



The University of New Mexico-Gallup

Local Advisory Board

Meeting Agenda & Packet

August 19, 2025



Office of the Chancellor

UNM-GALLUP LOCAL ADVISORY BOARD MEETING

Tuesday, August 19, 2025 | 4:00 p.m.

Gurley Hall 1216A, 705 Gurley Ave, Gallup, NM 87301

2D video and voice on <https://unm.zoom.us/j/98491703341>

One tap mobile +17193594580,, 98491703341# US

AGENDA:

- I. Call to Order | Mr. Raymond Calderon, Chair
 - A. Confirmation of a Quorum
 - B. Adoption of the Agenda
- II. ACTION ITEM | Vote to Approve Minutes: April 22, 2025
- III. Public Comments Related to Items on the Agenda (Limit: 3 minutes per speaker)
All speakers must sign in with the recording secretary at tgriego2003@unm.edu
- IV. Comments from Local Advisory Board Members Related to Items on the Agenda
- V. Chair's Report | Mr. Raymond Calderon
 - A. Board positions 1 and 2 will be on the November ballot
- VI. Executive Team's Report
Chancellor | Dr. Sabrina Ezzell
 - A. HED Capital Outlay Summer Hearings
 - B. UNMG Strategic Plan Updates
 - C. Workforce Development Progress and Funding
 - D. New SBDC Director

Dean of Instruction | Professor Zimmerman

 - A. Academic Affairs update

Director of Student Affairs | Ms. Jayme McMahon

 - A. Student Affairs update

Director of Business Operations | Mr. Robert Griego

 - A. UNMG Campus Summary of Current and Plant Fund Report: Period 1
- VII. New Business | Mr. Raymond Calderon, Chair
 - A. Review UNM Gallup Campus Local Advisory Board Bylaws
 - B. ACTION ITEM: Vote - Regular Meetings – Dates and Times
FY2025-2026
 - B. ACTION ITEM: Vote and Sign - Open Meetings Act Resolution in accordance with NMSA 1976, Section 10-15-1 through 10-15-4 and NMSA 1978, Section 10-15-1.C.



Office of the Chancellor

E. ACTION ITEM: Vote and Sign - Local Advisory Board Code of Ethics – FY2025-2026

- VIII. Old Business | Mr. Raymond Calderon, Chair
- IX. Public Comments Not Related to Items on the Agenda (Limit: 3 minutes per speaker)
All speakers must sign in with recording secretary at tgriego2003@unm.edu
- X. Comments from Local Advisory Board Members Not Related to Items on the Agenda
- XI. Adjourn

If you are an individual with a disability in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office tgriego2003@unm.edu as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.

UNM-GALLUP ADVISORY BOARD MINUTES

Tuesday, April 22, 2025 | 4:00 P.M. | Gurley Hall 1216A

UNM-GALLUP LOCAL BOARD:

Ralph Richards	Present
Becky Apel	Present
Chris Vian	Absent
Jvanna Hanks	Present
Raymond Calderon	Present

UNM-GALLUP STAFF & GUESTS:

Dr. Sabrina Ezzell, Chancellor
John Zimmerman, Dean of Instruction
Jayme McMahon, Director of Student Affairs
Dr. Robert Hunter, CEO Middle College High School

AGENDA ITEM I: CALL TO ORDER

- A. Chairman Raymond Calderon called the April 22, 2025 regular meeting of the UNM-Gallup Local Advisory Board to order at 4:05 PM. A quorum was present.
- B. Motion was made by Board Member Richards to approve the UNM-Gallup Local Advisory Board Agenda as presented. Motion was seconded by Board Member Hanks with unanimous approval.

AGENDA ITEM II:

VOTE TO APPROVE MINUTES

Motion was made by Board Member Richards to approve the February 18, 2025 Regular meeting minutes as presented and special meeting minutes from March 4, 2025. Motion was seconded by Board Member Hanks. Regular meeting minutes from 2/18/25 were unanimously approved. Special meeting minutes from March 4, 2025 were approved by members Calderon, Apel and Richards. Member Hanks abstained.

AGENDA ITEM III:

PUBLIC COMMENTS

None

AGENDA ITEM IV:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS RELATED TO ITEMS ON THE AGENDA

None

AGENDA ITEM V:

CHAIR'S REPORT

None

AGENDA ITEM VI:
EXECUTIVE TEAM'S REPORT

Chancellors Report | Dr. Sabrina Ezzell

- A. Gallup Economic Development Week – May 12th through May 16th, UNMG is hosting a job fair on May 14th followed by two keynote speakers, Secretary Nair with the Office of Workforce Solutions and President Buu Nygren. Other speakers will follow including Wayne Gillis, CEO RMCH, Tom Macik with SWIF, Ashlee Velasquez, UNMG Workforce Development Director and Kyndee Keeler with GMCS student presentations. The job fair will be held in the Gurley Hall commons area from 9am to 1pm and the guest speakers will be in SSTC 200.
- B. Legislative Funding Update – Both new and continued funding were provided this year. \$400,000 was included for the Law Enforcement Academy as a special appropriation. Capital funding included \$300,000 for welding and auto-technology equipment, \$175,000 for broad program needs in the construction tech, auto-tech and welding areas, as well as \$1million for building renewal and replacement costs. All full-time employees will receive a 4% raise. Nursing expansion and the tribal education initiative funding will continue as RPSPs.

Academic Affairs | Mr. John Zimmerman, Dean of Instruction

- A. Update – Dean Zimmerman provided information on student and faculty successes. Student Darrel Watchman, received an honorable mention award from ENMU for jewelry he submitted to a juried art show. Students from the art collective club raised money for his travel to receive his award. Several students competed at the state level Skills USA competition with several earning bronze and gold medals. Students winning gold medals will go on to compete in Atlanta at the national level in June. Board members would like Skills USA students who attend the national competition to come to the board meeting in August.
Faculty presented at the Center for Teaching and Learning Conference. Dr. Matt addressed creating authentic classroom experiences and implementing a praxis of well-being, while Dr. Muthaiyan presented with Albuquerque colleagues on reflection data, course transformation experiences, learning strategies and implementation with feedback. Dr. Antoinette Abeyta and Chad Smith are part of a successful \$500,000 grant from the Sloan foundation to create equitable pathways in the areas of earth science and environmental data science. Their projects will be relevant to our campus and our students, creating pathways to graduate degrees.

Student Affairs | Jayme McMahon, Director of Student Affairs

- A. Jayme McMahon provided general enrollment numbers and updates. Enrollment is currently up 7% looking at local Gallup student headcount and up 39% looking at total headcount including students from Albuquerque and the branches for summer enrollment compared to the same time last year. Enrollment for fall is also up 12% compared to same time last year, and student credit hours are also up 55%, however it is early in the fall registration process so these numbers will continue to adjust.
- B. UNM Albuquerque Student Affairs visited UNMG in early April, there was a strong sense of collaboration and building relationships between UNMG student services and

the UNMA representatives. Eric Scott, VP of Student Affairs spoke very highly of the UNMG student services staff with the Chancellor following the visit. Ms. McMahon also provided an update on hiring for positions in her division.

- C. Soft launch of food pantry – Through donations made to the foundation and collaboration with the local community pantry, Student Services will do a soft launch of a food pantry this summer with non-perishable food items. A more formal launch will happen in the fall.

Business Operations | Mr. Robert Griego, Director of Business Operations

- A. Mr. Griego was not able to attend the board meeting. Chancellor Ezzell provided an update on the FY26 budget sharing that the budget is balanced and there is no need to use reserves.

