LOCAL ADVISORY BOARD MEETING

August 25, 2020

Zoom Meeting

https://unm.zoom.us/j/99604317674

UNM GALLUP

Office of the Chancellor

University of New Mexico - Gallup Local Advisory Board Meeting
Zoom Meeting - **https://unm.zoom.us/j/99604317674**
August 25, 2020 --- 1:00 PM
Gallup, NM 87301

Agenda

I Call to Order, Confirmation of a Quorum, Adoption of the Agenda – Local Advisory Board Chair Ralph Richards

II Vote to Approve Minutes: June 23, 2020 Regular Meeting – Ralph Richards

III Public Comment Related to Items on the Agenda (limit 3 min. per speaker)
All speakers must sign in with the Recording Secretary cbutler1@unm.edu

IV Comments from Local Advisory Board Members related to items on the Agenda.

V Chancellor's Report – James Malm
Fall 2020 Continued COVID-19 Limited Operations and Remote Learning Start
UNM Bringing Back the Pack https://bringbackthepack.unm.edu/
UNM Gallup Safe-Return https://www.gallup.unm.edu/safe-return/
A. Academic Affairs – Dan Primozic
1. Academic Program Prioritization
B. Business Operations – Robert Griego
2. CARES Act Allocation and Budget Adjustment
3. UNM-Gallup Campus Summary of Current and Plant Funds Report: 2020 Period 12
4. UNM-Gallup Campus Summary of Current and Plant Funds Report: 2021 Period 1
C. Student Success – Jayme McMahon
5. Fall Student Enrollment Forecasts - Weekly Activity Report

VI New Business – Ralph Richards
None

VII Old Business – Ralph Richards
A. Review the Operating Agreement between the Board of Regents of the University of New Mexico and the Local Board of the Gallup Campus of the University of New Mexico – FY2018-20.

VIII Public Comments Not Related to Items on the Agenda (limit 3 min. per speaker)
All speakers must sign in with the Recording Secretary cbutler1@unm.edu

XII. Adjourn

2020 Dates to Remember

September 15	UNMG Local Advisory Board Meeting, TBD at 1:00 pm
October 20	UNMG Local Advisory Board Meeting, TBD at 1:00 pm
November 17	UNMG Local Advisory Board Meeting, TBD at 1:00 pm

If you are an individual with a disability who is in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office cbutler1@unm.edu as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.

UNM GALLUP LOCAL ADVISORY BOARD ZOOM MINUTES

Tuesday, June 23, 2020 1:00 PM
Zoom Meeting: https://unm.zoom.us/j/99765281239 Gallup, NM 87301

UNM GALLUP LOCAL BOARD

Becky Apel ..... P
Ed Begay ..... P
Teri Garcia ..... P
Ralph Richards ..... P
Priscilla Smith ..... A

UNM-GALLUP STAFF AND GUESTS:

James Malm, Chancellor
Dan Primozic, Dean of Instruction
Robert Griego, Director Business Operation
Jayme McMahon, Director Student Affairs
Lee Lamb, Sr. Public Relations Specialist
Brittany Babycos, Sr. Institutional Researcher
Ron Petranovich, Mgr. Physical Plant & Facilities
Suzette Wyaco, Manager Enrollment Services
Mary Lou Mraz, Student Services Specialist
Matt Mingus, Faculty
Christy Butler, Executive Assistant

AGENDA ITEM I - Call to Order
Chair Ralph Richards called the June 23, 2020 regular meeting of the UNM-Gallup Local Advisory Board to order and asked for roll call at 1:00 PM. A quorum was present.

Motion was made by Teri Garcia to approve the UNM Gallup Local Advisory Board Agenda as presented, seconded by Becky Apel and approved by unanimous roll call vote at 1:04 PM.

AGENDA ITEM II – Approval of Minutes
Motion made by Teri Garcia to approve the April 21, 2020 Board regular meeting minutes as presented, seconded by Becky Apel. Motion approved by unanimous roll call vote at 1:06 PM.

AGENDA ITEM III – Public Comment Related to Items on the Agenda (limit 3 min per speaker)
None

AGENDA ITEM IV –Comment from Local Board Members Related to Items on the Agenda.
None

AGENDA ITEM V – Chief Executive Officer's Report – James Malm reported that the campus is on limited operations, no students, no public and only Tier 1 employees are on campus for limited times.

A. Academic Affairs – Dan Primozic
   1. COVID-19 Instructional Calendar Updates for Fall 2020 – We are in the initial phase of reopening and all classes are on-line. Phase II will begin in mid-July. We will keep monitoring the situation and adjust as needed. Hybrid semester will be in the fall semester. The future will follow. Classes will start on August 17 followed by Labor Day weekend. We will not have fall break. School will be closed on Election Day. There will be no classes after Thanksgiving.
   2. COVID-19 Class Schedule Modality Updates for Fall 2020 – We have two kinds of classes in the fall. Completely on-line with no face-to-face. On-line hybrid which includes some in person face-to-face with very limited face-to-face. Hybrid is used mostly on the classes that have hands on classes.
   3. Campus Community Forums for Anti-Racism and Social Justice – We are surveying the racist problems we have on this campus and; we should have an understanding of what we should do or plan by the end of July.

