



**LOCAL ADVISORY
BOARD MEETING**

TUESDAY

February 21, 2023



Office of the Chancellor

UNM-GALLUP LOCAL ADVISORY BOARD MEETING

Tuesday, February 21, 2023 | 4:00 p.m.

Gurley Hall 1216A, 705 Gurley Ave, Gallup, NM 87301

2D video and voice on <https://unm.zoom.us/j/96428029353>

One tap mobile at +16694449171,,96428029353# US

AGENDA:

- I. Call to Order | Mr. Ralph Richards, Chair
 - A. Confirmation of a Quorum
 - B. Adoption of the Agenda

 - II. ACTION ITEM | Vote to Approve Minutes: November 15, 2022

 - III. Public Comments Related to Items on the Agenda (Limit: 3 minutes per speaker)
All speakers must sign in with the recording secretary at tgriego2003@unm.edu

 - IV. Comments from Faculty and Staff Constituents
 - A. Faculty Assembly | Dr. Matt Mingus
 - B. Staff Council | Mr. Frank Sanchez
 - C. Public Relations | Mr. Richard Reyes

 - V. Comments from Local Advisory Board Members Related to Items on the Agenda

 - VI. Chair's Report | Mr. Ralph Richards
 - A. Gallup McKinley County Day
 - B. Graduation

 - VII. Chancellor's Report | Dr. Sabrina Ezzell
 - A. Legislative priorities
 - B. Local Dean's search
 - C. Strategic planning
- Academic Affairs | Dr. Sabrina Ezzell
- A. Kellogg Foundation Award - Daycare Director and Assistant Director
 - B. COE update
- Business Operations | Mr. Robert Griego, Director of Business Operations
- A. UNM-Gallup Campus Summary of Current and Plant Fund Report: 2022 Period 7
 - B. Reserves Balance
 - C. UNM Foundation Consolidated Investment Fund Gallup Branch Program Endowment Activity Report for quarter ending September 30, 2022.



Office of the Chancellor

Student Services | Ms. Jayme McMahon, Director of Student Affairs

A. Spring 2023 Registration Update

B. Graduation

VIII. New Business | Mr. Ralph Richards, Chair

None

IX. Old Business | Mr. Ralph Richard, Chair

A. ACTION ITEM: Review, vote and sign UNM Gallup Campus Local Board Bylaws adopted April 30, 2003 with 5th amendment, last amended April 4, 2017.

X. Public Comments Not Related to Items on the Agenda (Limit: 3 minutes per speaker)

All speakers must sign in with recording secretary at tgriego2003@unm.edu

XI. Comments from Local Advisory Board Members Not Related to Items on the Agenda

XII. Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Chancellor's Office tgriego2003@unm.edu as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Chancellor's Office if a summary or other type of accessible format is needed.

UNM-GALLUP ADVISORY BOARD MINUTES

Tuesday, November 15, 2022 | 4:00 P.M. | Gurley Hall 1216A

UNM-GALLUP LOCAL BOARD:

Ralph Richards	Present
John Cresto	Absent
Becky Apel	Present
Chris Vian	Absent
Teri Garcia	Present

UNM-GALLUP STAFF & GUESTS:

Dr. Sabrina Ezzell, Interim Chancellor
Robert Griego, Dir. of Operations
Jayme McMahon, Dir. Of Student Affairs
Tina Griego, Executive Admin. Assistant
Richard Reyes, Public Relations Specialist
John Zimmerman, Division Chair
Matt Mingus, Division Chair
Rob Hunter, Middle College
Frank Sanchez, UNM Technical Analyst
Raymond Calderon, Guest

AGENDA ITEM I: CALL TO ORDER

Chair Ralph Richards called the November 15th, regular meeting of the UNM-Gallup Local Advisory Board to order at 4:00 p.m. Chair Ralph Richards asked for roll call. A quorum was present.

AGENDA ITEM II:

VOTE TO APPROVE MINUTES

Motion made by Teri Garcia to approve the minutes from the August 16th board meeting; seconded by Becky Apel and approved unanimously by voice vote.

AGENDA ITEM III:

PUBLIC COMMENTS

No public comments.

