacinda Begay, Student Success Specialist, TRIO/Upward Bound

DEGREE ATTAINMENT:

- Tara Platero, Bachelor of Business Admin
- Eliah Claw, Bachelor of Business Admin
- Shawn Frank, Ed.D. Educational Administration

YEARS OF SERVICE:

- **Angelia Hood**, Financial Aid, **10 years** with UNM-Gallup
- **Michelle Lee**, Admissions & Advisement, **15 years** with UNM-Gallup
- **Ernestine Shirley**, Financial Aid, **25 years** with UNM-Gallup
- **Melissa Rodriguez**, Admissions & Advisement, **25 years** with UNM-Gallup
- **Suzette Wyaco**, Registrar, **34 years** with UNM-Gallup



Headcount by Student Campus

Day of Semester

Fall 2025, Day Number 1, Activity Date: 08/18/2025

Fall 2026, Day Number 1, Activity Date: 08/17/2026

Run on Aug 17, 2026 at 11.56.47

Filters - Student Campus: , Student College: , Major:

Student Campus	Fall 2025	Fall 2026	Difference	Percent Difference
	Day Number 1	Day Number 1		
ABQ - Albuquerque/Main	23,856	24,592	736	3.09%
GA - Gallup	1,472	1,707	235	15.96%
LA - Los Alamos	306	298	-8	-2.61%
TA - Taos	686	738	52	7.58%
VA - Valencia	719	867	148	20.58%
TOTAL	27,039	28,202	1,163	4.30%

Headcount by Course Campus

Day of Semester

Fall 2025, Day Number 1, Activity Date: 08/18/2025

Fall 2026, Day Number 1, Activity Date: 08/17/2026

Run on Aug 17, 2026 at 11.58.36

Filters - Course Campus: , Course College:

Students may be counted in more than one Course Campus, Course College, Department, Subject, and Course Level

Totals and Sub-Totals on any of these fields may include duplicate students

Course Campus*	Fall 2025	Fall 2026	Difference	Percent Difference
	Day Number 1	Day Number 1		
ABQ - Albuquerque/Main	20,266	20,877	611	2.93%
EA - Online & IRV	12,492	12,967	475	3.66%
EW - Albq UNM Health Sci Rio Rancho	80	82	2	2.44%
GA - Gallup	2,449	2,832	383	13.52%
LA - Los Alamos	1,037	979	-58	-5.92%
TA - Taos	1,035	1,108	73	6.59%
VA - Valencia	1,751	1,854	103	5.56%
TOTAL*	39,110	40,699	1589	3.90%

Student Credit Hours

Day of Semester

Fall 2025, Day Number 1, Activity Date: 08/18/2025

Fall 2026, Day Number 1, Activity Date: 08/17/2026

Run on Aug 17, 2026 at 12.01.47

Course Campus	Fall 2025	Fall 2026	Difference	Percent Difference
	Day Number 1	Day Number 1		
ABQ - Albuquerque/Main	218,443	225,015	6,572	3.01%
EA - Online & IRV	76,223	80,590	4,367	5.73%
EW - Albq UNM Health Sci Rio Rancho	707	658	-49	-6.93%
GA - Gallup	18,372	21,691	3,319	18.07%
LA - Los Alamos	4,661	4,173	-488	-10.47%
TA - Taos	6,806	7,228	422	6.20%
VA - Valencia	9,572	9,945	373	3.90%
TOTAL	334,784	349,300	14,516	4.34%

Comparison of Revenues FY25 to FY26

Fiscal Year	Actual Revenues
FY25	\$18,996,458
FY26	\$19,699,752
Increase	\$703,294
% Change	+3.70%