B. Business Operations – Robert Griego
   4. COVID-19 Daily Faculty, Staff and Student On-Campus Self-Screening Auto-Emails – Self reporting - every UNM employee receives an email requesting a report on whether you are coming to campus usually no. If yes, you then you receive a form to fill out to determine the health situation of the employee. Then you receive permission to go and be on campus.
   5. UNM-Gallup Campus Summary of Current and Plant Funds Report: 2020 Period 11 - Summary of the revenue which is at 90% at the 91% mark of the year. Revenues are down

but at 80% on what was budgeted. Expenditures are at 84% this year at the 91% mark in the year. We are down in expenditures. We are in good shape at the point in time.

6. UNM Foundation Endowment Activity Report as of March 31, 2020 – The bottom line is that the value of the endowment is down right now. The stock market is down and the pandemic has hit It hard. The investments are long-term investments.
7. July 1, 2020 – June 30, 2021 UNM-Gallup Budget Discussions: June 18 Special NM Legislative Session State Funding Changes and Student Enrollments – One Percent Calculations – Robert reported that the impact to UNMG is a 4% hit on state 376,000 salaries budgeted are gone enrollments are down which can equate to $900,000. We have to make adjustments of about $1M to the budget. We will have to come with a detailed plan over the next few months and not hit the reserve fund balance so hard. There will be another special session in the fall and the legislature will meet in January as usual.

C. Student Success – Jayme McMahon

8. Summer and Fall Student Enrollment Forecasts - Weekly Activity Reports – Enrollment is at 73% of where we were at last year and 76% ffor enrollment and 75% for SCHor the fall semester. Numbers will fluctuate during registration.

AGENDA ITEM VI – New Business – Ralph Richards

A. Review annually per (300.1) UNM Gallup Campus Local Advisory Board Bylaws – Through the Fourth Amendment Adopted & Included April 4, 2017
    1. Vote and Approve Fifth Amendment to be Adopted & included June 23, 2020 – Edwin Begay made motion to approve the Fifth Amendment to the Local Board Bylaws, seconded by Teri Garcia. Motion passed by unanimous roll call vote at 1:48 PM.

B. Review biennially per Bylaws (300.2) the Operating Agreement between the Board of Regents of the University of New Mexico and the Local Board of the Gallup Campus of the University of New Mexico – FY2018-20. The Operating Agreement will be reviewed in more detail as they move forward in the year preparing for the new Operating Agreement. Members should review and discuss at the next meeting.

C. Establish annually per Bylaws (310.2) Regular Meetings - There was discussion regarding having quarterly meetings or the usual schedule of meetings that are monthly with no December or July meetings. Ed Begay made motion to have quarterly meetings. Motion died due to lack of a second. Teri Garcia made motion to have monthly meetings with no December or July meetings with Becky Apel seconding the motion. Teri Garcia and Becky Apel voted to approve, Ed Begay abstained, and Ralph Richards voted no. Motion passed to have monthly meetings with no December or July meetings at 1:58 PM.

Unless otherwise indicated, meetings of the UNM Gallup Local Board shall be held at 1:00 p.m. on the following dates and location at: UNM Gallup Campus, Executive Conference Room GH1216, 705 Gurley Ave., Gallup, NM.

August 25	February 16
September 15	March 23
October 20	April 20
November 17	May 25
January 19	June 15

D. Vote on the Open Meetings Act Resolution in accordance with NMSA 1976, Section 10-15-1 through 10-15-4 and NMSA 1978, Section 10-15-1.C – Teri Garcia made motion to approve the Open Meetings Act Resolution seconded by Becky Apel. The Resolution was approved by unanimous roll call vote at 1:59 PM.

E. Vote on Local Advisory Board Code of Ethics – FY2020-21 was reviewed by the Board. Motion was made by Ed Begay and seconded by Teri Garcia to approve the Local Board Code of Ethics. The Code of Ethics were approved by unanimous roll call vote at 2:00 PM.

AGENDA ITEM VII – Old Business – Ralph Richards

A. Student Account Holds and Student Success Customer Service Excellence – Jayme McMahon reported there are various types of holds some holds are automatically placed and other holds are placed by advisement purposes as well as academic progress. Bursar holds have to do with accounting. In April she worked with UNM to do a mass removal of holds regarding 600 UNMG students. It will still appear on their record but will allow them to complete their course of study. If their bill has not be paid within 30 days it will become another bursar's hold. We are addressing student holds with our students.

AGENDA ITEM IX – Adjourn

Becky Apel made motion to adjourn, seconded by Ed Begay. Motion passed by unanimous roll call vote at 2:21 PM.

_____ _____

Ralph Richards, Chair Priscilla Smith, Secretary

Christy Butler, Executive Assistant
Board Recording Secretary

Program Prioritization Review Process

1. Using the rubric developed by the Ad-hoc Prioritization Committee, each UNMG degree program and certificate will be reviewed and scored for quality and relevance. This will be completed first, without an analysis of programs costs. Our chief purpose is to evaluate our academic programs for quality and relevance.

2. Approximately, three to four programs/certificates will be reviewed per meeting.

3. Programs/certificates will be reviewed in the order that they are listed on the institutional research internal webpage.

4. Once all programs have been reviewed, scores will be contextualized and evaluated.

5. Upon the conclusion of the assessment of the academic quality and relevance of our programs we will consider the costs, necessary investments, and curriculum committee reports as they pertain to each program in our recommendations.