AGENDA ITEM IV:

COMMENTS FROM STUDENT, FACULTY & STAFF CONSTITUENCIES

Faculty Assembly: Matt Mingus – Discussed curriculum changes; (2) Certificate Programs have been slated for deletion from the program. The first is the Auto Collision/Repair, which has taken place. The second is in process, which is Bookkeeping. Resources for both of these programs have been routed to other CTE programs. In other curriculum news, there will be significant changes to the certificate program in Dental Assisting to meet accreditation standards. A new course BCIS 1115 which is a NM HD Common course and it will transfer to the Main Campus and will replace IT 101. We still offer a few CPR topics courses that we are replacing with NM HD Common Courses that do not transfer to main campuses, but to other campuses. UNMG is in the process of changing the process for the Elementary Education Associates Program, as we are working with College of Education to offer classes that count towards upper level courses. Cosmetology is also making a change to the certificate program by adding a second manicuring course due to the statewide licensure requirements. We are also adding (3) new 15 credit hour certificate programs in the business area. We will be creating a certificate in business principles,

hotel restaurant, tours & customer service, as well as Office Specialist. We are also building a 10-credit hour certificate program in Community Health, which is modeled after UNM, as well as working on certificates in alternative licensure for both elementary and secondary teachers, which will not be up and running until the fall of 2024. We are creating a 38-credit hour for practical nursing for LPN's. Also, in the works is the AAS program for Fire Science, a 31-credit hour certificate in NM general education, as well as a 31-credit hour for Law Enforcement for a Police Academy.

Staff Council: Frank Sanchez – Staff voted on 9/6/22 to accept the edited version of the UNM-Gallup Staff Council Constitution and Bylaws. Pamela Kirchner was contacted at Main Campus to get in front of the Star Committee for getting our Constitution and Bylaws presented to the Board of Regents, which will happen on 12/1/22. Once they approve, we will hold our election of officers.

Public Relations: Richard Reyes – Focusing on news stories in the Gallup Independent, Gallup Sun, Gallup Journey, Leading the Way. News articles and Ads have been placed in all publications. PSA's are also being run on KGLP and iHeart radio. We will be advertising faculty hiring, and will promote outreach on all outlets. I have published approximately 6 news articles on the website newsroom. I will be taking the Advisory Board's photos and they will be placed in new frames with nameplates and hung in Gurley Hall.

AGENDA ITEM V:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS RELATED TO ITEMS ON AGENDA

None

AGENDA ITEM VI:

CHAIR'S REPORT

- A. Chairman Richards handed out black UNM-Gallup blazer/jackets to the board members who were present to wear to board meetings.
- B. A search for a permanent Chancellor has begun and the first search committee meeting will be held Thursday, 11/17/22.
- C. Gallup McKinley-County Day will be held Jan. 26, 2023. Chairman Richards and Board member Becky Apel will be representing UNM-Gallup's Local Advisory Board.

AGENDA ITEM VII:

CHANCELLOR'S REPORT

Academic Affairs | Dr. Sabrina Ezzell

- A. Nursing and Education programs both received endowments of \$2.5 million each. We will use the interest off of those to pay for the salaries for faculty.
- B. College of Education Report – Dr. Sabrina Ezzell gave an overview of the programs that will be implemented and the staff that will be added in conjunction with that.
- B. Strategic Planning –
Dr. Ezzell gave an overview of where things stand since the last meeting. CTE has been a topic of discussion, as well as hiring a tutor for the CAL.

Business Operations | Mr. Robert Griego, Director of Business Operations

- A. Robert Griego delivered the UNM-Gallup summary of current and plant fund report

for 2023, period 04. Comparison of actuals for 2021, 2022 and 2023 were also discussed.

Student Affairs | Jayme McMahon, Director of Student Affairs

- A. Commencement Ceremony will be December 16, 2022 at Gallup High School in the Kenneth Holloway Auditorium at 6 pm.

AGENDA ITEM VIII:

OLD BUSINESS

ASE Testing: Interim Chancellor, Dr. Ezzell gave an update on the Prometrics Testing status to the Local Advisory Board. Prometrics is ready to administer ASE testing to anyone who needs it here at UNM-Gallup.

Bylaws: Board member Christopher Vian has made the recommendation of changes in the UNM-Gallup Local Board Bylaws and Dr. Ezzell has researched the recommended changes, which are allowable. The Bylaws will be amended and Action will be taken at the next regularly scheduled meeting in January 2023.

Soft Skills Training: combined with GEDA/Richard Kontz/Chamber of Commerce. Dr. Ezzell will follow-up on this topic.