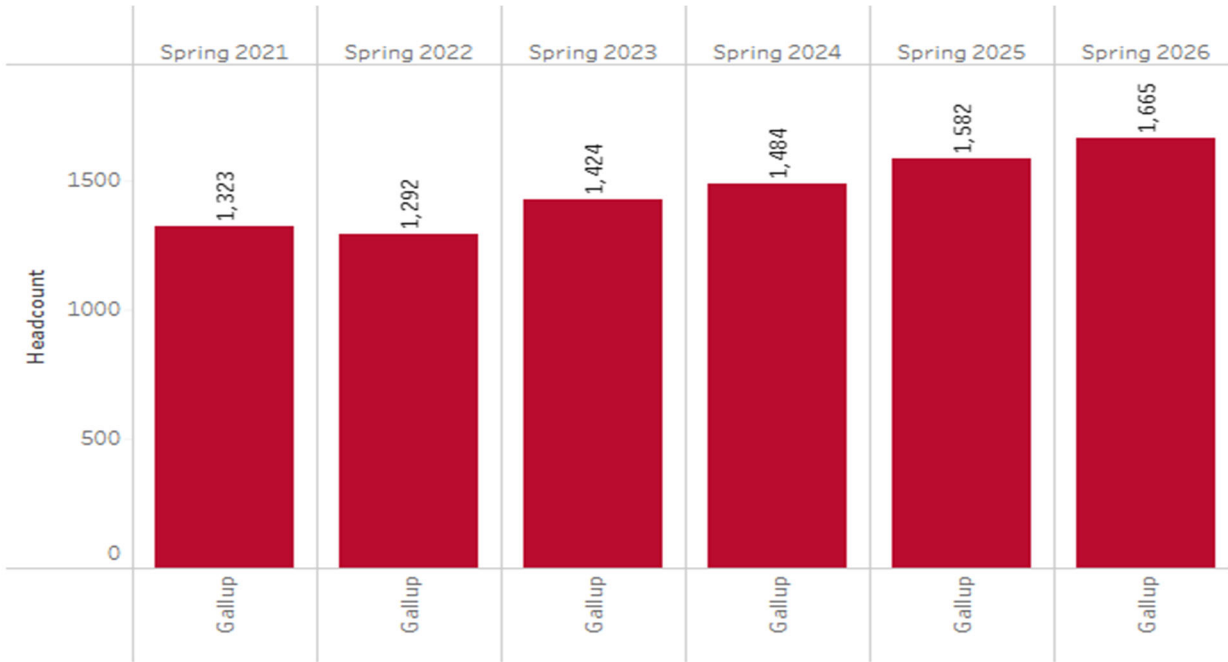
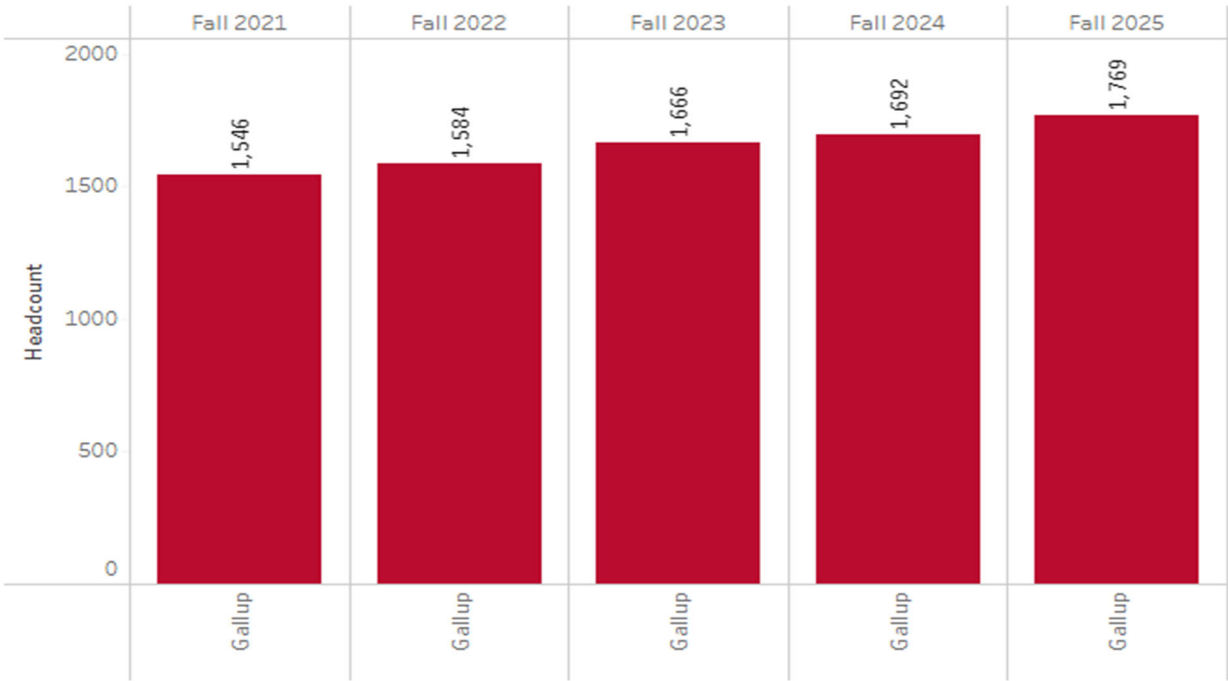
Revenue Changes by Major Category