6. In the event that a member cannot attend a review meeting, the meeting will continue as scheduled.

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Rater 1

	Area 1: Internal & External Demand for the Program								
	https://gallupdata.unm.edu/program-data.php (Grey Tab, "WAGES,PROJECTIONS")	https://gallupdata.unm.edu/program-data.php (Grey Tab, "WAGES,PROJECTIONS")	https://gallupdata.unm.edu/program-data.php Red tab, "HC_SCHs_GRADUATES"	https://gallupdata.unm.edu/program-data.php Red tab, "PROGRAM COURSES_FIRST SEMESTER"	https://gallup.unm.edu/programs/ Select the program needed	https://gallupdata.unm.edu/program-data.php Grey Tab, "OCCUPATIONS & PROGRAM PROVIDERS"	https://gallupdata.unm.edu/program-data.php Grey Tab, "OCCUPATIONS & PROGRAM PROVIDERS"	https://gallupdata.unm.edu/program-data.php Red tab, "SERVICE TO OTHER PROGRAMS"	
	High = 6-10 points Moderate = 3-5 points Low = 0-2 points	High = 6-10 points Moderate = 3-5 points Low = 0-2 points	Growing = 6-10 points Stable = 3-5 points Declining = 0-2 points	Yes / No *(No Points-Informational Only)*	Yes / No *(No Points-Informational Only)*	Yes / No *(No Points-Informational Only)*	Superior, Comparable, Inferior *(No Points-Informational Only)*	High, Medium or Low *(No Points-Informational Only)*	
Program	**1. What is the local demand for the program?**	**2. To what extent does the program meet the local demand?**	**3. What are the enrollment trends?**	**4. Does the program generate general education credits?**	**5. Does the program articulate with a bachelor's degree or is it part of a scaffolded program?**	**6. Is this program taught at other institutions in the region?**	**7. If yes to #6, how does this program compare to other programs (Compare items 1-4)?**	**8. What would the level of impact be on students outside of the program?**	**Area 1 Comments**
BS Nursing									
AA Business Administration									
AA Criminal Justice- Corrections									
AA Criminal Justice- Law Enforcement									
AA Early Childhood Multicultural Education									
AA Human Services- Family Studies									
AA Human Services - Substance Abuse									
AA Environmental Planing and Design									
AA Secondary Teacher Education									
AA Liberal Arts									
AAS Automotive Technology									
AAS Construction Technology									
AAS General Studies									
AAS Welding Technology									
AS Elementary Teacher Education									
AS Health Information Technology									
AS Emergency Medical Services									
AS Medical Laboratory Technology									
AS Nursing									
AS Science									
CERT Automotive Technology									
CERT Construction Technology									
CERT Construction Technology- Carpentry									
CERT Health Information Technology - Coding									
CERT Human Services									
CERT Welding Technology									
CERT Bookkeeping									
CERT Collision Repair Technology									
CERT Cosmetology / Barbering									
CERT Dental Assisting									
CERT Early Childhood Multicultural Education									
CERT Emergency Medical Technology - Basic									
CERT Emergency Medical Technology- Intermediate									
CERT Information Technology									
CERT Nursing Assistant									
CERT Organizational Management and Public Administration									

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Rater 1

	Area 2: Quality of Program Inputs & Processes						Area 3: Quality of Program Outcomes				
	https://gallup.unm.edu/programs/ Select the program needed, then select the faculty tab to view faculty	https://gallup.unm.edu/programs/ Select the program needed, then select the faculty tab to view faculty	https://gallup.unm.edu/programs/ Select the program needed from this page		https://gallupdata.unm.edu/program-data.php Grey tab, "RELATED JOB QUALIFICATIONS" - You can compare advertised job skills, tools, and technology advertised for the program's industry (to compare with what we offer)		https://gallupdata.unm.edu/program-data.php Red tab, "HC_SCHS_GRADUATES"	https://gallupdata.unm.edu/program-data.php Red tab, "PERSISTENCE_RETENTION"	https://gallupdata.unm.edu/program-data.php Grey Tab, "RELATED JOB QUALIFICATIONS"- this will tell you what certifications employers are looking for in the program's industry, if any (to help determine if certifications are relevant for your program)	https://gallup.unm.edu/programs/ Select the program needed	https://gallupdata.unm.edu/program-data.php Grey tab, "WAGES_PROJECTIONS" to see wage ranges for an expected job within the program's CIP code (works for most, but not all programs)
	High = 6-10 points Moderate = 3-5 points Low = 0-2 points	High (50% or more) = 6-10 points Moderate (25-49%) = 3-5 Low (0-24%) = 0-2 points	Yes / No *(No Points-Informational Only)*	High = 6-10 points Moderate = 3-5 points Low = 0-2 points	High = 6-10 points Moderate = 3-5 points Low = 0-2 points		Growing = 6-10 points Stable = 3-5 points Declining = 0-2 points	Growing = 6-10 points Stable = 3-5 points Declining = 0-2 points	*(No Points-Informational Only)*	Yes / No *(No Points-Informational Only)*	*(No Points-Informational Only)*
Program	**1. Quality of faculty- Are faculty credentials at the highest level for the field?**	**2. What is the percentage of full-time instructors in the program?**	**3. Are there program admission requirements?**	**4. Curriculum quality and relevance?**	**5. To what extent does the program have the equipment, technology, facilities, and other resources necessary for instruction/learning?**	**Area 2 Comments**	**1. What are the graduation rates?**	**2. What are the retention rates?**	**3. What are the licensure and certification percentages?**	**4. Do students earn industry-recognized credentials as they move through the program?**	**5. To what extent do students earn a livable wage?**
BS Nursing											
AA Business Administration											
AA Criminal Justice- Corrections											
AA Criminal Justice- Law Enforcement											
AA Early Childhood Multicultural Education											
AA Human Services- Family Studies											
AA Human Services - Substance Abuse											
AA Environmental Planing and Design											
AA Secondary Teacher Education											
AA Liberal Arts											
AAS Automotive Technology											
AAS Construction Technology											
AAS General Studies											
AAS Welding Technology											
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AS Health Information Technology											
AS Emergency Medical Services											
AS Medical Laboratory Technology											
AS Nursing											
AS Science											
CERT Automotive Technology											
CERT Construction Technology											
CERT Construction Technology- Carpentry											
CERT Health Information Technology - Coding											
CERT Human Services											
CERT Welding Technology											
CERT Bookkeeping											
CERT Collision Repair Technology											
CERT Cosmetology / Barbering											
CERT Dental Assisting											
CERT Early Childhood Multicultural Education											
CERT Emergency Medical Technology - Basic											
CERT Emergency Medical Technology- Intermediate											
CERT Information Technology											
CERT Nursing Assistant											
CERT Organizational Management and Public Administration											