AGENDA ITEM IX:

PUBLIC COMMENTS NOT RELATED TO ITEMS ON THE AGENDA

None.

AGENDA ITEM X:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS NOT RELATED TO ITEMS ON THE AGENDA

None.

AGENDA ITEM XII:

ADJOURN

Terri Garcia motioned to adjourn, Becky Apel seconded the motion. Meeting adjourned at 5:37 pm.

Ralph Richards, Chair

Becky Apel, Secretary

Gallup-McKinley County Day at the New Mexico State Legislature

January 25-26, 2023

January 25, 2023

Arrive in Santa Fe

Deliver Corn Necklaces to Agencies

Check into hotel

Planning committee dinner 5pm

January 26, 2023

8:00 am – Breakfast with Representative Patricia Lundstrom, Room 305 State Roundhouse

8:00 am – Committee members deliver pins and necklaces to Sgt at Arms at House and Senate and pass out corn necklaces to Roundhouse offices.

10:00 am County Honorees escorted to the House Speaker's office by Representative Lundstrom's staff

10:30 am City Honorees escorted to the State Speaker's office by Senator Munoz's staff

10:30 am County Honorees are honored on House Floor by Rep. Lundstrom & Rep. Johnson

11:00 am City Honorees are honored on Senate Floor by Senator Munoz

12:00 pm Art Presentation by Tohatchi High School Student in the Rotunda

TBA: Meeting with Governor (invited guests only)

4:00 p.m. Decorate Hall for Gallup-McKinley County Gala

6:00 p.m. To 9:00 pm Gallup-McKinley County Gala at La Posada Hotel & Spa

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2023	
		Budget 2023		Budget 2023		PERIOD 06	
		PERIOD 06		PERIOD 06		PERIOD 06	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	15,015,919	154,900	15,065,919	0	8,188,886.68	.00
	Student Social and Cultural Ex 15	65,209	0	65,209	0	54,018.77	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	113,450	1,860,000	137,450	0	85,427.00	.00
	Internal Services Ex 18	0	0	0	0	7,008.75	.00
	Student Aid Ex 19	0	0	0	0	15,851.64	.00
	Auxiliaries Ex 20	901,507	0	901,507	0	355,031.28	.00
Subtotal Current Funds		16,096,085	2,139,900	16,170,085	0	8,706,224.12	.00
TOTAL Revenues		16,096,085	2,139,900	16,170,085	0	8,706,224.12	.00
Beginning Balance	Instruction and General	5,377,780	0	0	0	6,585,385.27	.00
	Student Social and Cultural Ex 15	179,092	0	0	0	167,128.19	.00
	Public Service Ex 17	419,851	0	0	0	415,926.43	.00
	Internal Services Ex 18	(13,149)	0	0	0	(160.83)	.00
	Student Aid Ex 19	361,808	0	0	0	393,232.75	.00
	Auxiliaries Ex 20	108,764	0	0	0	81,082.18	.00
Subtotal Current Funds		6,434,146	0	0	0	7,642,593.99	.00
TOTAL Beginning Balance		6,434,146	0	0	0	7,642,593.99	.00
Total Available	Instruction and General	20,393,699	154,900	15,065,919	0	14,774,271.95	.00
	Student Social and Cultural Ex 15	244,301	0	65,209	0	221,146.96	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	533,301	1,860,000	137,450	0	501,353.43	.00
	Internal Services Ex 18	(13,149)	0	0	0	6,847.92	.00
	Student Aid Ex 19	361,808	0	0	0	409,084.39	.00
	Auxiliaries Ex 20	1,010,271	0	901,507	0	436,113.46	.00
Subtotal Current Funds		22,530,231	2,139,900	16,170,085	0	16,348,818.11	.00
TOTAL Total Available		22,530,231	2,139,900	16,170,085	0	16,348,818.11	.00

