

UNM-Gallup Staff Council Minutes

10 a.m. Wednesday, July 31, 2024 | SSTC 270 | Refreshments: Robin G.

Staff Council Executive Committee

President Tina Griego	Present
President-elect Shana Arviso	Present
Treasurer Monica Wyaco	Not Present
Secretary Richard Reyes	Present
Member At Large Robin Gabaldon	Present
Member At Large Ozzy Guerrero	Present
Past President Frank Sanchez	Present

Staff & Guests Present:

Amanda Crump	Chei-Ann Manygoats	Wilma Lee
Eliza Caponetto	Denise Silva	Suzette Wyaco
Daphne Bowannie	Elouise Lee	Tanisha Ashley
Jobi Herrera	Shanda Tom	Ernestine Shirley
Dawn Garcia	Shawn Frank	Michelle Lee
Ashlee Velasquez	Teyah Denetclaw	Kimberly Longhair

Approval of Agenda

Motion: Frank S.

Second: Ozzy G.

Discussion: Jayme M. is running late for presentation, so Discussion/Action Items will start with item 2.

Opposition: None.

Action: Motion approved.

Approval of June 26, 2024, Meeting Minutes

Motion: Ozzy G.

Second: Amanda C.

Discussion: None.

Opposition: None.

Action: Motion approved.

Discussion/Action Items

1. Toastmaster Presentation – Frank Sanchez
 - a. Frank S. shared YouTube video of “I See Something” speech by Dananjaya Hettiarachchi, World Champion of Public Speaking 2014. Frank used video to introduce Gallup Toastmasters organization and encouraged staff to participate at local meetings at 7 a.m. every Thursday at the Veterans Center near Ford Canyon Park to learn how to become better public speakers. Frank also shared idea to start Toastmasters clubs for high school students and adult college students at UNM-Gallup.
2. Presentation on Process of Salary Increases & Fundraising – Jayme McMahon, Director of Student Affairs & Staff Council’s Administrative Staff Liaison
 - a. Jayme M. gave extensive and informative presentation about the process for salary increases at UNM. She shared HR resources and policy information that can help staff and managers to better understand the process, particularly the HR website at hr.unm.edu. Ozzy G. asked questions centering around salary structures, employee morale, and temporary in-range increases.
 - b. Jayme also presented on UNM fundraising policies (UAP 1040 and UAP 1030 specifically) to help guide Staff Council’s fundraising efforts, including for revenue purposes and charitable purposes.

3. After Hours Events: Fundraiser Dinner – Tina Griego
 - a. Tina G. shared idea about an after hours dinner event at a local restaurant for all employees. A tentative date of Saturday, Oct. 5, has been proposed. Frank S. asked for a poll to be sent to all staff to gauge interest and get an idea of headcount. Richard R. agreed to create poll and email everyone.
4. Lobo Perks specific to UNM-Gallup: Creation of a subcommittee to secure perks around Gallup – Tina Griego
 - a. Tina G. proposed idea to start a committee focused on establishing local Lobo perks in Gallup. Committee members would go out into community to request local businesses to offer discounts for all UNM-Gallup students, staff and faculty. Council agreed to just launch it. Dawn Garcia expressed interest in being involved. Jayme M. advised it would be important to include student leadership in the planning because perks should be beneficial for students too.
5. Salsa Recipe Contest for Hispanic Heritage Month in September – Richard Reyes
 - a. Richard R. shared Event Committee idea to have a salsa recipe contest between Sept. 15 and Oct. 15 to celebrate Hispanic Heritage Month, rather than in December as done in the past.
 - b. Motion: Frank S. motioned to move salsa recipe contest to Hispanic Heritage Month.
 - c. Second: Ozzy G.
 - d. Discussion: None.
 - e. Opposition: None.
 - f. Action: Motion approved.

Committee Reports

1. Wellness Committee: Frank S. gave brief update on Walking Challenge.
2. Event Committee: Richard R. did not deliver report, deferring to Event Committee Recap document included in agenda packet.
3. Development Committee: Shana A. gave update on plans to collaborate with HR to help with onboarding documents/guides to connect staff to resources. She also shared dates for upcoming Engagement and Organization Development sessions in August. She said there are plans for Kick Off Week too, including a Hungry Minds Café and an info session about staff development.
4. Safety Committee: Tina G. gave updates on dispatch MOU, new phone system, siren, radios, strategic goals, emergency management flip charts, fire drill evacuations, Safety Week, and more.

Executive Committee Reports

1. President: Tina G. gave updates on new TCP link for gallup.unm.edu website, food pantry task force, employee engagement, Kick Off Week outreach, Convocation, Campus Kudos revamp, and upcoming training sessions.
2. President-elect: No report, but Shana A. recognized everyone for attending the meeting and being engaged.
3. Treasurer: No report.
4. Secretary: Richard R. shared that PR is using a new Newsletter format via email, which includes important Campus Announcements.
5. Members at Large: No reports.
6. Past president: No report.

Comments/Announcements

- None.

Next meeting:

- Aug. 28, 2024. Location: Health Careers Building. Tina G. agreed to contact Rae Vargas to make arrangements. Refreshments: Ozzy G.

Adjourn

Motion: Robin G.

Second: Dawn G.

Discussion: None.

Opposition: None.

Action: Motion approved.

Meeting adjourned at 12:26 p.m.