Category	FY25	FY26	Change	% Change
Instruction & General	\$17,804,486	\$18,359,566	\$555,080	3%
Student Social & Cultural	\$73,996	\$83,714	\$9,718	13%
Public Service	\$196,450	\$191,870	(\$4,580)	-2%
Student Aid	\$33,500	\$33,380	(\$120)	-0.36%
Auxiliaries	\$888,026	\$1,031,221	\$143,195	16%
Total	\$18,996,458	\$19,669,752	\$703,294	

Revenues increased by \$703,294 (3.7%), primarily driven by:

- **Auxiliaries** (+\$143,195) – due to increase of Sales in the Bookstore
- **Instruction & General** (+\$555,080) - due to increase of number of enrollments.

Official Enrollment Reports – Fall & Spring Semester



Comparison of Expenditures FY25 to FY26

Fiscal Year	Actual Expenditures
FY25	\$16,882,192
FY26	\$18,306,928
Increase	\$1,424,736
% Change	+8.44%

Expenditure Changes by Major Category

Category	FY25	FY26	Change	% Change
Instruction & General	\$15,611,566.98	\$16,823,146.26	\$1,211,579.26	7.76%
Student Social & Cultural	\$83,574.85	\$89,341.58	\$5,766.58	6.90%
Public Service	\$108,664.26	\$130,829.48	\$22,165.48	20.40%
Student Aid	\$193,528.28	\$294,181.67	\$100,653.67	52.01%
Auxiliaries	\$885,765.25	\$966,929.19	\$81,164.19	9.16%

Expenditures increased by \$1.425 million (8.4%). The largest drivers were:

- **Instruction & General** (+\$1.212 million) – due to the increase of Faculty salaries and supplies expense
- **Student Aid** (+\$100,654) – due to scholarship and faculty salaries
- **Auxiliaries** (+\$81,164) – due to the increase of Cost of Good Sold

SUMMARY OF CURRENT FUND SALARIES

Summary by Salary Category

Salary Category	FY25	FY26	Change	% Change
Faculty Salaries	\$6,026,596.34	\$6,679,290.24	+\$652,693.90	+10.83%
Administrative Professional	\$1,133,074.83	\$1,289,025.17	+\$155,950.34	+13.76%
Support Staff Salary	\$717,694.43	\$752,185.23	+\$34,490.80	+4.81%
Technician Salary	\$1,654,396.21	\$1,707,376.26	+\$52,980.05	+3.20%
GA/TA/RA/PA Salary	\$0	\$3,236.80	+\$3,236.80	N/A
State Workstudy Salaries	\$18,001.43	\$22,826.64	+\$4,825.21	+26.80%
Student Salaries	\$56,300.20	\$40,588.80	(\$15,711.40)	-27.91%
Federal Workstudy Salaries	\$10,614.26	\$5,659.05	(\$4,955.21)	-46.68%
Other Salaries	\$3,917.03	\$2,222.44	(\$1,694.59)	-43.26%
Grand Total Salaries	\$9,620,594.73	\$10,502,410.63	+\$881,815.90	+9.17%

*It shows that total salary expenditures increased from \$9,620,594.73 in FY25 to \$10,502,410.63 in FY26, an increase of \$881,815.90 (9.17%). Salary growth was one of the primary drivers of the overall campus expenditure increase during FY26.