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2023	
		Budget 2023		Budget 2023		PERIOD 06	
		PERIOD 06		PERIOD 06		PERIOD 06	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	14,291,986	154,900	14,262,328	0	6,626,499.68	.00
	Student Social and Cultural Ex 15	65,209	0	65,209	0	23,127.49	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	113,450	1,860,000	137,450	0	45,685.42	.00
	Internal Services Ex 18	0	0	0	0	1,361.83	.00
	Student Aid Ex 19	100,000	0	100,000	0	106,079.80	.00
	Auxiliaries Ex 20	861,507	0	861,507	0	323,547.91	.00
Subtotal Current Funds		15,432,152	2,139,900	15,426,494	0	7,126,302.13	.00
TOTAL Expenditures		15,432,152	2,139,900	15,426,494	0	7,126,302.13	.00
Transfers	Instruction and General	(723,933)	0	(753,591)	0	(693,591.26)	.00
	Student Aid Ex 19	100,000	0	100,000	0	1,531.76	.00
	Auxiliaries Ex 20	(40,000)	0	(40,000)	0	.00	.00
Subtotal Current Funds		(663,933)	0	(693,591)	0	(692,059.50)	.00
TOTAL Transfers		(663,933)	0	(693,591)	0	(692,059.50)	.00
Ending Balance	Instruction and General	5,377,780	0	50,000	0	7,454,181.01	.00
	Student Social and Cultural Ex 15	179,092	0	0	0	198,019.47	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	419,851	0	0	0	455,668.01	.00
	Internal Services Ex 18	(13,149)	0	0	0	5,486.09	.00
	Student Aid Ex 19	361,808	0	0	0	304,536.35	.00
	Auxiliaries Ex 20	108,764	0	0	0	112,565.55	.00
Subtotal Current Funds		6,434,146	0	50,000	0	8,530,456.48	.00
TOTAL Ending Balance		6,434,146	0	50,000	0	8,530,456.48	.00
Total Expenditures, Transfers and Balances		22,530,231	2,139,900	16,170,085	0	16,348,818.11	.00

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Actuals 2021		Actuals 2022		Actuals 2023	
		PERIOD 06		PERIOD 06		PERIOD 06	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	7,152,371	0	7,815,355	0	8,188,886.68	.00
	Student Social and Cultural Ex 15	52,516	0	49,590	0	54,018.77	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	14,250	0	22,550	0	85,427.00	.00
	Internal Services Ex 18	0	0	0	0	7,008.75	.00
	Student Aid Ex 19	14,657	0	15,210	0	15,851.64	.00
	Auxiliaries Ex 20	281,089	0	313,143	0	355,031.28	.00
Subtotal Current Funds		7,514,883	0	8,215,848	0	8,706,224.12	.00
TOTAL Revenues		7,514,883	0	8,215,848	0	8,706,224.12	.00
Beginning Balance	Instruction and General	7,800,041	0	8,227,480	0	6,585,385.27	.00
	Student Social and Cultural Ex 15	121,748	0	179,092	0	167,128.19	.00
	Public Service Ex 17	318,256	0	427,851	0	415,926.43	.00
	Internal Services Ex 18	(12,936)	0	(13,149)	0	(160.83)	.00
	Student Aid Ex 19	281,882	0	361,808	0	393,232.75	.00
	Auxiliaries Ex 20	193,212	0	108,764	0	81,082.18	.00
Subtotal Current Funds		8,702,203	0	9,291,846	0	7,642,593.99	.00
TOTAL Beginning Balance		8,702,203	0	9,291,846	0	7,642,593.99	.00
Total Available	Instruction and General	14,952,412	0	16,042,835	0	14,774,271.95	.00
	Student Social and Cultural Ex 15	174,264	0	228,682	0	221,146.96	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	332,506	0	450,401	0	501,353.43	.00
	Internal Services Ex 18	(12,936)	0	(13,149)	0	6,847.92	.00
	Student Aid Ex 19	296,539	0	377,018	0	409,084.39	.00
	Auxiliaries Ex 20	474,301	0	421,907	0	436,113.46	.00
Subtotal Current Funds		16,217,086	0	17,507,694	0	16,348,818.11	.00
TOTAL Total Available		16,217,086	0	17,507,694	0	16,348,818.11	.00