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Rater 1

Program	Area 3 Comments	Additional Information: Recent Curricula Committee Recommendations:	Additional Information: YOUR Recommendations:	TOTALS (DO NOT ENTER DATA IN THESE COLUMNS- Formulas will populate the results) Area 1: Internal & External Demand for the Program	Area 2: Quality of Program Inputs & Processes	Area 3: Quality of Program Outcomes	TOTAL POINTS	PART 2 →	Area 4: Costs Asso — Is the program as efficient as possible? A. Number of FT/PT faculty (Numerical)	A. Number of FT/PT faculty (Descriptive)	Is the program as efficient as possible? B. Administrative Staff (Numerical)	B. Administrative Staff (Descriptive)	Is the program as efficient C. Facilities/ Space (Numerical)	C. Fa (D
BS Nursing				0	0	0	0							
AA Business Administration				0	0	0	0							
AA Criminal Justice- Corrections				0	0	0	0							
AA Criminal Justice- Law Enforcement				0	0	0	0							
AA Early Childhood Multicultural Education				0	0	0	0							
AA Human Services- Family Studies				0	0	0	0							
AA Human Services - Substance Abuse				0	0	0	0							
AA Environmental Planing and Design				0	0	0	0							
AA Secondary Teacher Education				0	0	0	0							
AA Liberal Arts				0	0	0	0							
AAS Automotive Technology				0	0	0	0							
AAS Construction Technology				0	0	0	0							
AAS General Studies				0	0	0	0							
AAS Welding Technology				0	0	0	0							
AS Elementary Teacher Education				0	0	0	0							
AS Health Information Technology				0	0	0	0							
AS Emergency Medical Services				0	0	0	0							
AS Medical Laboratory Technology				0	0	0	0							
AS Nursing				0	0	0	0							
AS Science				0	0	0	0							
CERT Automotive Technology				0	0	0	0							
CERT Construction Technology				0	0	0	0							
CERT Construction Technology- Carpentry				0	0	0	0							
CERT Health Information Technology - Coding				0	0	0	0							
CERT Human Services				0	0	0	0							
CERT Welding Technology				0	0	0	0							
CERT Bookkeeping				0	0	0	0							
CERT Collision Repair Technology				0	0	0	0							
CERT Cosmetology / Barbering				0	0	0	0							
CERT Dental Assisting				0	0	0	0							
CERT Early Childhood Multicultural Education				0	0	0	0							
CERT Emergency Medical Technology - Basic				0	0	0	0							
CERT Emergency Medical Technology- Intermediate				0	0	0	0							
CERT Information Technology				0	0	0	0							
CERT Nursing Assistant				0	0	0	0							
CERT Organizational Management and Public Administration				0	0	0	0							

Rater 1 | Rater 2 | Rater 3 | Rater 4 | Rater 5 | Rater 6 | Rater 7 | Rater 8 | Rater 9 | Averages_Final Recommendations

Ready

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Rater 1

PART 2 →

Area 4: Costs Associated with Delivering the Program

Program	Is the program as efficient as possible? A. Number of FT/PT faculty (Numerical)	Is the program as efficient as possible? A. Number of FT/PT faculty (Descriptive)	Is the program as efficient as possible? B. Administrative Staff (Numerical)	Is the program as efficient as possible? B. Administrative Staff (Descriptive)	Is the program as efficient as possible? C. Facilities/ Space (Numerical)	Is the program as efficient as possible? C. Facilities/ Space (Descriptive)	Is the program as efficient as possible? D. Institutional Support: Tutoring, Library, Computing (Numerical)	Is the program as efficient as possible? D. Institutional Support: Tutoring, Library, Computing (Descriptive)	Is the program as efficient as possible? E. Equipment & Supplies (Numerical)	Is the program as efficient as possible? E. Equipment & Supplies (Descriptive)	Estimate F. Cost Savings with Reduction / Elimination (Numerical Estimate)
BS Nursing											
AA Business Administration											
AA Criminal Justice- Corrections											
AA Criminal Justice- Law Enforcement											
AA Early Childhood Multicultural Education											
AA Human Services- Family Studies											
AA Human Services - Substance Abuse											
AA Environmental Planing and Design											
AA Secondary Teacher Education											
AA Liberal Arts											
AAS Automotive Technology											
AAS Construction Technology											
AAS General Studies											
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CERT Dental Assisting											
CERT Early Childhood Multicultural Education											
CERT Emergency Medical Technology - Basic											
CERT Emergency Medical Technology- Intermediate											
CERT Information Technology											
CERT Nursing Assistant											
CERT Organizational Management and Public Administration											