AGENDA ITEM VII:

NEW BUSINESS

- A. Review of the UNM Gallup Campus Local Board Bylaws. Board members, Tina Griego and the Chancellor will review the existing bylaws for updates over the summer. Any changes will be voted on during the first board meeting in the fall. Member Hanks motioned to have all editing to be submitted to Tina Griego by July 15th, Member Apel seconded the motion and it was unanimously approved.
- B. Legislative advocacy subcommittee. Chairman Calderon formed a subcommittee made up of Member Apel and Member Hanks to determine UNMG issues that need to be advocated for during the interim legislative committee meetings that are held over the summer. Subcommittee meeting notifications will be posted as per the NM Public Meetings Act.

AGENDA ITEM VIII:

OLD BUSINESS

None

AGENDA ITEM IX:

PUBLIC COMMENTS NOT RELATED TO ITEMS ON THE AGENDA

None

AGENDA ITEM X:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS NOT RELATED TO ITEMS ON THE AGENDA

None

AGENDA ITEM XI:

ADJOURN

Member Hanks motioned to adjourn, Member Apel seconded at 5:20 pm.

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2026	
		Budget 2026		Budget 2026		PERIOD 01	
		PERIOD 01		PERIOD 01		PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	18,347,338	104,510	18,347,338	0	2,370,716.76	.00
	Student Social and Cultural Ex 15	73,250	0	73,250	0	33,439.95	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	205,462	1,718,000	205,462	0	8,500.00	.00
	Student Aid Ex 19	241,196	0	241,196	0	.00	.00
	Auxiliaries Ex 20	919,112	0	919,112	0	12,559.90	.00
Subtotal Current Funds		19,786,358	1,822,510	19,786,358	0	2,425,216.61	.00
TOTAL Revenues		19,786,358	1,822,510	19,786,358	0	2,425,216.61	.00
Beginning Balance	Instruction and General	5,782,652	0	0	0	6,760,395.46	.00
	Student Social and Cultural Ex 15	174,948	0	0	0	176,369.17	.00
	Research Ex 16	2,909	0	0	0	2,908.73	.00
	Public Service Ex 17	483,471	0	0	0	571,256.87	.00
	Internal Services Ex 18	5,538	0	0	0	9,445.70	.00
	Student Aid Ex 19	562,366	0	0	0	706,549.56	.00
Subtotal Current Funds		7,102,511	0	0	0	8,279,813.07	.00
TOTAL Beginning Balance		7,102,511	0	0	0	8,279,813.07	.00
Total Available	Instruction and General	24,129,990	104,510	18,347,338	0	9,131,112.22	.00
	Student Social and Cultural Ex 15	248,198	0	73,250	0	209,809.12	.00
	Research Ex 16	2,909	0	0	0	2,908.73	.00
	Public Service Ex 17	688,933	1,718,000	205,462	0	579,756.87	.00
	Internal Services Ex 18	5,538	0	0	0	9,445.70	.00
	Student Aid Ex 19	803,562	0	241,196	0	706,549.56	.00
Subtotal Current Funds		26,888,869	1,822,510	19,786,358	0	10,705,029.68	.00
TOTAL Total Available		26,888,869	1,822,510	19,786,358	0	10,705,029.68	.00

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2026	
		Budget 2026		Budget 2026		PERIOD 01	
		PERIOD 01		PERIOD 01		PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	17,647,058	104,510	17,647,058	0	826,085.85	.00
	Student Social and Cultural Ex 15	74,250	0	74,250	0	5,427.24	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	204,462	1,718,000	204,462	0	2,929.56	.00
	Internal Services Ex 18	3,000	0	3,000	0	(642.54)	.00
	Student Aid Ex 19	341,196	0	341,196	0	8,552.59	.00
	Auxiliaries Ex 20	879,112	0	879,112	0	106,803.93	.00
Subtotal Current Funds		19,149,078	1,822,510	19,149,078	0	949,156.63	.00
TOTAL Expenditures		19,149,078	1,822,510	19,149,078	0	949,156.63	.00
Transfers	Instruction and General	(700,280)	0	(700,280)	0	(563,335.00)	.00
	Student Social and Cultural Ex 15	1,000	0	1,000	0	.00	.00
	Public Service Ex 17	(1,000)	0	(1,000)	0	.00	.00
	Internal Services Ex 18	3,000	0	3,000	0	.00	.00
	Student Aid Ex 19	100,000	0	100,000	0	.00	.00
	Auxiliaries Ex 20	(40,000)	0	(40,000)	0	.00	.00
Subtotal Current Funds		(637,280)	0	(637,280)	0	(563,335.00)	.00
TOTAL Transfers		(637,280)	0	(637,280)	0	(563,335.00)	.00
Ending Balance	Instruction and General	5,782,652	0	0	0	7,741,691.37	.00
	Student Social and Cultural Ex 15	174,948	0	0	0	204,381.88	.00
	Research Ex 16	2,909	0	0	0	2,908.73	.00
	Public Service Ex 17	483,471	0	0	0	576,827.31	.00
	Internal Services Ex 18	5,538	0	0	0	10,088.24	.00
	Student Aid Ex 19	562,366	0	0	0	697,996.97	.00
	Auxiliaries Ex 20	90,627	0	0	0	(41,356.45)	.00
Subtotal Current Funds		7,102,511	0	0	0	9,192,538.05	.00
TOTAL Ending Balance		7,102,511	0	0	0	9,192,538.05	.00
Total Expenditures, Transfers and Balances		26,888,869	1,822,510	19,786,358	0	10,705,029.68	.00

**Exhibit 2 - UNM GALLUP Campus
Summary of Instruction and General**

		Original		Revised		Actuals 2026	
		Budget 2026		Budget 2026		PERIOD 01	
		PERIOD 01		PERIOD 01		PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	2,726,668	0	2,726,668	0	1,310,148	0
	STATE APPROPRIATIONS	13,016,100	0	13,016,100	0	1,013,274	0
	LOCAL APPROPRIATIONS	2,251,215	0	2,251,215	0	41,801	0
	FEDERAL GRANTS AND CONTRACTS	0	34,510	0	0	0	0
	STATE GRANTS AND CONTRACTS	20,000	70,000	20,000	0	0	0
	SALES AND SERVICES	27,855	0	27,855	0	504	0
	OTHER SOURCES	305,500	0	305,500	0	4,990	0
Total Revenues		18,347,338	104,510	18,347,338	0	2,370,717	0
Beginning Balance	RESERVES	5,782,652	0	0	0	6,760,395	0
Total Available		24,129,990	104,510	18,347,338		9,131,112	
Expenditures	INSTRUCTION	9,667,830	20,510	9,667,830	0	377,503	0
	ACADEMIC SUPPORT	1,403,307	50,000	1,403,307	0	88,223	0
	STUDENT SERVICES	1,500,871	29,000	1,500,871	0	78,122	0
	INSTITUTIONAL SUPPORT	2,660,324	5,000	2,660,324	0	184,149	0
	OPERATION AND MAINTENANCE OF PLANT	2,014,726	0	2,014,726	0	98,089	0
Total Expenditures		17,247,058	104,510	17,247,058	0	826,086	0
Transfers (IN) or OUT	TRANSFERS	700,280	0	700,280	0	563,335	0
Ending Balance		6,182,652	0	400,000	0	7,741,691	0