**Exhibit 1 - UNM GALLUP Campus
Summary of Current and Plant Funds**

		Actuals 2021		Actuals 2022		Actuals 2023	
		PERIOD 06		PERIOD 06		PERIOD 06	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	6,348,362	0	6,173,068	0	6,626,499.68	.00
	Student Social and Cultural Ex 15	1,811	0	13,389	0	23,127.49	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	20,107	0	28,425	0	45,685.42	.00
	Internal Services Ex 18	4,567	0	1,959	0	1,361.83	.00
	Student Aid Ex 19	41,395	0	77,570	0	106,079.80	.00
	Auxiliaries Ex 20	422,224	0	280,065	0	323,547.91	.00
Subtotal Current Funds		6,838,466	0	6,574,476	0	7,126,302.13	.00
TOTAL Expenditures		6,838,466	0	6,574,476	0	7,126,302.13	.00
Transfers	Instruction and General	(863,272)	0	(3,235,383)	0	(693,591.26)	.00
	Public Service Ex 17	2,000	0	0	0	.00	.00
	Internal Services Ex 18	12,937	0	16,748	0	.00	.00
	Student Aid Ex 19	1,398	0	1,464	0	1,531.76	.00
	Auxiliaries Ex 20	(40,000)	0	0	0	.00	.00
Subtotal Current Funds		(886,937)	0	(3,217,171)	0	(692,059.50)	.00
TOTAL Transfers		(886,937)	0	(3,217,171)	0	(692,059.50)	.00
Ending Balance	Instruction and General	7,740,778	0	6,634,383	0	7,454,181.01	.00
	Student Social and Cultural Ex 15	172,452	0	215,293	0	198,019.47	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	314,400	0	421,976	0	455,668.01	.00
	Internal Services Ex 18	(4,566)	0	1,641	0	5,486.09	.00
	Student Aid Ex 19	256,542	0	300,912	0	304,536.35	.00
	Auxiliaries Ex 20	12,077	0	141,842	0	112,565.55	.00
Subtotal Current Funds		8,491,683	0	7,716,047	0	8,530,456.48	.00
TOTAL Ending Balance		8,491,683	0	7,716,047	0	8,530,456.48	.00
Total Expenditures, Transfers and Balances		16,217,086	0	17,507,694	0	16,348,818.11	.00

**Exhibit 2 - UNM GALLUP Campus
Summary of Instruction and General**

		Actuals 2021		Actuals 2022		Actuals 2023	
		PERIOD 06		PERIOD 06		PERIOD 06	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	2,158,315	0	2,052,628	0	2,159,612	0
	STATE APPROPRIATIONS	4,426,908	0	4,587,052	0	5,417,000	0
	LOCAL APPROPRIATIONS	443,127	0	564,291	0	526,671	0
	FEDERAL GRANTS AND CONTRACTS	162	0	472,294	0	0	0
	STATE GRANTS AND CONTRACTS	0	0	8,955	0	8,083	0
	SALES AND SERVICES	17,997	0	21,770	0	4,704	0
	OTHER SOURCES	105,863	0	108,366	0	72,817	0
Total Revenues		7,152,372	0	7,815,356	0	8,188,887	0
Beginning Balance	RESERVES	7,800,041	0	8,227,480	0	6,585,385	0
Total Available		14,952,413		16,042,836		14,774,272	
Expenditures	INSTRUCTION	3,605,682	0	3,503,489	0	3,690,397	0
	ACADEMIC SUPPORT	566,952	0	582,248	0	586,559	0
	STUDENT SERVICES	474,893	0	485,074	0	568,502	0
	INSTITUTIONAL SUPPORT	1,038,554	0	938,802	0	1,048,824	0
	OPERATION AND MAINTENANCE OF PLANT	662,280	0	663,456	0	732,217	0
Total Expenditures		6,348,361	0	6,173,069	0	6,626,499	0
Transfers (IN) or OUT	TRANSFERS	863,272	0	3,235,383	0	693,591	0
Ending Balance		7,740,780	0	6,634,384	0	7,454,182	0

FNRRCAT - Reserve Categorization Department Executive Summary Report

For Fiscal Year 2023

	Banner Carry Forward	Banner Adjusted Committed	Banner Adjusted Dedicated	Net Available Reserve	Department Commitments	Department Dedications	Net Discretionary Reserve
04-CU Gallup							
AGA-Gallup Branch	7,642,593.99	449,890.56	.00	7,192,703.43	1,527,889.19	1,475,350.63	4,189,463.61
Total 04	7,642,593.99	449,890.56	.00	7,192,703.43	1,527,889.19	1,475,350.63	4,189,463.61
 Grand Total:	 7,642,593.99	 449,890.56	 .00	 7,192,703.43	 1,527,889.19	 1,475,350.63	 4,189,463.61

