



**The
Faculty Assembly Meeting**

MINUTES

October 18, 2024 12:30 PM ZOOM

MEETING CALLED BY:	Dr. Carolyn Kuchera, Faculty Assembly President
MINUTES ASSEMBLED BY:	Andrew McFeaters, Faculty Assembly Secretary
FACULTY ATTENDEES:	Karla Baldonado, Markos Chavez, Chris Dyer, Robert Encinio, Vanessa Ferguson, Lucia Guerrero, Jennifer Henry, Yi-Wen Huang, Jeffery Hunt, Hasani Jayasinghe, Carolyn Kuchera, Carmela Lanza, L.D. Lovett, Andrew McFeaters, Roseanna McGinn, Arun Muthaiyan, Sangam Pangei, Shynal Robinson, Kristian Simcox, Keri Stevenson, Kristi Wilson
GUESTS:	Janelle Eastman, Andrea Orzoff, Richard Reyes, John Zimmerman

ACTION APPROVAL OF AGENDA DR. CAROLYN KUCHERA

DISCUSSION	
Move to approve agenda.	
Motion: Professor Kristi Wilson	
Seconded: Yes	
Discussion: None	
Vote: Unanimous	
Motion Carried: Yes	

ACTION APPROVAL OF MINUTES DR. CAROLYN KUCHERA

DISCUSSION	
Move to approve the minutes from the September 20, 2024 UNMG Faculty Assembly meeting.	
Motion: Dr. Chris Dyer	
Seconded: Yes	
Discussion: None	
Vote: Unanimous	
Motion Carried: Yes	

INFORMATION**PRESIDENT'S REPORT****DR. CAROLYN KUCHERA**

Dr. Carolyn Kuchera reports that the committees are starting to come together. The rosters are being filled and the chairs are being selected. There are three committees who have yet to select their chairs. Those committees should proceed as soon possible. Regarding a different issue, Dr. Kuchera mentions that she is concerned about the delays in repairs at Calvin Hall. It seems unlikely that the technology in Calvin Hall's classrooms will be ready by spring semester. For those faculty who are being assigned classrooms in Calvin Hall, they should be aware of this issue and communicate with division chairs for status updates. Finally, regarding November's Faculty Assembly meeting, faculty should reach out to her or other Operations Committee members if they wish to see items added to the agenda.

The next item of business includes a presentation from our Faculty Research Report Officer, Dr. Andrea Orzoff.

INFORMATION**FACULTY RESEARCH SUPPORT****DR. ANDREA ORZOFF**

Dr. Andrea Orzoff greets attending faculty and introduces herself. She shares a Powerpoint on the Office of the Vice President for Research and its Faculty Research Development Office. The goal of the office is to provide greater transparency for the overarching research enterprise at UNM and how faculty fit into it. The office is involved in the pre-award process for finding, and applying for, funding. Its goal is to help UNM researchers, instructors, and staff diversify their research portfolio and to bring in awards. For anyone interested in collective or interdisciplinary projects, the office facilitates bringing cohorts together. The office helps applicants work on their proposals. The office holds limited competitions to cull the required numbers for the process. UNM-Gallup competitions are independent from main campus. In the near future, there will be trainings and workshops for UNM-Gallup faculty. These will help faculty learn how to tailor their research projects for the application process.

Dr. Kuchera and faculty thank Dr. Orzoff for her presentation. Dr Kuchera then introduces Janelle Eastman, representative of TimeCare, to present on TimelyCare services for students.