Summary by Exhibit

Exhibit Category	FY25	FY26	Change	% Change
Instruction (Ex 10)	\$6,055,641.64	\$6,443,828.82	+\$388,187.18	+6.41%
Academic Support (Ex 11)	\$642,055.17	\$669,817.29	+\$27,762.12	+4.32%
Student Services (Ex 12)	\$873,858.22	\$988,270.73	+\$114,412.51	+13.09%
Institutional Support (Ex 13)	\$1,094,916.43	\$1,338,122.81	+\$243,206.38	+22.21%
Operations & Maintenance of Plant (Ex 14)	\$665,595.37	\$705,231.58	+\$39,636.21	+5.96%
Student Social & Cultural (Ex 15)	\$48,089.64	\$50,013.24	+\$1,923.60	+4.00%
Public Service (Ex 17)	\$36,377.84	\$62,835.96	+\$26,458.12	+72.73%
Student Aid (Ex 19)	\$75,099.96	\$112,239.17	+\$37,139.21	+49.45%
Auxiliaries (Ex 20)	\$128,960.46	\$132,051.03	+\$3,090.57	+2.40%
Total Salar	\$9,620,594.73	\$10,502,410.63	+\$881,815.90	+9.17%

* Approximately **84% of the total salary increase** came from three areas:

- Instruction (+\$388K)
- Institutional Support (+\$243K)
- Student Services (+\$114K)

Comparison of reserves FY25 to FY26

	FY25	FY26	Change	% Change
4U1G – I & G	\$6,760,395.46	\$7,116,429.55	+\$356,034.09	+5.27%
4U2G – General Research	\$2,908.73	\$7,639.19	+\$4,730.46	+162.63%
4U3G – Public Service	\$571,256.87	\$633,297.39	+\$62,040.52	+10.86%
4U51 - Auxiliaries	\$52,887.58	\$77,179.81	+\$24,292.23	+45.93%
4U53 – Student Social & Cultural	\$176,369.17	\$186,741.91	+\$10,372.74	+5.88%
4U54 – Internal Service	\$9,445.70	\$14,371.93	+\$4,296.23	+52.15%
4U55 – General Student Aid	\$706,549.56	\$767,431.37	+\$60,881.61	+8.62%
Total	\$8,279,813.07	\$8,803,091.15	+\$523,278	+6.32%

Fiscal Year	Ending Balance (Reserves)
FY25	\$8,279,813
FY26	\$8,803,091
Increase	\$523,278

The available reserves, driven primarily by General I&G reserves, are due to vacant positions and remaining budget from Law Enforcement Academy.

FY26 remained financially stable, with ending reserves increasing from \$8.28 million to \$8.80 million. While reserves continued to grow, the rate of reserve growth slowed, reducing future budget flexibility. Continued monitoring of expenditure growth is necessary to ensure long-term financial sustainability and preserve reserves for strategic priorities and unforeseen needs.

Key Factors for Expenditures Increase

- Salaries and benefits are recurring costs. Compensation adjustments and benefit costs will continue to raise the baseline operating budget.
- Health insurance and liability increase. Insurance and benefit costs are largely outside local control and can create ongoing pressure on operating budgets.
- Utility cost increases.

Long-Term Considerations

- Building Renewal & Replacement (BR&R)
- Infrastructure upgrades
- Mechanical systems
- Technology replacement
- Equipment replacement



Office of the Chancellor

**UNM-Gallup Local Advisory Board
Meeting Dates for previous year, FY 2025-26:**

Tuesday, August 19. 4 p.m.

Tuesday, September 17. 4 p.m.

Tuesday, November 18. 4 p.m.

Tuesday, January 20. 4 p.m.

Tuesday, February 17. 4 p.m.

Tuesday, April 21. 4 p.m.

*Special Meeting to Approve UNM-G Budget: Tuesday, March 4. 4 p.m.

Updated for FY 2026-27 Calendar

Tuesday, August 18. 4 p.m.

Tuesday, September 15. 4 p.m.

Tuesday, November 17. 4 p.m.

Tuesday, January 19. 4 p.m.