Report Parameters:
For Fiscal Year 2023

Selections: FUND_TYPE_LEVEL_2=04



UNIVERSITY OF NEW MEXICO FOUNDATION
CONSOLIDATED INVESTMENT FUND
ENDOWMENT PROGRAM - 9/30/2022
ENDOWMENT ACTIVITY REPORT

Gallup Branch
Administered by the Dean's Office

Endowment Name	Purpose	UNMF Account	Principal Index	Spending Index	Fair Market Value 7/1/2022	Additions (Withdrawals)	Net Investment Earnings (Loss)	Spending Distribution	Fair Market Value 9/30/2022
Woodard Scholarship Fund	Scholarship	610530		151182	0.00	0.00	0.00	0.00	0.00
Administered by the Dean's Office Total :									
					0.00	0.00	0.00	0.00	0.00

**Your endowment is shared with other schools/colleges or programs.

If you need additional information, please e-mail Kenny Stansbury at kenny.stansbury@unmfund.org.

UNIVERSITY OF NEW MEXICO FOUNDATION
CONSOLIDATED INVESTMENT FUND
ENDOWMENT PROGRAM - 9/30/2022
ENDOWMENT ACTIVITY REPORT

Gallup Branch
Administered by the Director's Office

	UNMF Account	Principal Index	Spending Index	Fair Market Value 7/1/2022	Additions (Withdrawals)	Net Investment Earnings (Loss)	Spending Distribution	Fair Market Value 9/30/2022
Allen and Leone Rollie Scholarship Fund	607370	751010	162023	150,404.31	0.00	(7,352.88)	(1,473.20)	141,578.23
Basilio Di Gregorio Business Scholarship	605290	751011	751012	123,967.52	0.00	(6,060.45)	(1,214.26)	116,692.81
Charles Vidal Endowed Scholarship	605840	751004	162015	45,006.91	0.00	(2,200.28)	(440.84)	42,365.79
Cibola Medical Foundation Nursing Scholarship	610478	171015	171016	223,297.65	0.00	(10,916.45)	(2,187.19)	210,194.01
Desbah Largo Scholarship at the Gallup Branch	601510	751001	162028	29,629.54	0.00	(1,448.51)	(290.22)	27,890.81
Fred R. Tamony Endowment	607980	751013	751014	126,113.38	0.00	(6,165.36)	(1,235.27)	118,712.75
Gallup Branch Nursing Scholarship	630960	751005	162030	6,054.20	0.00	(295.97)	(59.30)	5,698.93
Martin and Craig Rubenstein Scholarship Fund for Professional Programs at UNM-Gallup	610558	151192	151193	1,076.70	0.00	(53.31)	0.00	1,023.39
Mary Ann Zollinger Fund	630950	751000	162029	35,816.79	0.00	(1,751.00)	(350.82)	33,714.97
Myrtle Loughridge Memorial Scholarship	600170	751006	162027	43,232.74	0.00	(2,113.53)	(423.46)	40,695.75
United Indian Traders Association Fund	604440	751007	162014	56,625.82	0.00	(2,768.29)	(554.65)	53,302.88
UNM Gallup Entrepreneurial Professorship - Match	632320	152003	152004	36,320.91	0.00	(1,775.64)	(355.76)	34,189.51
UNM-Gallup Entrepreneurial Professorship	609590	152002	152004	10,896.35	0.00	(532.69)	(106.73)	10,256.93
Administered by the Director's Office Total :				888,442.82	0.00	(43,434.36)	(8,691.70)	836,316.76
Gallup Branch Total :				888,442.82	0.00	(43,434.36)	(8,691.70)	836,316.76

**Your endowment is shared with other schools/colleges or programs.

UNM GALLUP CAMPUS

LOCAL BOARD

BYLAWS

ADOPTED BY THE UNM GALLUP LOCAL BOARD ON:

April 30, 2003

**First Amendment Adopted & Included October 20, 2010 Second
Amendment Adopted & Included October 22, 2014 Third
Amendment Adopted & Included February 21, 2017 Fourth
Amendment Adopted & Included April 4, 2017
Fifth Amendment Adopted & Included January 17, 2023**

,Chairperson

,Secretary

ORGANIZATION

100 **NAME**

These are the Bylaws for the UNM Gallup Campus Local Board; hereafter referred to as the Board.