INFORMATION**TIMELYCARE PRESENTATION****JANELLE EASTMAN**

Janelle Eastman shares a Powerpoint to illustrate the diverse virtual services that TimelyCare provides for students. She is the Customer Success Manager at TimelyCare. TimelyCare is a virtual health and wellbeing platform that is free for students at University of New Mexico. Its goal is to help foster student success and to improve the health and wellbeing in all areas of students' lives--mental health support, medical health support, and peer support. TimelyCare is available to students 24/7 all year round. No insurance or copays are needed. TimelyCare's providers are licensed in all fifty states. They are well versed in student issues. Providers are chosen to reflect the diversity of students. Students are empowered to choose their providers based on their needs. Provider bios are available. Bilingual providers are also available in Spanish and English. Medically trained interpreters also can be used for visits. Another service made available by TimelyCare is called Medical Now. This is an on-demand medical care service for common medical needs--allergies, skin rashes, colds, flus, etc. Students can access care usually within seven minutes. Students also can schedule a meeting in advance. In terms of the behavioral side of healthcare, TimelyCare offers what is called Talk Now, which is also active 24/7 all year. This is for in-the-moment emotional support. Wait times are usually five minutes. Aside from Talk Now, there is scheduled counseling. Students can select their preferred provider. Students are allotted up to twelve visits per academic year. If more help is needed, a Care Navigation Team helps students access other resources within their communities. For more advanced mental health support,

students can take advantage of psychiatry. This is a referral only service. A student needs an access code. There is no limit on the amount of psychiatric visits, but there is an institutional limit. Providers are able to prescribe medication as part of this program. There is a prescription discount savings card in the app. On average there is a 60% savings on prescriptions. TimelyCare offers basic needs support--for food insecurities, childcare, etc. TimelyCare also offers a large library of healthcare content, including curated content. Finally, TimelyCare creates peer communities wherein students can anonymously connect to share issues, like a support group. These discussions are monitored for safety by AI and a TimelyCare team.

Dr. Kuchera and faculty thank Janelle Eastman for her presentation.

INFORMATION

COMMITTEE REPORTS

COMMITTEE CHAIRS

Dr. Kuchera asks for committee reports.

UNMG Senator to ABQ: Dr. Kristian Simcox says that they met on September 24th at the Student Union on main campus. The provost's report provided updates on enrollment across the campuses. Main campus has seen modest and steady enrollment increases among undergraduates. Branch campuses, on the other hand, have seen significant enrollment decreases over the last five years. The provost did not specify the numbers for each branch. Dr. Simcox says that general trend is unlikely to reflect UNM-Gallup enrollment numbers. There was approval of Faculty Senate Committee appointments, including the members to the Curricula Committee, Research Allocations Committee, and Campus Development Advisory Committee. There possibly is also a new Faculty Senate Committee in development. It might be called the Social Justice Committee. Professor Justin Bendell, of the Valencia branch, will lead the group to develop the charge. Anyone who is interested in joining the committee should contact Professor Bendell. Another issue to note is that an additional mandatory training is coming to faculty. Finally, Faculty Senate annual priorities were discussed at the meeting. They are currently ranking these priorities. One priority that was discussed was the 5-5 course load required of students in order to keep financial aid. The concern is that this requirement undermines student success. Faculty Senate wants to push for a 4-4 course load requirement instead. This would have to be addressed at the level of state legislature.

Dr. Simcox mentions that he was not able to attend this month's Branch Community College Council meeting, but he received the highlights from Dr. John Burke. One of the tasks the Council is undertaking is to continue the support for the 4-4 workload agreement at Los Alamos.

Budget Review Committee: Dr. Andrew McFeaters says that the committee met two weeks ago to draft questions that he could take to Dean John Zimmerman. Questions varied in importance. One pertained to the televisions that were provided to Calvin Hall to replace the damaged projectors. It turns out that those televisions were donated from main campus. They did not impact the budget. The committee issued a question regarding the use of the COVID funds from the past. Dean Zimmerman said that he would follow up with Robert Griego for information. Finally, the proposed Innovation Fund was discussed. It's in its early stages. The committee inquired into the Rainforest corporation's role in the process. They seem to be a consulting company. The committee voiced some concern over the corporation's emphasis on STEM fields, which is an important emphasis; however, there should be equitable room for the Humanities and other fields to participate in the Innovation Fund. Finally, Dr. McFeaters points out that much of UNM-Gallup's budgetary records are available on UNM-Gallup's website, specifically in Business Operations under the About tab.

Committee on Teaching Excellence: No report.