Exhibit B - UNM GALLUP Campus Summary of Current Fund Salaries

		Original Budget 2026 PERIOD 01			Revised Budget 2026 PERIOD 01			Actuals 2026 PERIOD 01		
		FTE Unrestricted	FTE	Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted		
SALARIES BY CATEGORY AND EXHIBIT										
Faculty Salaries	Instruction Ex 10	.00	5,830,632	.00	0	.00	5,830,632	.00	0	.00
	Academic Support Ex 11	.00	269,077	.00	0	.00	286,077	.00	0	.00
	Institutional Support Ex 13	.00	316,760	.00	0	.00	316,760	.00	0	.00
	Research Ex 16	.00	0	.00	0	.00	0	.00	0	.00
	Public Service Ex 17	.00	16,500	3.00	170,000	.00	16,500	.00	0	.00
	Student Aid Ex 19	.00	74,984	.00	0	.00	74,984	.00	0	.00
	** No Value Found	.00	0	.00	0	.00	0	.00	0	.00
	Total Faculty Salaries	.00	6,507,953	3.00	170,000	.00	6,524,953	.00	0	.00
Administrative Professional	Instruction Ex 10	.00	118,528	.00	0	.00	118,528	.00	0	.00
	Academic Support Ex 11	.00	81,435	.00	0	.00	136,137	.00	0	.00
	Student Services Ex 12	.00	435,807	.00	0	.00	435,807	.00	0	.00
	Institutional Support Ex 13	.00	421,210	.00	0	.00	454,532	.00	0	.00
	Operations and Maintenance of Plant Ex 14	.00	72,800	.00	0	.00	72,800	.00	0	.00
	Student Social and Cultural Ex 15	.00	50,013	.00	0	.00	50,013	.00	0	.00
	Public Service Ex 17	.00	0	9.00	430,000	.00	0	.00	0	.00
	Auxiliaries Ex 20	.00	56,861	.00	0	.00	56,861	.00	0	.00
	Total Administrative Professional	.00	1,236,654	9.00	430,000	.00	1,324,678	.00	0	.00
Support Staff Salary	Instruction Ex 10	.00	466,946	.00	0	.00	464,903	.00	0	.00
	Academic Support Ex 11	.00	90,265	.00	0	.00	87,051	.00	0	.00
	Student Services Ex 12	.00	151,899	.00	0	.00	146,222	.00	0	.00
	Institutional Support Ex 13	.00	56,722	.00	0	.00	43,631	.00	0	.00
	Operations and Maintenance of Plant Ex 14	.00	71,452	.00	0	.00	51,109	.00	0	.00
	Public Service Ex 17	.00	42,016	2.00	50,000	.00	42,016	.00	0	.00
	Auxiliaries Ex 20	.00	31,364	.00	0	.00	31,364	.00	0	.00
	Total Support Staff Salary	.00	910,664	2.00	50,000	.00	866,296	.00	0	.00
Technician Salary	Instruction Ex 10	.00	87,244	.00	0	.00	89,287	.00	0	.00
	Academic Support Ex 11	.00	175,068	.00	0	.00	129,580	.00	0	.00
	Student Services Ex 12	.00	376,028	.00	0	.00	381,705	.00	0	.00
	Institutional Support Ex 13	.00	432,634	.00	0	.00	460,725	.00	0	.00
	Operations and Maintenance of Plant Ex 14	.00	639,340	.00	0	.00	679,683	.00	0	.00
	Public Service Ex 17	.00	0	5.00	215,000	.00	0	.00	0	.00
	Auxiliaries Ex 20	.00	41,487	.00	0	.00	41,487	.00	0	.00
	Total Technician Salary	.00	1,751,801	5.00	215,000	.00	1,782,467	.00	0	.00

Run on: 08/15/2025

Exhibit B - UNM GALLUP Campus Summary of Current Fund Salaries

		Original Budget 2026 PERIOD 01				Revised Budget 2026 PERIOD 01				Actuals 2026 PERIOD 01			
		FTE	Unrestricted	FTE	Restricted	FTE	Unrestricted	FTE	Restricted	FTE	Unrestricted	FTE	Restricted
Other Salaries	Academic Support Ex 11	.00	23,000	.00	0	.00	0	.00	0	.00	0	.00	0
	Institutional Support Ex 13	.00	48,322	.00	0	.00	0	.00	0	.00	0	.00	0
	Operations and Maintenance of Plant Ex 14	.00	20,000	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	0	.00	12,000	.00	0	.00	0	.00	0	.00	0
	Total Other Salaries	.00	91,322	.00	12,000	.00	0	.00	0	.00	0	.00	0
Federal Workstudy Salaries	Instruction Ex 10	.00	0	.02	510	.00	0	.00	0	.00	0	.00	0
	Academic Support Ex 11	.00	0	.77	20,000	.00	0	.00	0	.00	87	.00	0
	Student Services Ex 12	.00	7,000	.35	9,000	.00	7,000	.00	0	.00	764	.00	0
	Institutional Support Ex 13	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Student Social and Cultural Ex 15	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	0	.58	15,000	.00	0	.00	0	.00	0	.00	0
	Total Federal Workstudy Salaries	.00	7,000	1.72	44,510	.00	7,000	.00	0	.00	851	.00	0
State Workstudy Salaries	Instruction Ex 10	.00	0	.58	15,000	.00	0	.00	0	.00	0	.00	0
	Academic Support Ex 11	.00	0	1.15	30,000	.00	0	.00	0	.00	0	.00	0
	Student Services Ex 12	.00	20,000	.77	20,000	.00	20,000	.00	0	.00	0	.00	0
	Institutional Support Ex 13	.00	0	.19	5,000	.00	0	.00	0	.00	0	.00	0
	Student Social and Cultural Ex 15	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	0	.77	20,000	.00	0	.00	0	.00	0	.00	0
	Auxiliaries Ex 20	.00	1,200	.00	0	.00	1,200	.00	0	.00	0	.00	0
	Total State Workstudy Salaries	.00	21,200	3.46	90,000	.00	21,200	.00	0	.00	0	.00	0
Student Salaries	Instruction Ex 10	.00	9,000	.00	0	.00	9,000	.00	0	.00	0	.00	0
	Student Services Ex 12	.00	40,000	.00	0	.00	40,000	.00	0	.00	360	.00	0
	Public Service Ex 17	.00	0	.58	15,000	.00	0	.00	0	.00	0	.00	0
	Total Student Salaries	.00	49,000	.58	15,000	.00	49,000	.00	0	.00	360	.00	0
Grand Total SALARIES BY CATEGORY AND EXHIBIT		.00	10,575,594	24.76	1,026,510	.00	10,575,594	.00	0	.00	435,330	.00	0
SALARIES BY CATEGORY													
Faculty Salaries		.00	6,507,953	3.00	170,000	.00	6,524,953	.00	0	.00	225,372	.00	0
Administrative Professional		.00	1,236,654	9.00	430,000	.00	1,324,678	.00	0	.00	111,906	.00	0
Support Staff Salary		.00	910,664	2.00	50,000	.00	866,296	.00	0	.00	27,526	.00	0
Technician Salary		.00	1,751,801	5.00	215,000	.00	1,782,467	.00	0	.00	69,316	.00	0
Other Salaries		.00	91,322	.00	12,000	.00	0	.00	0	.00	0	.00	0
Federal Workstudy Salaries		.00	7,000	1.72	44,510	.00	7,000	.00	0	.00	851	.00	0