110 **MEMBERS**

~~The Local Board of the UNM Gallup Campus of the University of New Mexico shall be composed of the five members elected by registered voters as follows: Positions One and Two by voters of the McKinley County School service area, Positions Three and Four by the voters of the Zuni Public School service area and one (1) Position Five, by voters of McKinley County and Zuni Public Schools service areas. Elections shall be governed by New Mexico State Statute, Chapter 22, NMSA 1978.~~

~~The Second Amendment Organization 110 Members dated October 22, 2014 hereby replaces the By-Laws Organization 110 Members.~~

The Fourth Amendment dated April 4, 2017 hereby replaces the Second Amendment Organization 110 Members.

120 **ELECTION OF OFFICERS**

The Board shall elect a chairperson, a vice chairperson, and a secretary from among its members. The election shall be held at the regular March Board meeting.

The term of office shall be for one year beginning immediately upon election and ending at the regular March Board meeting one year thereafter when successors have been duly elected.

The Board may hold a special election to fill permanent officer vacancies.

130 **LOCAL BOARD DUTIES**

The duties of the Board shall be as stipulated by the Operating Agreement (Attachment A) between the Gallup Local Board and the University of New Mexico Board of Regents, and by the Branch Community College Act, as amended.

140 **BOARD COMMITTEES**

140.1 **Standing Committees**

No individual member and no group comprising less than a quorum of the Board shall be designated as a standing committee to perform any of the Board's functions.

140.2 **Temporary Committees**

With the consent of the Board, the chairperson shall appoint temporary committees comprising less than the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The chairperson shall be an ex-officio member of any such committee. The chairperson shall have the option of appointing community members for special committees with a consent of the majority of the Board.

140.3 **Chief Executive Office's Committees**

The Chief Executive Officer may form committees to assist him/her in acquiring specific technical knowledge in determining community response to current issues. The members of these committees will be appointed by the Chief Executive Officer and selected from persons possessing the desirable expertise.

The input from these committees may be presented to the Local Board and may through the Chief Executive Officer and with the concurrence of the proper University administration be presented to the Board of Regents of the University of New Mexico. If a committee report is taken to the Board of Regents, it must first be presented to the Local Board.

150 **CENTER FOR CAREER AND TECHNICAL EDUCATION EXECUTIVE COMMITTEE (CCTE)** Removed by Fifth Amendment dated January 17, 2023.

150.1 **CCTE Steering Committee**

The CCTE Steering Committee is comprised of the counselors and administrators from the schools sending students to CCTE and the administrators from UNM-G. All are members by the invitation of the CCTE Executive Committee. The duty of the CCTE Steering Committee is to advise the CCTE Executive Committee as to policy changes, additions or deletions and act as a liaison between participating schools and the CCTE Administration.

160 & 160.1 **Middle College High School** Removed by First Amendment dated October 20, 2010.

DUTIES OF MEMBERS AND AUXILIARY PERSONNEL

200 **DUTIES OF THE CHAIRPERSON**

The chairperson shall preside at all meetings of the Board and shall appoint all committees unless otherwise directed by the Board.

The chairperson shall have the right to discuss questions and to vote thereon.

The chairperson shall sign for the Board and generally represent the Board at all times when it is not convened. In this function, in the absence of official Board action, the chairperson may not make commitments which bind the Board. The chairperson shall notify the convened Board at the next regular meeting of any such representations.

210 **DUTIES OF THE VICE CHAIR**

The vice chair shall preside in the absence of the chairperson.

220 **DUTIES OF THE SECRETARY**

The Executive Assistant to the Chief Executive Officer of the UNM Gallup Campus shall act as the recording secretary.

In the absence of the chairperson or secretary, another member of the Board shall act as signatory. The elected secretary shall be the official board secretary.

230 **INDIVIDUAL MEMBERS**

Members of the Board have no individual authority, unless delegated by the Local Board.

METHOD OF OPERATION

300 **AMENDMENT AND REVIEW OF BYLAWS AND OPERATING AGREEMENT**

300.1 **Board Bylaws**

The Board's Bylaws shall be reviewed annually at the summer retreat.

Bylaws or amendments to the existing Bylaws of the Board shall be proposed at one Board meeting and voted on at the next regular meeting. An affirmative vote by at least a simple majority of those members of the Board in attendance shall be necessary to adopt a bylaw or amendment. A proposed bylaw or amendment may be further amended at the next meeting and may then be voted on at the same meeting.

