The
Faculty Assembly Meeting

MINUTES **April 21, 2023 12:30 PM SSTC 200/ZOOM**

MEETING CALLED BY:	**Dr. Matthew Mingus, Faculty Assembly President**
MINUTES ASSEMBLED BY:	Andrew McFeaters, Faculty Assembly Secretary
FACULTY ATTENDEES:	Antionette Abeyta, Lowell Bautista, Shawnadine Becenti, John Burke, Chris, Chavez, Markos Chavez, Sonya Damon, Yi-Wen Huang, Hasani Jayasinghe, Carolyn Kuchera, Sarah Llanque-White, Tracy Lassiter, LD. Lovett, Jonathan Lumibao, Elvira Martin, Aretha Matt, Andrew McFeaters, Matthew Mingus, Kristian Simcox, Chad Smith, Keri Stevenson, Lora Stone, Kristi Wilson.
GUESTS:	Richard Reyes, Sabrina Ezzell

ACTION APPROVAL OF AGENDA DR. MATTHEW MINGUS

DISCUSSION	
I move to approve the agenda. **Motion**: Markos Chavez **Seconded**: Yes **Discussion**: None **Vote**: Unanimous **Motion Carried**: Yes	

ACTION APPROVAL OF MINUTES DR. MATTHEW MINGUS

DISCUSSION	
I move to approve the minutes from the March 24, 2023 UNMG Faculty Assembly meeting. **Motion**: John Burke **Seconded**: Yes **Discussion**: None **Vote**: Unanimous **Motion Carried**: Yes	

INFORMATION PRESIDENT'S REPORT DR. MINGUS & DR. KERI STEVENSON

Dr. Mingus began his outgoing report by calling on Chad Smith of the Nominating Committee to provide the election results for the Faculty Assembly: Dr. Keri Stevenson for president, Dr. Aretha Matt for vice president, Dr. Andrew McFeaters for secretary; for Operations Committee Chris Chavez,	

Sonya Damon, and Dr. Carmela Lanza; for Nominating Committee Chad Smith and Neysa Cox; for Faculty Senate Dr. John Burke and Dr. Sarah Llanque-White.

Dr. Mingus thanked Chad Smith for presenting the results. Presidential duties were then transferred to the incoming president, Dr. Keri Stevenson.

Dr. Stevenson thanked Dr. Mingus. Dr. Stevenson then reported that the Operations Committee met with the Executive Team on last Friday (April 14th) to follow up on a number of issues. One of those issues had to do with laptop availability for adjuncts. There were a number concerns regarding how to keep the laptops updated if the laptop is checked out for a whole semester; what happens if a laptop is lost or stolen; how would the lost be recouped or how would we make sure we get the device back. A number of options were assessed at the meeting, such as providing laptops through the library, or providing laptops from our current inventory since only two adjuncts requested them, but more policies will be needed since there are more incoming adjuncts. One option would be to ask adjuncts to bring in laptops on a weekly basis for software updates. After this update, Dr. Stevenson asked everyone if there were questions. No questions followed.

Dr. Stevenson then reported on the issue of hiring. Two senior tutors have been hired for the Center for Academic Learning. The Student Affairs Director, Jayme McMahon, said that there was also a student interested in being a peer tutor. McMahon does want to hire an on-call testing assistant and hopefully a director. There has been talk about combining the position of the CAL Director with the position of the TRIO Director, but at present it isn't clear whether that would work. Other solutions were discussed such as the possibility of hiring part-time tutors from the Retired Educators Association or from those certified by the College Reading and Learning Association. There is also going to be a new bookstore manager. Dr. Stevenson then asked for questions. No questions followed.