Tuesday, February 16. 4 p.m.

Tuesday, April 20. 4 p.m.

UNM GALLUP CAMPUS

LOCAL BOARD

BYLAWS

ADOPTED BY THE UNM GALLUP LOCAL ADVISORY BOARD ON:

September 15, 2026

Raymond Calderon, Chairperson

Rebecca Apel, Secretary

ORGANIZATION

100 **NAME**

These are the Bylaws for the UNM-Gallup Campus Local Advisory Board; hereafter referred to as the Board.

110 **MEMBERS**

The Local Board of the UNM Gallup Campus of the University of New Mexico shall be composed of five members elected by registered voters of the McKinley County School service area.

20 **ELECTION OF OFFICERS**

The Board shall elect a chairperson, a vice chairperson, and a secretary from among its members. The election shall be held at the regular March Board meeting.

The term of office shall be for one year beginning immediately upon election and ending at the regular March Board meeting one year thereafter when successors have been duly elected.

The Board may hold a special election to fill permanent officer vacancies.

130 **LOCAL BOARD DUTIES**

The duties of the Board shall be as stipulated by the Operating Agreement between the Gallup Local Board and the University of New Mexico Board of Regents, and by the Branch Community College Act, as amended.

140 **BOARD COMMITTEES**

140.1 **STANDING COMMITTEES**

No individual member and no group comprising less than a quorum of the Board shall be designated as a standing committee to perform any of the Board's functions.

140.2 **TEMPORARY COMMITTEES**

With the consent of the Board, the chairperson shall appoint temporary committees comprising less than the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The chairperson shall be an ex-officio member of any such committee. The chairperson shall have the option of appointing community members for special committees with a consent of the majority of the Board.

140.3 **Chancellor's Committees**

The Chancellor may form committees to assist him/her in acquiring specific technical knowledge in determining community response to current issues. The members of these committees will be appointed by the Chancellor and selected from people possessing the desirable expertise.

The input from these committees may be presented to the Local Board and may through the chancellor and with the concurrence of the proper University administration be presented to the Board of Regents of the University of New Mexico. If a committee report is taken to the

Board of Regents, it must first be presented to the Local Board.

150 **CCTE STEERING COMMITTEE**

The CCTE Steering Committee is comprised of the counselors and administrators from the schools sending students to CCTE and the administrators from UNM-G. All are members by the invitation of the CCTE Executive Committee. The duty of the CCTE Steering Committee is to advise the CCTE Executive Committee as to policy changes, additions or deletions and act as a liaison between participating schools and the CCTE Administration.

DUTIES OF MEMBERS AND AUXILIARY PERSONNEL

200 **DUTIES OF THE CHAIRPERSON**

The chairperson shall preside at all meetings of the Board and shall appoint all committees unless otherwise directed by the Board.

The chairperson shall have the right to discuss questions and to vote thereon.

The chairperson shall sign for the Board and generally represent the Board at all times when it is not convened. In this function, in the absence of official Board action, the chairperson may not make commitments which bind the Board. The chairperson shall notify the convened Board at the next regular meeting of any such representations.

210 **DUTIES OF THE VICE CHAIR**

The vice chair shall preside in the absence of the chairperson.

220 **DUTIES OF THE SECRETARY**

The Executive Assistant to the Chancellor of the UNM-Gallup Campus shall act as the recording secretary.

In the absence of the chairperson or secretary, another member of the Board shall act as signatory. The elected secretary shall be the official board secretary.

230 **INDIVIDUAL MEMBERS**

Members of the Board have no individual authority, unless delegated by the Local Board.

METHOD OF OPERATION

300 **AMENDMENT AND REVIEW OF BYLAWS AND OPERATING AGREEMENT**

300.1 **BOARD BYLAWS**

The Board's Bylaws shall be reviewed annually at the first regular meeting of the academic year.

Bylaws or amendments to the existing Bylaws of the Board shall be proposed at one Board meeting and voted on at the next regular meeting. An affirmative vote by at least a simple majority of those members of the Board in attendance shall be necessary to adopt a bylaw or amendment. A proposed bylaw or amendment may be further amended at the next meeting and may then be voted on at the same meeting.