	A	B	C	D	E	F	G
1	GALLUP	Averaged Scores (Conditional Formatting Key TOTAL POINTS: RED= 0-18 points YELLOW = 18.01-45 points GREEN = 45.01-90 points)					Final Committee Recommendation
2	Program	Area 1: Internal & External Demand for the Program	Area 2: Quality of Program Inputs & Processes	Area 3: Quality of Program Outcomes	TOTAL POINTS	Estimated Cost Savings (averaged)	
3	BS Nursing	0.00	0.00	0.00	0.00	#DIV/0!	
4	AA Business Administration	0.00	0.00	0.00	0.00	#DIV/0!	
5	AA Criminal Justice- Corrections	0.00	0.00	0.00	0.00	#DIV/0!	
6	AA Criminal Justice- Law Enforcement	0.00	0.00	0.00	0.00	#DIV/0!	
7	AA Early Childhood Multicultural Education	0.00	0.00	0.00	0.00	#DIV/0!	
8	AA Human Services- Family Studies	0.00	0.00	0.00	0.00	#DIV/0!	
9	AA Human Services - Substance Abuse	0.00	0.00	0.00	0.00	#DIV/0!	
10	AA Environmental Planing and Design	0.00	0.00	0.00	0.00	#DIV/0!	
11	AA Secondary Teacher Education	0.00	0.00	0.00	0.00	#DIV/0!	
12	AA Liberal Arts	0.00	0.00	0.00	0.00	#DIV/0!	
13	AAS Automotive Technology	0.00	0.00	0.00	0.00	#DIV/0!	
14	AAS Construction Technology	0.00	0.00	0.00	0.00	#DIV/0!	
15	AAS General Studies	0.00	0.00	0.00	0.00	#DIV/0!	
16	AAS Welding Technology	0.00	0.00	0.00	0.00	#DIV/0!	
17	AS Elementary Teacher Education	0.00	0.00	0.00	0.00	#DIV/0!	
18	AS Health Information Technology	0.00	0.00	0.00	0.00	#DIV/0!	
19	AS Emergency Medical Services	0.00	0.00	0.00	0.00	#DIV/0!	
20	AS Medical Laboratory Technology	0.00	0.00	0.00	0.00	#DIV/0!	
21	AS Nursing	0.00	0.00	0.00	0.00	#DIV/0!	
22	AS Science	0.00	0.00	0.00	0.00	#DIV/0!	
23	CERT Automotive Technology	0.00	0.00	0.00	0.00	#DIV/0!	
24	CERT Construction Technology	0.00	0.00	0.00	0.00	#DIV/0!	
25	CERT Construction Technology- Carpentry	0.00	0.00	0.00	0.00	#DIV/0!	
26	CERT Health Information Technology - Coding	0.00	0.00	0.00	0.00	#DIV/0!	
27	CERT Human Services	0.00	0.00	0.00	0.00	#DIV/0!	
28	CERT Welding Technology	0.00	0.00	0.00	0.00	#DIV/0!	
29	CERT Bookkeeping	0.00	0.00	0.00	0.00	#DIV/0!	
30	CERT Collision Repair Technology	0.00	0.00	0.00	0.00	#DIV/0!	
31	CERT Cosmetology / Barbering	0.00	0.00	0.00	0.00	#DIV/0!	
32	CERT Dental Assisting	0.00	0.00	0.00	0.00	#DIV/0!	
33	CERT Early Childhood Multicultural Education	0.00	0.00	0.00	0.00	#DIV/0!	
34	CERT Emergency Medical Technology - Basic	0.00	0.00	0.00	0.00	#DIV/0!	
35	CERT Emergency Medical Technology- Intermediate	0.00	0.00	0.00	0.00	#DIV/0!	
36	CERT Information Technology	0.00	0.00	0.00	0.00	#DIV/0!	
37	CERT Nursing Assistant	0.00	0.00	0.00	0.00	#DIV/0!	
38	CERT Organizational Management and Public Administr	0.00	0.00	0.00	0.00	#DIV/0!	

THE UNIVERSITY OF NEW MEXICO

Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds

		Original Budget 2020 PERIOD 12		Revised Budget 2020 PERIOD 12		Actuals 2020 PERIOD 12	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	15,302,937	742,610	15,492,937	679,610	15,263,587.55	.00
	Student Social and Cultural Ex 15	79,120	2,800	79,120	2,800	77,144.78	.00
	Research Ex 16	0	0	0	63,000	.00	.00
	Public Service Ex 17	12,773	1,008,620	12,773	1,008,620	47,610.00	.00
	Student Aid Ex 19	0	0	0	0	24,841.64	.00
	Auxiliaries Ex 20	1,230,303	0	1,230,303	0	928,662.10	.00
Subtotal Current Funds		16,625,133	1,754,030	16,815,133	1,754,030	16,341,846.07	.00
TOTAL Revenues		16,625,133	1,754,030	16,815,133	1,754,030	16,341,846.07	.00
Beginning Balance	Instruction and General	5,562,831	0	6,795,805	0	6,795,805.08	.00
	Student Social and Cultural Ex 15	64,424	0	109,500	0	109,499.51	.00
	Public Service Ex 17	318,445	0	327,588	0	327,588.04	.00
	Internal Services Ex 18	3,640	0	(2,012)	0	(2,011.50)	.00
	Student Aid Ex 19	276,587	0	237,144	0	237,144.34	.00
	Auxiliaries Ex 20	169,929	0	44,972	0	44,971.66	.00
Subtotal Current Funds		6,395,856	0	7,512,997	0	7,512,997.13	.00
TOTAL Beginning Balance		6,395,856	0	7,512,997	0	7,512,997.13	.00
Total Available	Instruction and General	20,865,768	742,610	22,288,742	679,610	22,059,392.63	.00
	Student Social and Cultural Ex 15	143,544	2,800	188,620	2,800	186,644.29	.00
	Research Ex 16	0	0	0	63,000	.00	.00
	Public Service Ex 17	331,218	1,008,620	340,361	1,008,620	375,198.04	.00
	Internal Services Ex 18	3,640	0	(2,012)	0	(2,011.50)	.00
	Student Aid Ex 19	276,587	0	237,144	0	261,985.98	.00
	Auxiliaries Ex 20	1,400,232	0	1,275,275	0	973,633.76	.00
Subtotal Current Funds		23,020,989	1,754,030	24,328,130	1,754,030	23,854,843.20	.00
TOTAL Total Available		23,020,989	1,754,030	24,328,130	1,754,030	23,854,843.20	.00