The final issue that the Operations Committee discussed with the Executive Team was the relaunch of the Mini-Grants Committee, what the timeline and vision for committee would be. Prior to the pandemic, the committee allowed faculty and staff to acquire funds for initiatives and pilot programs. For example, Dr. Stevenson had used it to acquire a laptop for the *Red Mesa Review*. Other people used grants for teaching initiatives. Dr. Burke used a grant for elementary education. What made the process effective was the ease of the application process. The budget was about $4000 per year. In the past Director of Business Operations Robert Griego discussed the possibility of relaunching the committee, but he has to look into it. At present there is no infrastructure for it. He said that he would try to have something in place for the next executive meeting in August. Dr. Ezzell has started the College Council, which is a meeting of the Faculty Assembly President, the Executive Team, Ron Petranovich, LD Lovett, Staff President, ITE Mr. Richard Reyes from PR, possibly police, too. Hopefully we'll get some answers over the summer.

Two questions from Dr. Tracy Lassiter: 1) Does the budget index that previously existed for Mini-Grants still exist? 2) There was previous discussion about incorporating the Mini-Grants Committee into the Faculty Assembly. Is that something we're still considering?

Dr. Stevenson mentioned that those issues were not discussed at the meeting. One of the problems in the past was that the budgeting index was not associated with the Faculty Assembly, so making the Mini-Grants Committee and committee in the Faculty Assembly is problematic. The bottom line is that the Mini-Grants Committee no longer exists in its previous form. According that that meeting, there probably is no longer a dedicated budget index for the Mini-Grants Committee. Robert Griego said that he had to do more investigating.

Dr. Lassiter followed up: I guess I'd like to know what these other sources of funding are because I have not heard of any and, for that reason, have not implemented activities. At one point an author from Albuquerque reached out to me and I had to pass. What are these sources of funding that Griego is talking about?

Dr. Stevenson replied by stating that Griego has been invited to the Budget Leadership Team Committee meetings with the Albuquerque campus and it is possible that some of those funds could be used to fund projects, but he said that at the moment he did not know whether the Mini-Grants would have the same application process restored of it would have to go through a completely different process.

Library Director Markos Chavez mentioned that, when he first started at UNM, the library was supposed to have mini-grant money for a visiting author, but that grant was taken away during his first month (beginning of fall 2022).

Dr. Stevenson then asked the faculty assembly if there are any more questions regarding the previous items of discussion. No questions followed.

Chancellor Sabrina Ezzell then began her presentation. She mentioned that she came to discuss her experience at the recent legislative session and the outcome of that sixty-day session. There were two bills that resulted in additional funding for the college: House Bill 2, which always has our general appropriations; and House Bill 505. House Bill 2, in addition to our I&G (Instruction and General)--they also gave us significant funds towards our research and public service projects. Nursing got over $800,000, which is huge. Workforce development got over $182,000, and the Tribal Education Initiative got $100,000. The Public Education Initiative funds--we already had that funding--is being used for hiring a Student Success Specialist, a position important for recruitment and retention. House Bill 505 funded three of our capital outlay projects. It will fund 1.8 million in supplemental funding for the construction technology building, which was part of our existing CTE project--which was 1.8 million overbudget. They agreed to cover that cost. We also received 1 million for building renovation and repair. This extra million will really help. I had asked for $500,000 to repair the stucco in Calvin Hall. We received $100,000. That is all for the legislative session.

Dr. Ezzell then asked the faculty assembly for questions.

Dr. John Burke asked whether the 1 million allotted for building maintenance is recurring.

Chancellor Ezzell responded that it is a one-time payment and that we shall pursue more funds in the future.

Dr. Ezzell then mentioned that her goal to acquire funding for mental health was denied. Multiple colleges had the same request. We did not get what we were looking for, but colleges did get additional funding to produce graduates in counseling programs. That will address an important need in our state. Ezzell then provided an update on daycare support. We are hoping to hear from the school district. They are working on a plan to establish a daycare center. Their goal is to accept children by August. They will serve UNM-Gallup students and GMCS teachers at a 50/50 ratio. We got inspections this week and we are waiting to hear what the capacity will be. Finally, we are pursuing a federal grant through the Native American Serving Non-Tribal Institution division of the Department of Education. The two priorities are: 1) to offer students academic, social and emotional support, and 2) inclusion. I'd like to see if we can meet with Mental Health Services and get funding for that. I'm meeting with Jaime McMahon, Aretha Matt, Tonya Thacker, and Michelle Lee. The deadline for that grant proposal is in June. Dr. Ezzell asked the faculty assembly for questions. No questioned followed.