Run on: 08/15/2025

Exhibit B - UNM GALLUP Campus
Summary of Current Fund Salaries

		Original Budget 2026 PERIOD 01				Revised Budget 2026 PERIOD 01				Actuals 2026 PERIOD 01			
		FTE	Unrestricted	FTE	Restricted	FTE	Unrestricted	FTE	Restricted	FTE	Unrestricted	FTE	Restricted
State Workstudy Salaries		.00	21,200	3.46	90,000	.00	21,200	.00	0	.00	0	.00	0
Student Salaries		.00	49,000	.58	15,000	.00	49,000	.00	0	.00	360	.00	0
Grand Total SALARIES BY CATEGORY													
		.00	10,575,594	24.76	1,026,510	.00	10,575,594	.00	0	.00	435,330	.00	0
SALARIES BY EXHIBIT													
Instruction Ex 10		.00	6,512,350	.60	15,510	.00	6,512,350	.00	0	.00	219,362	.00	0
Academic Support Ex 11		.00	638,845	1.92	50,000	.00	638,845	.00	0	.00	37,758	.00	0
Student Services Ex 12		.00	1,030,734	1.12	29,000	.00	1,030,734	.00	0	.00	56,965	.00	0
Institutional Support Ex 13		.00	1,275,648	.19	5,000	.00	1,275,648	.00	0	.00	73,403	.00	0
Operations and Maintenance of Plant Ex 14		.00	803,592	.00	0	.00	803,592	.00	0	.00	27,297	.00	0
Student Social and Cultural Ex 15		.00	50,013	.00	0	.00	50,013	.00	0	.00	4,168	.00	0
Research Ex 16		.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
Public Service Ex 17		.00	58,516	20.93	927,000	.00	58,516	.00	0	.00	2,330	.00	0
Student Aid Ex 19		.00	74,984	.00	0	.00	74,984	.00	0	.00	6,249	.00	0
Auxiliaries Ex 20		.00	130,912	.00	0	.00	130,912	.00	0	.00	7,799	.00	0
** No Value Found		.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
**													
Grand Total SALARIES BY EXHIBIT		.00	10,575,594	24.76	1,026,510	.00	10,575,594	.00	0	.00	435,330	.00	0

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Actuals 2024		Actuals 2025		Actuals 2026	
		PERIOD 01		PERIOD 01		PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	1,963,546	0	2,101,806	0	2,370,716.76	.00
	Student Social and Cultural Ex 15	25,734	0	29,460	0	33,439.95	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	31,812	0	8,337	0	8,500.00	.00
	Student Aid Ex 19	0	0	0	0	.00	.00
	Auxiliaries Ex 20	9,206	0	17,744	0	12,559.90	.00
Subtotal Current Funds		2,030,298	0	2,157,347	0	2,425,216.61	.00
TOTAL Revenues		2,030,298	0	2,157,347	0	2,425,216.61	.00
Beginning Balance	Instruction and General	6,996,847	0	6,136,940	0	6,760,395.46	.00
	Student Social and Cultural Ex 15	195,344	0	174,948	0	176,369.17	.00
	Research Ex 16	2,937	0	2,909	0	2,908.73	.00
	Public Service Ex 17	418,132	0	483,471	0	571,256.87	.00
	Internal Services Ex 18	7,379	0	5,538	0	9,445.70	.00
	Student Aid Ex 19	508,547	0	562,366	0	706,549.56	.00
Subtotal Current Funds		(212,231)	0	90,627	0	52,887.58	.00
TOTAL Beginning Balance		7,916,955	0	7,456,799	0	8,279,813.07	.00
Total Available	Instruction and General	8,960,393	0	8,238,746	0	9,131,112.22	.00
	Student Social and Cultural Ex 15	221,077	0	204,408	0	209,809.12	.00
	Research Ex 16	2,937	0	2,909	0	2,908.73	.00
	Public Service Ex 17	449,944	0	491,808	0	579,756.87	.00
	Internal Services Ex 18	7,379	0	5,538	0	9,445.70	.00
	Student Aid Ex 19	508,547	0	562,366	0	706,549.56	.00
Subtotal Current Funds		(203,025)	0	108,371	0	65,447.48	.00
TOTAL Total Available		9,947,252	0	9,614,146	0	10,705,029.68	.00

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Actuals 2024		Actuals 2025		Actuals 2026	
		PERIOD 01		PERIOD 01		PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	651,614	0	688,138	0	826,085.85	.00
	Student Social and Cultural Ex 15	128	0	5,223	0	5,427.24	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	3,933	0	4,172	0	2,929.56	.00
	Internal Services Ex 18	222	0	2,330	0	(642.54)	.00
	Student Aid Ex 19	0	0	8,212	0	8,552.59	.00
	Auxiliaries Ex 20	25,861	0	215,201	0	106,803.93	.00
Subtotal Current Funds		681,758	0	923,276	0	949,156.63	.00
TOTAL Expenditures		681,758	0	923,276	0	949,156.63	.00
Transfers	Instruction and General	(744,937)	0	(763,335)	0	(563,335.00)	.00
	Student Social and Cultural Ex 15	0	0	0	0	.00	.00
	Research Ex 16	2,000	0	0	0	.00	.00
	Public Service Ex 17	0	0	0	0	.00	.00
	Internal Services Ex 18	0	0	0	0	.00	.00
	Student Aid Ex 19	0	0	0	0	.00	.00
	Auxiliaries Ex 20	0	0	0	0	.00	.00
Subtotal Current Funds		(742,937)	0	(763,335)	0	(563,335.00)	.00
TOTAL Transfers		(742,937)	0	(763,335)	0	(563,335.00)	.00
Ending Balance	Instruction and General	7,563,842	0	6,787,273	0	7,741,691.37	.00
	Student Social and Cultural Ex 15	220,950	0	199,185	0	204,381.88	.00
	Research Ex 16	4,936	0	2,909	0	2,908.73	.00
	Public Service Ex 17	446,011	0	487,636	0	576,827.31	.00
	Internal Services Ex 18	7,157	0	3,209	0	10,088.24	.00
	Student Aid Ex 19	508,547	0	554,153	0	697,996.97	.00
	Auxiliaries Ex 20	(228,886)	0	(106,830)	0	(41,356.45)	.00
Subtotal Current Funds		8,522,557	0	7,927,535	0	9,192,538.05	.00
TOTAL Ending Balance		8,522,557	0	7,927,535	0	9,192,538.05	.00
Total Expenditures, Transfers and Balances		9,947,252	0	9,614,146	0	10,705,029.68	.00

**Exhibit 2 - UNM GALLUP Campus
Summary of Instruction and General**

		Actuals 2024		Actuals 2025		Actuals 2026	
		PERIOD 01		PERIOD 01		PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	1,013,658	0	1,094,420	0	1,310,148	0
	STATE APPROPRIATIONS	908,074	0	968,775	0	1,013,274	0
	LOCAL APPROPRIATIONS	27,769	0	32,337	0	41,801	0
	SALES AND SERVICES	2,323	0	2,459	0	504	0
	OTHER SOURCES	11,722	0	3,816	0	4,990	0
Total Revenues		1,963,546	0	2,101,807	0	2,370,717	0
Beginning Balance	RESERVES	6,996,847	0	6,136,940	0	6,760,395	0
Total Available		8,960,393		8,238,747		9,131,112	
Expenditures	INSTRUCTION	248,497	0	268,080	0	377,503	0
	ACADEMIC SUPPORT	103,619	0	94,107	0	88,223	0
	STUDENT SERVICES	72,753	0	68,565	0	78,122	0
	INSTITUTIONAL SUPPORT	131,873	0	165,979	0	184,149	0
	OPERATION AND MAINTENANCE OF PLANT	94,872	0	91,408	0	98,089	0
Total Expenditures		651,614	0	688,139	0	826,086	0
Transfers (IN) or OUT	TRANSFERS	744,937	0	763,335	0	563,335	0
Ending Balance		7,563,842	0	6,787,273	0	7,741,691	0