THE UNIVERSITY OF NEW MEXICO

Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds

		Original Budget 2020 PERIOD 12		Revised Budget 2020 PERIOD 12		Actuals 2020 PERIOD 12	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	14,679,602	742,610	14,871,803	679,610	13,638,217.93	.00
	Student Social and Cultural Ex 15	79,120	2,800	78,620	2,800	64,396.48	.00
	Research Ex 16	0	0	0	63,000	.00	.00
	Public Service Ex 17	12,773	1,008,620	16,773	1,008,620	60,941.63	.00
	Internal Services Ex 18	0	0	0	0	10,924.86	.00
	Student Aid Ex 19	100,000	0	100,000	0	82,659.00	.00
	Auxiliaries Ex 20	1,190,303	0	1,190,303	0	740,421.31	.00
Subtotal Current Funds		16,061,798	1,754,030	16,257,499	1,754,030	14,597,561.21	.00
TOTAL Expenditures		16,061,798	1,754,030	16,257,499	1,754,030	14,597,561.21	.00
Transfers	Instruction and General	(623,335)	0	(621,134)	0	(621,133.70)	.00
	Student Social and Cultural Ex 15	0	0	(500)	0	(500.00)	.00
	Public Service Ex 17	0	0	4,000	0	4,000.00	.00
	Student Aid Ex 19	100,000	0	100,000	0	102,555.09	.00
	Auxiliaries Ex 20	(40,000)	0	(40,000)	0	(40,000.00)	.00
Subtotal Current Funds		(563,335)	0	(557,634)	0	(555,078.61)	.00
TOTAL Transfers		(563,335)	0	(557,634)	0	(555,078.61)	.00
Ending Balance	Instruction and General	5,562,831	0	6,795,805	0	7,800,041.00	.00
	Student Social and Cultural Ex 15	64,424	0	109,500	0	121,747.81	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	318,445	0	327,588	0	318,256.41	.00
	Internal Services Ex 18	3,640	0	(2,012)	0	(12,936.36)	.00
	Student Aid Ex 19	276,587	0	237,144	0	281,882.07	.00
	Auxiliaries Ex 20	169,929	0	44,972	0	193,212.45	.00
Subtotal Current Funds		6,395,856	0	7,512,997	0	8,702,203.38	.00
TOTAL Ending Balance		6,395,856	0	7,512,997	0	8,702,203.38	.00
Total Expenditures, Transfers and Balances		23,020,989	1,754,030	24,328,130	1,754,030	23,854,843.20	.00

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THE UNIVERSITY OF NEW MEXICO

Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds

		Original Budget 2021 PERIOD 01		Revised Budget 2021 PERIOD 01		Actuals 2021 PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	15,691,707	679,610	14,758,697	0	1,841,626.91	.00
	Student Social and Cultural Ex 15	79,120	2,800	79,120	0	24,951.19	.00
	Research Ex 16	0	63,000	0	0	.00	.00
	Public Service Ex 17	12,773	1,008,620	12,773	0	.00	.00
	Auxiliaries Ex 20	1,224,303	0	1,224,303	0	1.00	.00
Subtotal Current Funds		17,007,903	1,754,030	16,074,893	0	1,866,579.10	.00
TOTAL Revenues		17,007,903	1,754,030	16,074,893	0	1,866,579.10	.00
Beginning Balance	Instruction and General	6,795,805	0	0	0	7,800,041.00	.00
	Student Social and Cultural Ex 15	109,500	0	0	0	121,747.81	.00
	Public Service Ex 17	327,588	0	0	0	318,256.41	.00
	Internal Services Ex 18	(2,012)	0	0	0	(12,936.36)	.00
	Student Aid Ex 19	237,144	0	0	0	281,882.07	.00
	Auxiliaries Ex 20	44,972	0	0	0	193,212.45	.00
Subtotal Current Funds		7,512,997	0	0	0	8,702,203.38	.00
TOTAL Beginning Balance		7,512,997	0	0	0	8,702,203.38	.00
Total Available	Instruction and General	22,487,512	679,610	14,758,697	0	9,641,667.91	.00
	Student Social and Cultural Ex 15	188,620	2,800	79,120	0	146,699.00	.00
	Research Ex 16	0	63,000	0	0	.00	.00
	Public Service Ex 17	340,361	1,008,620	12,773	0	318,256.41	.00
	Internal Services Ex 18	(2,012)	0	0	0	(12,936.36)	.00
	Student Aid Ex 19	237,144	0	0	0	281,882.07	.00
	Auxiliaries Ex 20	1,269,275	0	1,224,303	0	193,213.45	.00
Subtotal Current Funds		24,520,900	1,754,030	16,074,893	0	10,568,782.48	.00
TOTAL Total Available		24,520,900	1,754,030	16,074,893	0	10,568,782.48	.00