Dr. Stevenson then invited Richard Reyes of the Public Relations office to speak.

Richard Reyes began his presentation by referring to his handout. Reyes shared some of his professional experience. Reyes shared his new PR duties--PSAs, designing and running ads, website maintenance, promotional materials, updating the events calendar, crisis communications, branding, photography. One goal is to promote faculty accomplishments. Reyes reminded faculty that they should talk to him before working with local media. Faculty are invited to share student achievements. Reyes then asked for questions.

Kristi Wilson thanked Richard Reyes for all of his hard work.

Sarah Llanque-White asked Reyes about an issue regarding table-cloth supply for events.

Richard Reyes mentioned that he is working on acquiring tablecloths for rectangular tables.

Faculty Assembly presentations concluded.

INFORMATION **COMMITTEE REPORTS** **COMMITTEE CHAIRS**

DISCUSSION	

Dr. Stevenson asked for committee reports:

UNMG Senator to ABQ: Dr. Burke mentioned that the resolution passed by the Branch Community College Council was approved (with no "no" votes) at the Faculty Assembly meeting on March 28th. It has now gone to the Provost, and the Provost's next step is to share it with the chancellors. It's for a 4-4 workload for tenure and tenure-track faculty. This is a huge accomplishment for our organization. Burke thanks everyone on the team.

Budget Review Committee: Dr. Bruce Gjeltema had nothing to report.

Committee on Teaching Excellence: Professor Chad Smith had nothing to report.

Constitution and By-Laws Committee: Dr. Stevenson mentioned that she will no longer be on the committee and asked that anyone interested in joining should feel free to contact her.

CARC: Professor Lowell Bautista reminded faculty so submit relevant artifacts by May 15th. He will be sending out emails to remind everyone.

Curricula Committee: Dr. Lora Stone mentioned that the committee had elected a new chair, Dr. Antoinette Abeyta, and a new vice chair, Markos Chavez.

Library Committee: Dr. Andrew McFeaters mentioned that Markos Chaves has developed a new children's section at the library. There will also be a Teaching Resource Center, which will open on May 4th. The center will feature faculty publications and pedagogical resources. Dr. McFeaters asked that faculty continue to send in publications so that their work can be highlighted.

Strategic Planning Committee: Dr. John Burke mentioned that there have been no additional meetings since the last meeting.

Distance Learning Committee: Dr. Stevenson mentions that Dr. Lanza was not able to attend the meeting, but Dr. Christopher Dyer has been elected the new chair.

Adjunct Faculty Affairs Committee: Professor Kristi Wilson recapped the news regarding laptop accessibility for adjunct faculty. Laptops will be available to the two new faculty in August. Frank will house the two laptops at IT. For adjuncts that are not teaching full-time, that would be appropriated proportionally. Legislature did vote to fund a 6% increase, but UNM does have the money to do more than that. If anyone would like to be involved in compensation bargaining this round or the next round, please let me know. Interested parties could also contact Union President Ernesto Longa.

UA-UNM, Faculty Union: Dr. Stevenson mentioned that we are in the middle of compensation bargaining. Currently the Union is asking for either a living wage or a 10% raise, whichever amount is greater.

INFORMATION **ANNOUNCEMENTS** **VARIOUS**

Dr. Mingus promoted the coming blood drive.

Dr. Lassiter promoted the last session of the Digital Teaching Workshop series.

Dr. Lassiter promoted the new Teaching Resource Center.

Library Director Markos Chavez promoted a new service at the library: a research and writing workshop for faculty currently drafting papers for publication. Chavez also promoted the coming bowling charity event.

Professor Sonya Damon promoted the coming Active Shooter Training session.

ACTION ITEM **ADJOURNMENT**

I move to adjourn.

Motion: Dr. Mingus
Seconded: Yes
Vote: Unanimous
Motion Carried: Yes

Meeting adjourned at 1:30PM, by Faculty Assembly President Dr. Keri Stevenson.

Recorded by: Andrew McFeaters, Faculty Assembly Secretary, on April 21st, 2023.