Exhibit B - UNM GALLUP Campus Summary of Current Fund Salaries

		Actuals 2024 PERIOD 01				Actuals 2025 PERIOD 01				Actuals 2026 PERIOD 01			
		FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted
SALARIES BY CATEGORY AND EXHIBIT													
Faculty Salaries	Instruction Ex 10	.00	129,337	.00	0	.00	132,033	.00	0	.00	181,452	.00	0
	Academic Support Ex 11	.00	26,262	.00	0	.00	17,833	.00	0	.00	18,507	.00	0
	Institutional Support Ex 13	.00	17,225	.00	0	.00	17,742	.00	0	.00	18,451	.00	0
	Research Ex 16	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	955	.00	0	.00	130	.00	0	.00	714	.00	0
	Student Aid Ex 19	.00	0	.00	0	.00	6,008	.00	0	.00	6,249	.00	0
	** No Value Found	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Total Faculty Salaries	.00	173,779	.00	0	.00	173,746	.00	0	.00	225,372	.00	0
Administrative Professional	Instruction Ex 10	.00	4,075	.00	0	.00	14,893	.00	0	.00	15,025	.00	0
	Academic Support Ex 11	.00	6,335	.00	0	.00	6,525	.00	0	.00	10,860	.00	0
	Student Services Ex 12	.00	36,488	.00	0	.00	34,920	.00	0	.00	36,317	.00	0
	Institutional Support Ex 13	.00	32,475	.00	0	.00	29,292	.00	0	.00	34,731	.00	0
	Operations and Maintenance of Plant Ex 14	.00	9,099	.00	0	.00	9,372	.00	0	.00	6,067	.00	0
	Student Social and Cultural Ex 15	.00	0	.00	0	.00	4,007	.00	0	.00	4,168	.00	0
	Public Service Ex 17	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Auxiliaries Ex 20	.00	4,423	.00	0	.00	4,556	.00	0	.00	4,738	.00	0
	Total Administrative Professional	.00	92,896	.00	0	.00	103,565	.00	0	.00	111,906	.00	0
Support Staff Salary	Instruction Ex 10	.00	13,651	.00	0	.00	17,745	.00	0	.00	13,827	.00	0
	Academic Support Ex 11	.00	1,835	.00	0	.00	1,895	.00	0	.00	3,348	.00	0
	Student Services Ex 12	.00	4,906	.00	0	.00	5,219	.00	0	.00	5,599	.00	0
	Institutional Support Ex 13	.00	1,561	.00	0	.00	1,607	.00	0	.00	1,665	.00	0
	Operations and Maintenance of Plant Ex 14	.00	3,079	.00	0	.00	2,015	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	2,276	.00	0	.00	0	.00	0	.00	1,616	.00	0
	Auxiliaries Ex 20	.00	1,272	.00	0	.00	1,419	.00	0	.00	1,470	.00	0
	Total Support Staff Salary	.00	28,580	.00	0	.00	29,901	.00	0	.00	27,526	.00	0
Technician Salary	Instruction Ex 10	.00	3,314	.00	0	.00	3,302	.00	0	.00	9,058	.00	0
	Academic Support Ex 11	.00	7,649	.00	0	.00	7,862	.00	0	.00	4,957	.00	0
	Student Services Ex 12	.00	10,711	.00	0	.00	8,623	.00	0	.00	13,925	.00	0
	Institutional Support Ex 13	.00	15,379	.00	0	.00	20,446	.00	0	.00	18,556	.00	0
	Operations and Maintenance of Plant Ex 14	.00	21,538	.00	0	.00	26,011	.00	0	.00	21,230	.00	0
	Public Service Ex 17	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Auxiliaries Ex 20	.00	1,490	.00	0	.00	1,538	.00	0	.00	1,590	.00	0
	Total Technician Salary	.00	60,081	.00	0	.00	67,782	.00	0	.00	69,316	.00	0

Run on: 08/15/2025

Exhibit B - UNM GALLUP Campus Summary of Current Fund Salaries

		Actuals 2024 PERIOD 01				Actuals 2025 PERIOD 01				Actuals 2026 PERIOD 01			
		FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted
Other Salaries	Instruction Ex 10	.00	900	.00	0	.00	0	.00	0	.00	0	.00	0
	Academic Support Ex 11	.00	0	.00	0	.00	-520	.00	0	.00	0	.00	0
	Student Services Ex 12	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Institutional Support Ex 13	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Operations and Maintenance of Plant Ex 14	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Auxiliaries Ex 20	.00	564	.00	0	.00	0	.00	0	.00	0	.00	0
Total Other Salaries		.00	1,464	.00	0	.00	-520	.00	0	.00	0	.00	0
Federal Workstudy Salaries	Instruction Ex 10	.00	156	.00	0	.00	0	.00	0	.00	0	.00	0
	Academic Support Ex 11	.00	92	.00	0	.00	976	.00	0	.00	87	.00	0
	Student Services Ex 12	.00	269	.00	0	.00	288	.00	0	.00	764	.00	0
	Institutional Support Ex 13	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Student Social and Cultural Ex 15	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Total Federal Workstudy Salaries	.00	518	.00	0	.00	1,264	.00	0	.00	851	.00	0
State Workstudy Salaries	Instruction Ex 10	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Academic Support Ex 11	.00	0	.00	0	.00	83	.00	0	.00	0	.00	0
	Student Services Ex 12	.00	0	.00	0	.00	-155	.00	0	.00	0	.00	0
	Institutional Support Ex 13	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Student Social and Cultural Ex 15	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Auxiliaries Ex 20	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
Total State Workstudy Salaries		.00	0	.00	0	.00	-72	.00	0	.00	0	.00	0
Student Salaries	Instruction Ex 10	.00	0	.00	0	.00	208	.00	0	.00	0	.00	0
	Academic Support Ex 11	.00	1,220	.00	0	.00	337	.00	0	.00	0	.00	0
	Student Services Ex 12	.00	912	.00	0	.00	1,602	.00	0	.00	360	.00	0
	Institutional Support Ex 13	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Public Service Ex 17	.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
	Total Student Salaries	.00	2,132	.00	0	.00	2,147	.00	0	.00	360	.00	0
Grand Total SALARIES BY CATEGORY AND EXHIBIT													
		.00	359,450	.00	0	.00	377,813	.00	0	.00	435,330	.00	0
SALARIES BY CATEGORY													
Faculty Salaries		.00	173,779	.00	0	.00	173,746	.00	0	.00	225,372	.00	0