Run on: 08/06/2020

THE UNIVERSITY OF NEW MEXICO

Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds

		Original Budget 2021 PERIOD 01		Revised Budget 2021 PERIOD 01		Actuals 2021 PERIOD 01	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	15,068,372	679,610	15,068,372	0	603,579.24	.00
	Student Social and Cultural Ex 15	79,120	2,800	79,120	0	.00	.00
	Research Ex 16	0	63,000	0	0	.00	.00
	Public Service Ex 17	12,773	1,008,620	12,773	0	.00	.00
	Internal Services Ex 18	0	0	0	0	72.50	.00
	Student Aid Ex 19	100,000	0	100,000	0	.00	.00
	Auxiliaries Ex 20	1,184,303	0	1,184,303	0	20,870.43	.00
Subtotal Current Funds		16,444,568	1,754,030	16,444,568	0	624,522.17	.00
TOTAL Expenditures		16,444,568	1,754,030	16,444,568	0	624,522.17	.00
Transfers	Instruction and General	(623,335)	0	(623,335)	0	(563,335.00)	.00
	Student Aid Ex 19	100,000	0	100,000	0	.00	.00
	Auxiliaries Ex 20	(40,000)	0	(40,000)	0	.00	.00
Subtotal Current Funds		(563,335)	0	(563,335)	0	(563,335.00)	.00
TOTAL Transfers		(563,335)	0	(563,335)	0	(563,335.00)	.00
Ending Balance	Instruction and General	6,795,805	0	(933,010)	0	8,474,753.67	.00
	Student Social and Cultural Ex 15	109,500	0	0	0	146,699.00	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	327,588	0	0	0	318,256.41	.00
	Internal Services Ex 18	(2,012)	0	0	0	(13,008.86)	.00
	Student Aid Ex 19	237,144	0	0	0	281,882.07	.00
	Auxiliaries Ex 20	44,972	0	0	0	172,343.02	.00
Subtotal Current Funds		7,512,997	0	(933,010)	0	9,380,925.31	.00
TOTAL Ending Balance		7,512,997	0	(933,010)	0	9,380,925.31	.00
Total Expenditures, Transfers and Balances		24,520,900	1,754,030	16,074,893	0	10,568,782.48	.00

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OPERATING AGREEMENT
BETWEEN
THE BOARD OF REGENTS OF THE UNIVERSITY OF NEW MEXICO
AND
THE LOCAL BOARD OF THE GALLUP CAMPUS OF THE UNIVERSITY OF NEW MEXICO

This agreement between the Board of Regents and the Gallup Advisory Board is founded on the recognition of the need and opportunity for the parties to partner together to provide quality educational services through a cooperative, coordinated effort.

The specific duties and responsibilities of the Advisory Board in relation to the operation of the Gallup Campus include the following:

1. Act as an advisory board to the Board of Regents or their designee in all matters pertaining to the conduct of the Gallup Campus.

2. Approve an annual budget for the Gallup Campus for recommendation to the Board of Regents for final approval.

3. Provide approval and certification for the tax levy, as required by state law, to the Gallup County Commission.

4. Call election for tax Levies for the Gallup Campus, after Approval of the Board of Regents.

5. Call Elections for the Advisory Board positions pursuant to the Branch Community College Act, Section 21-14-2.1, NMSA 1978.

The Board of Regents, or their designee, shall have full authority and responsibility in relation to all matters of the Gallup Campus, although the Advisory Board shall be consulted and will serve in an advisory capacity in such matters. The UNM Main Albuquerque campus (hereinafter referred to as "Albuquerque Campus") shall provide administrative support to the Gallup Campus in exchange for an administrative services fee, as set forth below in this Agreement.

The Advisory Board and the UNM Board of Regents, or their designee, shall jointly conduct a search for qualified candidates for Chief Executive Officer (CEO). The Board of Regents, or their designee, after consultation with the board, shall then select the CEO for the Branch community college.

Pursuant to the provisions above:

1. The Board of Regents through their designee shall have full authority and responsibility in relation to all matters of the Branch, although the Advisory Board shall be consulted and will serve in an advisory capacity in such matters.

2. The Branch will propose the curricula to be offered, subject to the approval of the UNM Office of the Provost. Course offerings shall be drawn from UNM lower division courses and technical courses to meet local needs.

   UNM shall honor credits earned by students at the branch, in accordance with the following regulations:

   a. Credits earned in lower division courses that have been approved by the UNM Faculty Senate and Office of the Provost shall carry residence credit and be applicable to all UNM baccalaureate programs.
   b. Credits earned in lower division technical courses offered by the Branch that have been approved by the Office of the Provost, may count towards degree programs specific to the branch and may transfer to UNM baccalaureate programs without explicit articulation agreements or exceptions defined in the UNM Faculty Handbook policy F80.

3. Degree and certificate programs at a branch shall be available to other branches subject to any accreditation requirements.

4. Financial oversight of the Branch shall be the responsibility of the Board of Regents in accordance with its established requirements and procedures.

   Funds for the support of the Branch will come principally from the following sources:

   a. State funds appropriated as provided by law;
   b. Local tax supports as provided by law;
   c. Student tuition as recommended by the Advisory Board and set by the Board of Regents;
   d. Fees as recommended by the Advisory Board and set by the Board of Regents;
   e. Grants, gifts, and other funds that may be available.