300.2 **REVIEW OF OPERATING AGREEMENT**

The Operating Agreement with the University of New Mexico Board of Regents shall be reviewed by all parties as deemed necessary, but at least biennially.

310 **BOARD MEETINGS**

The Chancellor's Office shall notify all Board members of Regular, Special, Information and Emergency meetings of the Board.

310.1 **OPEN MEETINGS ACT**

Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Section 10-15-1 to 10-15-4) states that, except as may be otherwise provided in the constitution of the provisions of the Open Meetings Act, all meetings of the quorum of members of any board, council, commission or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times.

Any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public.

Section 10-15-1(D) of the Open Meetings Act requires the Board to determine annually what constitutes reasonable notice of its public meetings.

310.2 **REGULAR MEETINGS**

The date and time of regular meetings will be established at the first regular meeting of the academic year or whenever a majority of the Board vote to change the existing date and time. The agenda for regular meetings will be set by the Chancellor and the chairperson, and will be emailed to the Board no later than one week prior to the regular meeting.

Background and resource material pertinent to agenda items shall be distributed to Board members through the Chancellor's office and emailed to the Board no later than seventy-two (72) hours prior to the regular meeting.

Agenda items may be added for discussion only at the beginning of a regular meeting by a majority vote of the Board members present.

Regular meetings shall generally follow the standard parliamentary procedure of Robert's Rules of Order, except when otherwise provided by these bylaws.

Executive sessions may be called by the chairperson of the Board when necessary. Fifteen minutes shall be allowed in each regular meeting agenda for public input.

310.3 **NOTICE REQUIREMENTS OF REGULAR MEETINGS**

The Board shall review the Resolution Determining Reasonable Notice of Public Meetings of the UNM Gallup Local Board at the first regular meeting of the new academic year and determine whether any amendments are warranted. The Resolution shall be published annually listing the dates, time and location of monthly meetings. Local Board meeting agendas shall be posted on the UNMG Local Advisory Board website at least seventy-two (72) hours in advance of the meeting.

If a meeting date or location is changed from the annual published schedule, notice will be posted on the UNMG Local Advisory Board website at least seventy-two (72) hours prior to the meeting.

310.4 **SPECIAL MEETINGS**

Special meetings may be called at any time by the chairperson or by written request of any three (3) members of the Board, or by the Chancellor. An attempt shall be made to notify each Board member at least seventy-two (72) hours in advance.

For any such meeting, notice of the date, time, place and agenda shall be posted on the UNMG Local Advisory Board website at least seventy-two (72) hours in advance of the meeting. Special meetings shall be conducted according to the bylaws governing regular meetings, where applicable, and each meeting shall have an announced agenda.

310.5 **MEETINGS**

Emergency meetings will be called only under circumstances which demand immediate action. The governing Board shall avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or by any three (3) board members upon twenty-four (24) hour notice, unless threat of personal injury or property damage requires less notice. For any such meeting, an attempt shall be made to notify each Board member at least twenty-four (24) hours in advance.

Notice of the date, time and place of the Emergency meeting shall be posted on the UNMG Local Advisory Board website at least twenty-four (24) hours in advance unless the threat of personal injury or loss or damage to property makes that impossible in which case notice will be given as soon as possible. The general subject matter of the meeting shall also be given.

Emergency meetings need not have an agenda; however, the general subject matter of such meetings should be announced.

Emergency meetings shall be conducted according to the bylaws governing regular meetings, where applicable.

310.6 **INFORMATION MEETINGS**

Information meetings may be called by the Chancellor or any Board member.

For such meetings, an attempt shall be made to notify each Board member at least seventy-two (72) hours in advance.

No official action by the Board may be taken, and a quorum need not be present to conduct such a meeting.

310.7 **EXECUTIVE SESSIONS**

The governing Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(E) of the Open Meetings Act.

If any meeting is closed during an open meeting, such closure shall be approved by the majority vote of the quorum of the governing board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.

If the decision to hold a closed session is made when the governing board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subject to be discussed is given to the members and the general public. Except as provided in Section 10-15-1(E), any action taken as a result of discussion in a closed meeting shall be made by vote of the governing board at an open public meeting.