Run on: 08/15/2025

Exhibit B - UNM GALLUP Campus Summary of Current Fund Salaries

		Actuals 2024 PERIOD 01				Actuals 2025 PERIOD 01				Actuals 2026 PERIOD 01			
		FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted	FTE Unrestricted	FTE Restricted
Administrative		.00	92,896	.00	0	.00	103,565	.00	0	.00	111,906	.00	0
Professional													
Support Staff Salary		.00	28,580	.00	0	.00	29,901	.00	0	.00	27,526	.00	0
Technician Salary		.00	60,081	.00	0	.00	67,782	.00	0	.00	69,316	.00	0
Other Salaries		.00	1,464	.00	0	.00	-520	.00	0	.00	0	.00	0
Federal Workstudy Salaries		.00	518	.00	0	.00	1,264	.00	0	.00	851	.00	0
State Workstudy Salaries		.00	0	.00	0	.00	-72	.00	0	.00	0	.00	0
Student Salaries		.00	2,132	.00	0	.00	2,147	.00	0	.00	360	.00	0
Grand Total SALARIES BY CATEGORY													
		.00	359,450	.00	0	.00	377,813	.00	0	.00	435,330	.00	0
SALARIES BY EXHIBIT													
Instruction Ex 10		.00	151,434	.00	0	.00	168,181	.00	0	.00	219,362	.00	0
Academic Support Ex 11		.00	43,394	.00	0	.00	34,991	.00	0	.00	37,758	.00	0
Student Services Ex 12		.00	53,287	.00	0	.00	50,498	.00	0	.00	56,965	.00	0
Institutional Support Ex 13		.00	66,640	.00	0	.00	69,086	.00	0	.00	73,403	.00	0
Operations and Maintenance of Plant Ex 14		.00	33,717	.00	0	.00	37,398	.00	0	.00	27,297	.00	0
Student Social and Cultural Ex 15		.00	0	.00	0	.00	4,007	.00	0	.00	4,168	.00	0
Research Ex 16		.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
Public Service Ex 17		.00	3,231	.00	0	.00	130	.00	0	.00	2,330	.00	0
Student Aid Ex 19		.00	0	.00	0	.00	6,008	.00	0	.00	6,249	.00	0
Auxiliaries Ex 20		.00	7,749	.00	0	.00	7,514	.00	0	.00	7,799	.00	0
** No Value Found		.00	0	.00	0	.00	0	.00	0	.00	0	.00	0
**													
Grand Total SALARIES BY EXHIBIT		.00	359,450	.00	0	.00	377,813	.00	0	.00	435,330	.00	0

Run on: 08/15/2025

UNM GALLUP CAMPUS

LOCAL BOARD

BYLAWS

ADOPTED BY THE UNM GALLUP LOCAL BOARD ON:

April 30, 2003

**First Amendment Adopted & Included October 20, 2010 Second
Amendment Adopted & Included October 22, 2014 Third
Amendment Adopted & Included February 21, 2017 Fourth
Amendment Adopted & Included April 4, 2017
Fifth Amendment Adopted & Included February 21, 2023**

,Chairperson

,Secretary

ORGANIZATION

100 **NAME**

These are the Bylaws for the UNM-Gallup Campus Local Advisory Board; hereafter referred to as the Board.

110 **MEMBERS**

The Local Board of the UNM Gallup Campus of the University of New Mexico shall be composed of the five members elected by registered voters as follows: Positions One, Two and Three by voters of the McKinley County School service area, and Positions Four and Five, by voters of McKinley County and Zuni Public Schools service areas.

120 **ELECTION OF OFFICERS**

The Board shall elect a chairperson, a vice chairperson, and a secretary from among its members. The election shall be held at the regular March Board meeting.

The term of office shall be for one year beginning immediately upon election and ending at the regular March Board meeting one year thereafter when successors have been duly elected.

The Board may hold a special election to fill permanent officer vacancies.

130 **LOCAL BOARD DUTIES**

The duties of the Board shall be as stipulated by the Operating Agreement between the Gallup Local Board and the University of New Mexico Board of Regents, and by the Branch Community College Act, as amended.

140 **BOARD COMMITTEES**

140.1 **Standing Committees**

No individual member and no group comprising less than a quorum of the Board shall be designated as a standing committee to perform any of the Board's functions.

140.2 **Temporary Committees**

With the consent of the Board, the chairperson shall appoint temporary committees comprising less than the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The chairperson shall be an ex-officio member of any such committee. The chairperson shall have the option of appointing community members for special committees with a consent of the majority of the Board.

140.3 **Chancellor's Committees**

The Chancellor may form committees to assist him/her in acquiring specific technical knowledge in determining community response to current issues. The members of these committees will be appointed by the Chancellor and selected from people possessing the desirable expertise.

The input from these committees may be presented to the Local Board and may through the Chancellor and with the concurrence of the proper University administration be presented to the Board of Regents of the University of New Mexico. If a committee report is taken to the Board of Regents, it must first be presented to the Local Board.

150 **CCTE Steering Committee**

The CCTE Steering Committee is comprised of the counselors and administrators from the schools sending students to CCTE and the administrators from UNM-G. All are members by the invitation of the CCTE Executive Committee. The duty of the CCTE Steering Committee is to advise the CCTE Executive Committee as to policy changes, additions or deletions and act as a liaison between participating schools and the CCTE Administration.

DUTIES OF MEMBERS AND AUXILIARY PERSONNEL

200 **DUTIES OF THE CHAIRPERSON**

The chairperson shall preside at all meetings of the Board and shall appoint all committees unless otherwise directed by the Board.

The chairperson shall have the right to discuss questions and to vote thereon.

The chairperson shall sign for the Board and generally represent the Board at all times when it is not convened. In this function, in the absence of official Board action, the chairperson may not make commitments which bind the Board. The chairperson shall notify the convened Board at the next regular meeting of any such representations.

210 **DUTIES OF THE VICE CHAIR**

The vice chair shall preside in the absence of the chairperson.

220 **DUTIES OF THE SECRETARY**

The Executive Assistant to the Chancellor of the UNM-Gallup Campus shall act as the recording secretary.

In the absence of the chairperson or secretary, another member of the Board shall act as signatory. The elected secretary shall be the official board secretary.

230 **INDIVIDUAL MEMBERS**

Members of the Board have no individual authority, unless delegated by the Local Board.

METHOD OF OPERATION

300 **AMENDMENT AND REVIEW OF BYLAWS AND OPERATING AGREEMENT**

300.1 **Board Bylaws**

The Board's Bylaws shall be reviewed annually at the first regular meeting of the academic year.

Bylaws or amendments to the existing Bylaws of the Board shall be proposed at one Board meeting and voted on at the next regular meeting. An affirmative vote by at least a simple majority of those members of the Board in attendance shall be necessary to adopt a bylaw or amendment. A proposed bylaw or amendment may be further amended at the next meeting and may then be voted on at the same meeting.

300.2 **REVIEW OF OPERATING AGREEMENT**

The Operating Agreement with the University of New Mexico Board of Regents shall be reviewed by all parties as deemed necessary, but at least biennially.

310 **BOARD MEETINGS**

The Chancellor's Office shall notify all Board members of Regular, Special, Information and Emergency meetings of the Board.

310.1 **Open Meetings Act**

Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Section 10-15-1 to 10-15-4) states that, except as may be otherwise provided in the constitution or the provisions of the Open Meetings Act, all meetings of the quorum of members of any board, council, commission or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times.

Any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public.

Section 10-15-1(D) of the Open Meetings Act requires the Board to determine annually what constitutes reasonable notice of its public meetings.

310.2 **Regular Meetings**

The date and time of regular meetings will be established at the first regular meeting of the academic year, or whenever a majority of the Board vote to change the existing date and time. The agenda for regular meetings will be set by the Chancellor and the chairperson, and will be emailed to the Board no later than one week prior to the regular meeting.

Background and resource material pertinent to agenda items shall be distributed to Board members through the Chancellor's office and emailed to the Board no later than seventy-two hours prior to the regular meeting.

Agenda items may be added for discussion only at the beginning of a regular meeting by a majority vote of the Board members present.