Constitution and By-Laws Committee: Dr. Arun Muthaiyan reports for Professor Joe Kee. He mentions that the committee is in the process of creating uniform language for the bylaws. Membership and term requirements need to be uniformly defined for all committees. The other issue discussed was the idea that committee chair selection should take place at the end of each academic year. This policy will be incorporated into the bylaws

College Assessment and Review Committee: No report.

Curricula Committee: Professor Markos Chavez says that they will be meeting next Friday to go over two program reviews.

Library Committee: Professor Kristi Wilson mentions that Nico is the chair of the committee. The committee has met twice. They are discussing the creation of an informal faculty event to host at the library--something like an art crawl to provide a tour of the library. Perhaps there would be a stress-relieving art activity afterwards. There has also been a discussion about creating a zine. A *Red Mesa Review* display case is also in the works.

Strategic Planning Committee: Dr. Kuchera sums up an email that she has received from the Strategic Planning Committee. They are working towards establishing their first meeting.

Distance Learning Committee: Dr. Chris Dyer mentions that he was the chair last year. He mentions that they have submitted a survey to IRB. It concludes three sets of questions that relate to the function and value of distance learning. The question categories are community, faculty, and students. The survey is under review and IRB will get back to him.

Dr. Kuchera recommends that they officially select their chair during their next meeting.

Adjunct Faculty Affairs Committee: Professor Jeffery Hunt indicates that he will send out a Doodle poll to organize a meeting so that they can elect a chair.

UA-UNM, Faculty Union: Dr. Keri Stevenson mentions that the union held a coffee social yesterday. There might be a similar event on campus before the semester ends. There are weekly contract campaign committee and bargaining meetings. All are invited, and everyone is invited to pass along suggestions and concerns to her. The union is also working on codifying language for the contract, one example being the language used to establish the 4-4 teaching workload. If anyone is interested in working on drafting this language, please let her know.

INFORMATION

ANNOUNCEMENTS

VARIOUS

Professor Markos mentions that the library has some special events approaching. On the Wednesday before Halloween, the library is hosting an author, Brian Guthrie. He writes science fiction and fantasy novels. On Halloween, the library will host a Paranormal Panel. Anyone who is interested in

participating should contact him. Finally, another author, Stanley Milford, who wrote *The Paranormal Ranger*, will speak on November 11th. He was a member of the Navajo Police.

Richard Reyes mentions the upcoming afterhours employee dinner at King Dragon at 6PM, October 26th. Tickets are \$35. This is a fundraiser for the Staff Council. There will also be door prizes.

Dr. Dyer mentions that there will be a campus event on the 21st and 22nd of November. He has been working with the Army Corps of Engineers, the Office of the President of Navajo Nation, Navajo EMS, Navajo Technical University, and George Mason University. The Army Corps has come up with a device that creates electricity and produces water. It is useful during disasters. H2 Rescue Vehicles will come to campus on the 21st, parking in front of the gym. A food truck will be there. Dr. Dyer mentions that he has also been working with the Navajo Nation chapter houses, starting with a pilot project at Church Rock Chapter house with Larry King and Dr. Carolene Whitman. The goal of the project is to train people on community action response teams in order to prepare for disasters. All faculty are invited. The event on Friday will take place from 9AM to 1PM. A flyer will go out soon.

Professor Kristi Wilson thanks everyone for coming out to Dan Grissom's workshop. Over sixty people attended. A few prints are left over if anyone is interested.

L.D. Lovett thanks everyone for participating in submitting language samples for the new welcome signage. L.D. then promotes the upcoming Diversity Summit.

ACTION ITEM

ADJOURNMENT

ACTION ITEM	ADJOURNMENT
Motion to adjourn.	
Motion: Dr. Dyer	
Seconded: Yes	
Vote: Unanimous	
Motion Carried: Yes	
Meeting adjourned at 1:50PM by Faculty Assembly President Dr Carolyn Kuchera.	
Recorded by: Dr. Andrew McFeaters, Faculty Assembly Secretary, on October 18, 2024.	