310.8 **QUORUM**

Three (3) Board members, meeting at a designated time and place, shall constitute a quorum for the purpose of conducting business. All action, motions, and decisions by the Board must be made by a majority vote of those present.

The only business that can be conducted in the absence of a quorum is to take measures to obtain a quorum, fix a time of adjournment, take a recess, or hold an information meeting.

310.9 **PROCEDURES FOR MAKING REPORTS AND RECOMMENDATIONS TO THE BOARD**

Reports, recommendations or requests for the Board may be submitted by any person. Such reports, recommendations or requests must be submitted to the Chancellor's office allowing sufficient time for copies to be submitted to individual Board members for study. Such material should be submitted at least ten (10) days in advance of a regular meeting.

310.10 **ADEQUATE INFORMATION TO PRECEDE ACTION**

At any meeting, the Board shall defer action on any questions for which the Board determines insufficient information exists until such time as adequate information is furnished.

The Chancellor may be requested to examine and evaluate information and recommend action before the Board makes a decision.

310.12 **MINUTES**

Minutes shall be kept of all Board meetings except meetings or portions of meetings closed pursuant to the New Mexico Open Meetings Act.

Draft minutes shall be prepared within ten (10) working days after any meeting.

Minutes shall not become official until approved by the Board and signed by the chairperson and elected secretary.

Minutes shall record the dates, time and place of the meeting, the names of Board members in attendance and those absent; a statement of what proposals were considered; and a record of any decisions made by the Board and of how each member voted at each vote.

All minutes, once official, shall be open to public inspection.

LOCAL BOARD CODE OF ETHICS

The citizens in my community have elected me to represent them. As a member of the UNMG Local Board, I will strive to improve higher education for all UNMG students and to that end, I will:

1. Attend all scheduled Board meetings insofar as possible and will come to each meeting prepared and ready to debate issues fully and openly;
2. Recognize that I have no legal authority outside the Board meetings and that all decisions of the Board will be made at a public meeting; to conduct my relationships with the community college staff, the local citizenry, and all media of the community on the basis of this fact; remember that the board derives its authority from the community; and that it must always act as an advocate on behalf of the entire community;
3. Work in harmony with my fellow members of the Board to always promote cooperation in spite of differences of opinion that arise during vigorous debates of points of issue and preserve the integrity of the Board;
4. Avoid speaking on behalf of the Board except at those times when the Board, authorizes me to do so;
5. Respect the confidentiality of all privileged or confidential information that I receive, review, discuss or create in my official role as a Board Member, under applicable law;
6. Support the employment of those persons best qualified to serve as school faculty and staff and make every effort to ascertain that all employees are properly remunerated for their services and that they are dealt with fairly in the performance of their duties;
7. Avoid temptation and outside pressure to use my position as a community college board member to benefit myself or any other individual or agency apart from the total interest of the community college district;
8. Accept that my primary function is to oversee the policies by which UNMG is administered; and that the actual administration of the education programs is delegated to the Executive Director and her/his staff while creating and maintaining a spirit of true cooperation and a mutually supportive relationship with the Executive Director;
9. Welcome and encourage active participation and cooperation by citizens, organizations, and the media with respect to current college operations and proposed future developments, for a better understanding of their needs and improvement of relations with the public that I serve;
10. Remember that it is as important for the board to understand and evaluate the educational program of the community college as it is to plan for the business of college operation;
11. Bear in mind that once a decision is made that the board speaks with one voice.
12. Finally, strive step by step toward ideal conditions for the most effective community college board service to my community, in a spirit of teamwork and devotion to public education as the greatest instrument for the preservation and the perpetuation of our representative democracy.

PASSED by the UNM Gallup Local Board, this 15th day of September, 2026.