Regular meetings shall generally follow the standard parliamentary procedure of Robert's Rules of Order, except when otherwise provided by these bylaws.

Executive sessions may be called by the chairperson of the Board when necessary. Fifteen minutes shall be allowed in each regular meeting agenda for public input.

310.3 **Notice Requirements of Regular Meetings**

The Board shall review the Resolution Determining Reasonable Notice of Public Meetings of the UNM Gallup Local Board at the first regular meeting of the new academic year and determine whether any amendments are warranted. The Resolution shall be published annually listing the dates, time and location of monthly meetings. Local Board meeting agendas shall be posted on the UNMG Local Advisory Board website at least seventy-two (72) hours in advance of the meeting.

If a meeting date or location is changed from the annual published schedule, notice will be posted on the UNMG Local Board website at least seventy-two (72) hours prior to the meeting.

310.4 **Special Meetings**

Special meetings may be called at any time by the chairperson or by written request of any three (3) members of the Board, or by the Chancellor. An attempt shall be made to notify each Board member at least seventy-two (72) hours in advance.

For any such meeting, notice of the date, time and place and agenda shall be posted on the UNMG Local Board website at least seventy-two (72) hours in advance of the meeting. Special meetings shall be conducted according to the bylaws governing regular meetings, where applicable, and each meeting shall have an announced agenda.

310.5 **Meetings**

Emergency meetings will be called only under circumstances which demand immediate action. The governing Board shall avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or by any three (3) board members upon twenty-four (24) hour notice, unless threat of personal injury or property damage requires less notice. For any such meeting, an attempt shall be made to notify each Board member at least twenty-four (24) hours in advance.

Notice of the date, time and place of the Emergency meeting shall be posted on the UNMG Local Board website at least twenty-four (24) hours in advance unless the threat of personal injury or loss or damage to property makes that impossible in which case notice will be given as soon as possible. The general subject matter of the meeting shall also be given.

Emergency meetings need not have an agenda; however, the general subject matter of such meetings should be announced.

Emergency meetings shall be conducted according to the bylaws governing regular meetings, were applicable.

310.6 **Information Meetings**

Information meetings may be called by the Chancellor or any Board member.

For such meetings, an attempt shall be made to notify each Board member at least seventy-two (72) hours in advance.

No official action by the Board may be taken, and a quorum need not be present to conduct such a meeting.

310.7 **Executive Sessions**

The governing Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(E) of the Open Meetings Act.

If any meeting is closed during an open meeting, such closure shall be approved by the majority vote of the quorum of the governing board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.

If the decision to hold a closed session is made when the governing board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subject to be discussed is given to the members and the general public.

Except as provided in Section 10-15-1(E), any action taken as a result of discussion in a closed meeting shall be made by vote of the governing board at an open public meeting.

310.8 **Quorum**

Three (3) Board members, meeting at a designated time and place, shall constitute a quorum for the purpose of conducting business. All action, motions, and decisions by the Board must be made by a majority vote of those present.

The only business that can be conducted in the absence of a quorum is to take measures to obtain a quorum, fix a time of adjournment, take a recess, or hold an information meeting.

310.9 **Procedures For Making Reports and Recommendations to the Board**

Reports, recommendations or requests for the Board may be submitted by any person. Such reports, recommendations or requests must be submitted to the Chancellor's office allowing sufficient time for copies to be submitted to individual Board members for study. Such material should be submitted at least ten (10) days in advance of a regular meeting.

310.10 **Adequate Information to Precede Action**

At any meeting, the Board shall defer action on any questions for which the Board determines insufficient information exists until such time as adequate information is furnished.

The Chancellor may be requested to examine and evaluate information and recommend action before the Board makes a decision.

310.12 **Minutes**

Minutes shall be kept of all Board meetings except meetings or portions of meetings closed pursuant to the New Mexico Open Meetings Act.

Draft minutes shall be prepared within ten (10) working days after any meeting.

Minutes shall not become official until approved by the Board and signed by the chairperson and elected secretary.

Minutes shall record the dates, time and place of the meeting, the names of Board members in attendance and those absent; a statement of what proposals were considered; and a record of any decisions made by the Board and of how each member voted at each vote.

All minutes, once official, shall be open to public inspection.

FIRST AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD

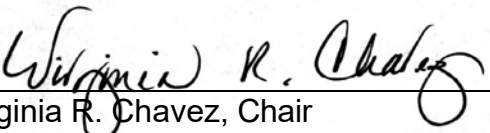
The Bylaws of the Local Board of the UNM Gallup Campus ("Bylaws") are hereby amended pursuant to Section 300 of the Bylaws as follows:

1. Section 160 – Middle College High School (MCHS) is deleted in its entirety.
2. Section 161.1 – MCHS Governing Council is deleted in its entirety.

All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing First Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on October 20, 2010.



Virginia R. Chavez, Chair



June Shack, Secretary

**SECOND AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus ("Bylaws") are hereby amended pursuant to Section 300 of the Bylaws as follows:

ORGANIZATION

110 **MEMBERS**

~~The Local Board of the UNM Gallup Campus of the University of New Mexico shall be composed of the five members elected by registered voters as follows: Positions One and Two by voters of the McKinley County School service area, Position Three by the voters of the Zuni Public School service area and Position Four and Five, by voters of McKinley County and Zuni Public Schools service areas.~~

The Fourth Amendment dated April 4, 2017 Organization 110 Members hereby replaces the Second Amendment.

METHOD OF OPERATION

310.2 **Regular Meetings**

~~Meetings will be held at the UNM Gallup Chief Executive Officer's Conference Room and once each semester at the UNM Gallup South Campus Conference Room unless otherwise announced.~~

The Third Amendment dated February 21, 2017 Method of Operation hereby cancels the Second Amendment to the Bylaws.

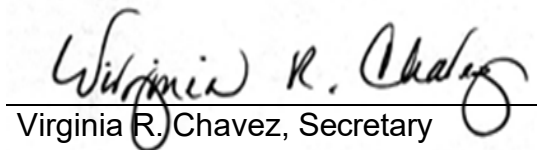
All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Second Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on October 22, 2014.



Ralph Richards, Vice Chair



Virginia R. Chavez, Secretary

**THIRD AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus ("Bylaws") are hereby amended pursuant to Section 300 of the Bylaws as follows:

METHOD OF OPERATION

310.2 Regular Meetings

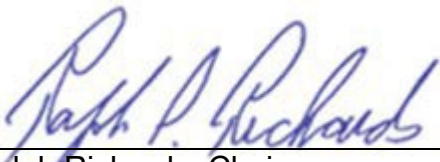
Meetings will be held at the UNM Gallup Executive Conference Room unless otherwise announced.

The Third Amendment Method of Operation hereby cancels the Second Amendment dated October 22, 2014 to the Bylaws.

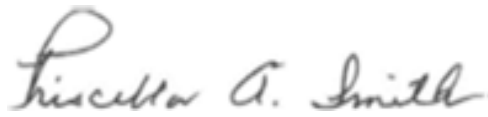
All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Third Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on February 21, 2017.



Ralph Richards, Chair



Priscilla Smith, Secretary

**FOURTH AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus ("Bylaws") are hereby amended pursuant to Section 300 of the Bylaws as follows:

ORGANIZATION

110 **MEMBERS**

The Local Board of the UNM Gallup Campus of the University of New Mexico shall be composed of the five members elected by registered voters as follows: Positions One, Two and Three by voters of the McKinley County School service area, and Positions Four and Five, by voters of McKinley County and Zuni Public Schools service areas.

