

## UNM-Gallup College Council Minutes

Wednesday, Feb. 28, 2024 | 1 p.m.  
Executive Conference Room - Gurley Hall 1216A

### Attendance

Dr. Sabrina Ezzell, Chancellor  
John Zimmerman, Dean of Instruction  
Jayme McMahon, Director of Student Affairs  
Robert Griego, Director of Business Operations  
Keri Stevenson, Faculty Assembly President  
Tina Griego, Staff Council President  
Eric Castillo, IT Manager  
Ron Petranovich, Physical Plant Manager  
LD Lovett, Director of DEI  
Frank Sanchez, Staff Council Wellness Committee Chair  
Richard Reyes, Sr. Public Relations Specialist

### Agenda

1. IT | Eric Castillo
  - a. Staff Events after Normal Business Hours

Eric asked about staffing after hours and how overtime works, particularly for events that require IT support after hours or on weekends. He said his team was hired with the intention of an 8-5 gig, so he wants to be able to set expectations for his staff regarding work outside of those hours.

Discussion revolved around ideas to budget for overtime in advance and flexing hours as well as when comp time and overtime are appropriate based on staffing needs and available budget. There was talk of processes being outdated and frustrating, but also emphasis on the lack of resources to support events outside of regular hours. One solution may be to adjust fees for hosting events to help cover costs.

There was also discussion about scheduling and managing facility requests. The current system is archaic and prone to errors. There have been talks for years about using Ad Astra as a central calendar management system, but no decisions made and nobody available to manage it.

IT recently met with Ad Astra representative and could provide support initially, but probably not long term.

Eric brought up another matter not on the agenda. He asked Ron for help with prox access due to a recent issue IT encountered recently. Ron said that would be easy to address.

2. Staff Council | Tina Griego
  - a. Wellness Committee Update

Tina turned it over to Frank to talk about the Wellness Committee Update. He talked about Staff Council Weight Loss Challenge, which includes fundraiser for the Staff Council plus prize money for winners.

Frank also brought up Staff Council's desire to get the ball rolling on a campus food pantry. Several ideas came up on which spaces to use and how to manage it and how to collect donations to keep it stocked. Staff Council has initiative and Student Affairs has knowledge/expertise, but the effort needs to align with Strategic Planning initiatives and it needs to be done correctly in order to move forward intelligently. Jayme recommended the creation of a task force to ensure things are done correctly and sustainably. There's also a lot of support among faculty.

#### b. 2024 Goals

Tina said Staff Council goals are to increase attendance. Sabrina will schedule a meet-and-greet once a month to meet new staff and introduce them to the council. Executive team was thanked for professional development opportunities. Executive team was also thanked for transparency and shared governance. Tina's personal goal is more morale among staff and less division between departments. Staff Council now has a yearly calendar of events and fundraisers. Also, Tina is setting up Staff Council on TouchNet Marketplace to help collect money for fundraisers.

### 3. Chancellor | Sabrina Ezzell

#### a. Legislative Update

Sabrina gave update on 2024 New Mexico Legislature and bills that have been approved but are awaiting governor's approval.

House Bill 2 includes a 4% increase for operational funding and Instruction & General (I&G) funding. The 4% is mostly spent since it is the result of rolling workforce funding into the base budget. Also received Tribal Education Initiative funding for \$100,000 for an advisement position to recruit students. Hope to receive \$803,500 for nursing expansion. New source of funding called GRO – senators get \$200K and representatives get \$160K each to spend as they see fit. Rep. Patty Lundstrom reached out to Sabrina to ask if funding needed, and her portion will go to UNM-G classroom improvements. HB2 also includes a 3 % employee compensation increase, which would be 100% funded.

House Bill 308 – Sabrina requested \$4 million for General Obligation (GO) Bond for Art Department renovation. HED recommended only \$1 million, but Sen. George Munoz changed it to \$4 million.

Senate Bill 275 – Capital outlay projects. UNM-G could receive \$3.9 million. \$1.5M is for supplemental funding for GO Bond 2022 to renovate student experience in Gurley Hall. \$2.4M is for CTE renovation project.

Senate Bill 159 – Creation of Higher Education Trust Fund. \$959M to start with 5% transferred to fund annually. This could be a way to sustain Higher Ed funding.

\$22M in statewide funding for Student Services through HED. Need to apply for it. May be able to get \$2M for I-Best pilot program and instructors.

John recognized Sabrina for her effort, work and transparency in Santa Fe during the Legislature. “It is such a different dynamic to have someone so committed to that process, spending days and weeks to be up there work for us and build those relationships with local legislators and statewide. We’re in really excellent hands.”

4. Dean | John Zimmerman
  - a. Strategic Planning Update

UNM-Gallup’s 5 goals in the Strategic Plan have each been refined to better connect to UNM 2040 goals. Based on survey and listening session input, objectives have been narrowed down. Small groups will reconvene to further refine objectives and identify tactics.

The goals are now titled 1. Student Experience and Educational Innovation; 2. Sustainability; 3. One Campus; 4. Inclusive Excellence; and 5. Advance Our Communities.

5. Representative Updates
  - a. Diversity, Equity & Inclusion | LD Lovett

LD gave update on Black History Month events and the start of Women’s History Month.

- b. Faculty Assembly | Keri Stevenson

Keri talked about possibility of dissolving Faculty Assembly’s Strategic Planning Committee due to low attendance. Due to ongoing Strategic Planning efforts, it may be time to reevaluate the purpose of the committee and have it focus more on academic planning and program development.

- c. Facilities Management | Ron Petranovich

Lion’s Hall demolition project is still planned but not yet scheduled. This summer, FM will be busy unloading and moving equipment for vocational renovation in Gurley Hall.

Meeting adjourned at 2:06 p.m.