Chair

Vice Chair

Secretary

Member

Member

**OPEN MEETINGS RESOLUTION
OF THE
UNM - GALLUP LOCAL ADVISORY BOARD**

WHEREAS, the UNM Gallup Local Board is a duly constituted policy making body in accordance with NMSA 1978, Section 10-15-1 through 10-15-4, inclusive, as amended and supplemented; and

WHEREAS, NMSA 1978, Section 10-15-1.C provides that certain public meetings of certain public policy making bodies shall be held only after reasonable notice to the public and that the public policy making body shall determine at least annually in a public meeting what notice for a public meeting is reasonable; and

WHEREAS, the intention of the Resolution is to determine what notice of a public meeting shall be reasonable when applied to meetings of the Board as required by Section 10-15-1.C NMSA 1978; and

WHEREAS, notice of the meeting of the UNM Gallup Local Board on September 15, 2026 has been given at least seventy-two (72) hours prior to the time of the public meeting at which this Resolution is to be adopted by posting in conspicuous place in the UNM Gallup Administration Office and on the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/>.

NOW, THEREFORE, BE IT RESOLVED, by the UNM Gallup Local Board that:

1. Reasonable notice was given to the public of the Board Meeting held September 15, 2026.
2. Reasonable notice to the public of any meetings of the Board or any meetings of a committee constituting a quorum of the Board shall consist of:
 - A. As to regular meetings of the Board, this notice shall be posted annually listing the dates, time and location of meetings. Meeting agendas shall be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/> at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be posted in a conspicuous place in the UNM Gallup Administrative Office no later than seventy-two (72) hours before the regular meeting.
 - B. Unless otherwise indicated, meetings of the UNM Gallup Local Board shall be held at 4:00 p.m. on the following dates and location at: UNM Gallup Campus, Executive Conference Room GH1216, 705 Gurley Ave., Gallup, NM.

August 18
September 15
November 17
January 19
February 16
April 20

- C. As to special meetings of the Board, which may be called at any time by the Chair of the Board or by written request of three members, therefore, notice of the date, time and place of special meetings of the Board shall be posted to the UNM Gallup Local Advisory website <https://www.gallup.unm.edu/administration/localboard/> for publication at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be given.
 - D. As to the emergency meetings of the Board, notice of the date, time and place of emergency meetings shall be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/> or emailed at least twenty-four (24) hours in advance of the meeting, unless threat of personal injury or property damage requires less notice. The general subject matter of the meeting shall also be given.

- E. Additional notices: notice of special and emergency meetings shall also be posted in a conspicuous place in the UNM Gallup Administration Office at the same time notice is posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/>.

Notice of the information meetings shall be posted in a conspicuous place in the UNM Gallup Administration Office at the same time Board members are informed of such meetings. Notices will be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/> and sent to all federally licensed broadcast stations and newspapers of general circulation in McKinley County that request in writing to receive copies of Board meeting notices.

The Board shall review these notice requirements annually at the ***last scheduled regular meeting of the fiscal year*** and determine whether any amendments are warranted.

As used in the resolution, news media shall mean any newspaper of general circulation throughout McKinley County, or any radio or television station which regularly broadcasts news throughout McKinley County. Notice shall mean notice in person, by telephone or written notice to the general manager or other radio or television station employee generally responsible for accepting public service announcements or to the news clerk of any newspaper of general circulation throughout McKinley County.

3. The foregoing determination shall be applicable to the Board Meeting held on this 15th day of September 2026, and all meetings held after September 15, 2026 until May 2027.
4. Pursuant to Section 10-15-1(C) of the Open Meetings Act, any member of the UNM Gallup Local Advisory Board may participate in a meeting of the Local Advisory Board of the Gallup Campus, by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the members to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the Local Advisory Board of the Gallup Campus who speaks during the meeting.
5. In addition to the information specified above, all notices shall include the following language:
If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office (505) 863-7501 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.
6. The UNM Gallup Local Advisory Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
 - A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of the quorum of the UNM Gallup Local Advisory Board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting; and
 - B. If the decision to hold a closed meeting is made when the UNM Local Advisory Board is not in open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subjects to be discussed, is given to the members and to the general public; and

- C. Except as provided in Section 10-15-1(E), any action taken as a result of discussion in a closed meeting shall be made by vote of the UNM Gallup Local Board in an open public meeting.

PASSED by the UNM Gallup Local Board, this 15th day of September , 2026.

Chair

Secretary