The Fourth Amendment Organization hereby cancels the Second Amendment dated October 22, 2014 to the Bylaws.

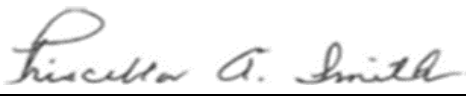
All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Fourth Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on April 4, 2017.



Ralph Richards, Chair



Priscilla Smith, Secretary

**FIFTH AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus ("Bylaws") are hereby amended pursuant to Section 300 of the Bylaws as follows:

ORGANIZATION

**150 CENTER FOR CAREER AND TECHNICAL EDUCATION EXECUTIVE COMMITTEE
(CCTE)**


1. Section 150 - CENTER FOR CAREER AND TECHNICAL EDUCATION
EXECUTIVE COMMITTEE (CCTE) is deleted in its entirety.

All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Fifth Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on February 21, 2023.



Ralph Richards, Chair

Rebecca Apel, Secretary

**OPEN MEETINGS RESOLUTION
OF THE
UNM - GALLUP LOCAL ADVISORY BOARD**

WHEREAS, the UNM Gallup Local Board is a duly constituted policy making body in accordance with NMSA 1978, Section 10-15-1 through 10-15-4, inclusive, as amended and supplemented; and

WHEREAS, NMSA 1978, Section 10-15-1.C provides that certain public meetings of certain public policy making bodies shall be held only after reasonable notice to the public and that the public policy making body shall determine at least annually in a public meeting what notice for a public meeting is reasonable; and

WHEREAS, the intention of the Resolution is to determine what notice of a public meeting shall be reasonable when applied to meetings of the Board as required by Section 10-15-1.C NMSA 1978; and

WHEREAS, notice of the meeting of the UNM Gallup Local Board on August 19, 2025 has been given at least seventy-two (72) hours prior to the time of the public meeting at which this Resolution is to be adopted by posting in conspicuous place in the UNM Gallup Administration Office and on the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/>.

NOW, THEREFORE, BE IT RESOLVED, by the UNM Gallup Local Board that:

1. Reasonable notice was given to the public of the Board Meeting held August 19, 2025.
2. Reasonable notice to the public of any meetings of the Board or any meetings of a committee constituting a quorum of the Board shall consist of:
 - A. As to regular meetings of the Board, this notice shall be posted annually listing the dates, time and location of meetings. Meeting agendas shall be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/> at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be posted in a conspicuous place in the UNM Gallup Administrative Office no later than seventy-two (72) hours before the regular meeting.
 - B. Unless otherwise indicated, meetings of the UNM Gallup Local Board shall be held at 4:00 p.m. on the following dates and location at: UNM Gallup Campus, Executive Conference Room GH1216, 705 Gurley Ave., Gallup, NM.

August 19
September 16
November 18
January 20
February 17
April 21

- C. As to special meetings of the Board, which may be called at any time by the Chair of the Board or by written request of three members, therefore, notice of the date, time and place of special meetings of the Board shall be posted to the UNM Gallup Local Advisory website <https://www.gallup.unm.edu/administration/localboard/> for publication at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be given.
 - D. As to the emergency meetings of the Board, notice of the date, time and place of emergency meetings shall be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/> or emailed at least twenty-four (24) hours in advance of the meeting, unless threat of personal injury or property damage requires less notice. The general subject matter of the meeting shall also be given.

- E. Additional notices: notice of special and emergency meetings shall also be posted in a conspicuous place in the UNM Gallup Administration Office at the same time notice is posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/>.

Notice of the information meetings shall be posted in a conspicuous place in the UNM Gallup Administration Office at the same time Board members are informed of such meetings. Notices will be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/> and sent to all federally licensed broadcast stations and newspapers of general circulation in McKinley County that request in writing to receive copies of Board meeting notices.

The Board shall review these notice requirements annually at the ***last scheduled regular meeting of the fiscal year*** and determine whether any amendments are warranted.

As used in the resolution, news media shall mean any newspaper of general circulation throughout McKinley County, or any radio or television station which regularly broadcasts news throughout McKinley County. Notice shall mean notice in person, by telephone or written notice to the general manager or other radio or television station employee generally responsible for accepting public service announcements or to the news clerk of any newspaper of general circulation throughout McKinley County.

3. The foregoing determination shall be applicable to the Board Meeting held on this 19th day of August 2025, and all meetings held after August 19, 2025 until May 2026.
4. Pursuant to Section 10-15-1(C) of the Open Meetings Act, any member of the UNM Gallup Local Advisory Board may participate in a meeting of the Local Advisory Board of the Gallup Campus, by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the members to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time, and members of the public attending the meeting are able to hear any member of the Local Advisory Board of the Gallup Campus who speaks during the meeting.
5. In addition to the information specified above, all notices shall include the following language:
If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office (505) 863-7501 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.
6. The UNM Gallup Local Advisory Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
 - A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of the quorum of the UNM Gallup Local Advisory Board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting; and
 - B. If the decision to hold a closed meeting is made when the UNM Local Advisory Board is not in open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subjects to be discussed, is given to the members and to the general public; and

C. Except as provided in Section 10-15-1(E), any action taken as a result of discussion in a closed meeting shall be made by vote of the UNM Gallup Local Board in an open public meeting.

PASSED by the UNM Gallup Local Board, this 19th day of August, 2025.

Chair

Secretary

LOCAL BOARD CODE OF ETHICS

The citizens in my community have elected me to represent them. As a member of the UNMG Local Board, I will strive to improve higher education for all UNMG students and to that end, I will:

1. Attend all scheduled Board meetings insofar as possible and will come to each meeting prepared and ready to debate issues fully and openly;
2. Recognize that I have no legal authority outside the Board meetings and that all decisions of the Board will be made at a public meeting; to conduct my relationships with the community college staff, the local citizenry, and all media of the community on the basis of this fact; remember that the board derives its authority from the community; and that it must always act as an advocate on behalf of the entire community;
3. Work in harmony with my fellow members of the Board to always promote cooperation in spite of differences of opinion that arise during vigorous debates of points of issue and preserve the integrity of the Board;
4. Avoid speaking on behalf of the Board except at those times when the Board, authorizes me to do so;
5. Respect the confidentiality of all privileged or confidential information that I receive, review, discuss or create in my official role as a Board Member, under applicable law;
6. Support the employment of those persons best qualified to serve as school faculty and staff and make every effort to ascertain that all employees are properly remunerated for their services and that they are dealt with fairly in the performance of their duties;
7. Avoid temptation and outside pressure to use my position as a community college board member to benefit myself or any other individual or agency apart from the total interest of the community college district;
8. Accept that my primary function is to oversee the policies by which UNMG is administered; and that the actual administration of the education programs is delegated to the Executive Director and her/his staff while creating and maintaining a spirit of true cooperation and a mutually supportive relationship with the Executive Director;
9. Welcome and encourage active participation and cooperation by citizens, organizations, and the media with respect to current college operations and proposed future developments, for a better understanding of their needs and improvement of relations with the public that I serve;
10. Remember that it is as important for the board to understand and evaluate the educational program of the community college as it is to plan for the business of college operation;
11. Bear in mind that once a decision is made that the board speaks with one voice.
12. Finally, strive step by step toward ideal conditions for the most effective community college board service to my community, in a spirit of teamwork and devotion to public education as the greatest instrument for the preservation and the perpetuation of our representative democracy.

PASSED by the UNM Gallup Local Board, this 19th day of August, 2025.

Chair

Vice Chair

Secretary

Member

Member