No funds of the Albuquerque Campus or any other UNM branch shall be allocated for the support of the Gallup Campus, although indirect administrative costs may be borne by UNM. No funds of the Gallup Campus may be reallocated to the Albuquerque Campus or to any other UNM branch, except for the payment of the administrative services fee, defined below.

The branch will remit annually to UNM a fee for the use of all management systems of records as of July 1st, 2018, including those employed for financial services, enrollment services, advisement services, legal services, library services, enterprise systems, data services, research services, learning management systems, grants and contracts, planning and campus development, faculty

contracts and human resources to the extent that no direct transfer of funds is required. Administrative service fees may not be changed for the duration of the agreement, however, new services that may cost more to UNM during the term of this agreement the Branch will be assessed their portion of the cost if they choose to be included in the new services.

The Branch may, at its discretion, contract with UNM administrative divisions for other services. Service Level Agreements are to be negotiated between the relevant administrative division(s) and the Branch. It is understood that the Branch may, at its discretion, contract with non-UNM vendors for any services other than those required for the management systems of record. Should negotiations reach an impasse, the matter will be negotiated by the Branch Advisory Board Chair or his/her designee and the Board of Regents President and his/her designee.

POLICIES:

1. The Board of Regents or their designee will meet with Branch Advisory Boards or their designee at least once a year or more often as needed to foster and sustain communication between the Branch and UNM Albuquerque.

2. All employees of the Branch campus are employees of the University of New Mexico and subject to the policies and procedures thereof, including annual performance reviews. The CEO of the Branch reports to the UNM Provost, who will conduct his or her annual performance review. Input on the CEO's performance will be sought, and the outcomes of the review shared, with the Advisory Board. Authority for contract decisions to remove or retain the CEO rest with the UNM Provost, after consultation with the President and the Advisory Board. Authority for all other contract decisions, including salary, performance improvement plans, or interim appointments in the event of a vacancy in the office of the CEO, rest with the UNM Provost.

3. As part of UNM, the Branch shall have available to it liability insurance under the public liability fund administered by the New Mexico Risk Management Division. The New Mexico Tort Claims Act, Section 41-4-1 et seq., NMSA 1978, will govern any liability of the Branch.

4. The Branch may use facilities other than public school facilities, subject to the approval of the Provost.

5. All rights and responsibilities of the Board of Regents in this Agreement not specifically delegated herein and not requiring Board of Regents approval by statute, regulation, or University policy, are hereby delegated to the Provost of the University, who may re-delegate them as appropriate.

6. This proposed agreement expresses UNM main campus' commitment to better fostering full 4-year and (2 plus 2) degree programs tailored to the specific needs and priorities of

each UNM branch and their communities. At the same time, it strives to protect UNM's interest at the branches and main campus and in keeping a coherent academic mission with healthy enrollments.

Right of First Refusal: In the event a Branch Campus identifies the need for upper division or graduate course(s) or program(s) to meet a 2 plus 2 model or a community need, the request will be made to the Office of the Provost in writing. The Provost or her/his designee will review the request and respond within 30 days of receiving the request. The Provost office will work with the appropriate main campus academic unit and the branch to confirm need and viability of the request. If approval and delivery of the course(s)/programs(s) by main campus is not granted, the Branch has the option to enter into an agreement for a cohort model with another provider under conditions stipulated by Academic Affairs (as the unit holding oversight of the entire University's academic mission). Such stipulations will include the option for UNM main campus to review programs being delivered at any time after two years in the event main campus elects to provide the program.

In order to successfully implement this arrangement and foster thriving 4-year degree and 2 plus 2 offerings at the branches, each branch agrees to collaborate with the Office of the Provost in identifying high-priority degree programs and assessing their enrollment viability.

ADDITIONAL STATUTORY REQUIREMENTS

1. All property acquired for the Branch shall be held in the name of the Board of Regents. In the event the agreement is terminated and a different public college entity evolves from the Branch, all property shall be transferred by the Board of Regents and conveyed to the governing board of the new public college entity.

2. This agreement shall be binding upon both the Board of Regents and the Branch Advisory Board; however, it may be terminated by mutual consent or it may be terminated by either board upon six months' notice. If the branch community college has outstanding general obligation or revenue bonds, neither the Board nor the Board of Regents may terminate the Agreement until the outstanding bonds are retired, except as provided by Section 21-13-24.1 NMSA 1978.

The UNM Board of Regents or their designee and the Branch Advisory Board shall review this Agreement as they deem necessary, but at least biennially per statutory requirement. Any changes must be in writing and have signature approval of both UNM Board of Regents and the Branch Advisory Board. The amount of administrative services fee paid by the Branch to the Board of Regents is set at 3.6% based on actual expenditures from the previous year and will be in force from July 1, 2018 thru June 30, 2020. Subsequent rate amounts will be negotiated with proper advanced notice by the Board of Regents or their designee and the Branch Advisory Board or their designee. Should the two parties to this agreements (BOR and Elected Advisory Boards) come to

an impasse on matters including but not limited to the amount of the administrative fee paid by the Branches to the Albuquerque Campus, the matter will go to a mutually agreed arbitrator who will render a decision binding to both parties. The Branches and the Albuquerque Campus will share arbitrations costs.

This Agreement has been reviewed, accepted, and approved as follows:

For the Board of Regents of The University of New Mexico	For the Advisory Board of The Branch Campus
Garnett S Stokes	
UNM President	Branch Chairperson
11/30/2018	11/20/18
Date Signed	Date Signed