300.2 **REVIEW OF OPERATING AGREEMENT**

The Operating Agreement with the University of New Mexico Board of Regents shall be reviewed by all parties as deemed necessary, but at least biennially.

310 **BOARD MEETINGS**

The Chief Executive Officer's Office shall notify all Board members of Regular, Special, Information and Emergency meetings of the Board.

310.1 **Open Meetings Act**

Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Section 10-15-1 to 10-15-4) states that, except as may be otherwise provided in the constitution or the provisions of the Open Meetings Act, all meetings of the quorum of members of any board, council, commission or other policy-making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times.

Any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public.

Section 10-15-1(D) of the Open Meetings Act requires the Board to determine annually what constitutes reasonable notice of its public meetings.

310.2 **Regular Meetings**

The date and time of regular meetings will be established during the annual summer retreat or at the August meeting, or whenever a majority of the Board vote to change the existing date and time. ~~Meetings will be held on an alternating basis at the UNM Gallup Executive Conference Room and the UNM Gallup South Campus Conference Room unless otherwise announced.~~ The agenda for the regular meetings will be set up by the Chief Executive Officer and the chairperson and will be mailed to the Board no later than one week prior to the regular meeting.

~~The Second Amendment dated October 22, 2014 hereby replaces the deleted portion of the above paragraph.~~

The Third Amendment dated February 21, 2017 hereby replaces the Second Amendment.

Background and resource material pertinent to agenda items shall be distributed to Board members through the Chief Executive Officer's office and mailed to the Board no later than one week prior to the regular meeting.

Agenda items may be added for discussion only at the beginning of a regular meeting by a majority vote of the Board members present.

Regular meetings shall generally follow the standard parliamentary procedure of Robert's Rules of Order, except when otherwise provided by these bylaws.

Executive sessions may be called by the chairman of the Board when necessary.

Fifteen minutes shall be allowed in each regular meeting agenda for public input.

310.3 **Notice Requirements of Regular Meetings**

Based upon the meeting dates determined during the annual summer retreat or at the August Meeting, the Board shall review the Resolution Determining Reasonable Notice of Public Meetings of the UNM Gallup Local Board at the August or September meeting and determine whether any amendments are warranted. The Resolution shall be published annually listing the dates, time and location of monthly meetings. Monthly meeting agendas shall be given to the news media in the College District for publication at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall be posted in a conspicuous place in the Chief Executive Officer's office no later than seventy-two (72) hours before the regular meeting. If a meeting date or location is changed from the annual published schedule, notice will be given to the media for legal ad publication at least seventy-two (72) hours prior to the meeting.

NMSA 1978, 10-15-1(F).1 changed to 72 hour notice from 24 hour notice reflect a legislative amendment enacted in 2013 that requires a public body to make the agenda of a regular or special meeting available to the public at least 72 hours in advance of the meeting and to post meeting agendas on a public body's website if one is maintained.

Notices will be sent to all federally licensed broadcast stations and newspapers of general circulation in McKinley County that request in writing to receive copies of Board notices.

310.4 **Special Meetings**

Special meetings may be called at any time by the chairperson or by written request of any three (3) members of the Board, or by the Chief Executive Officer. An attempt shall be made to notify each Board member at least seventy-two (72) hours in advance.

For any such meeting, notice of the date, time and place shall be given to the news media for publication at least seventy-two (72) hours in advance of the meeting. A list of the agenda

items shall be posted in the Chief Executive Officer's Office. Special meetings shall be conducted according to the bylaws governing regular meetings, where applicable, and each meeting shall have an announced agenda.

NMSA 1978, 10-15-1(F).1 changed to 72 hour notice from 24 hour notice reflect a legislative amendment enacted in 2013 that requires a public body to make the agenda of a regular or special meeting available to the public at least 72 hours in advance of the meeting and to post meeting agendas on a public body's website if one is maintained.

310.5 **Emergency Meetings**

Emergency meetings will be called only under circumstances which demand immediate action. The governing Board shall avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or by any three (3) board members upon twenty-four (24) hour notice, unless threat of personal injury or property damage requires less notice. For any such meeting, an attempt shall be made to notify each Board member at least twenty-four (24) hours in advance.

Notice of the date, time and place of the Emergency meeting shall be given to the news media for publication at least twenty-four (24) hours in advance unless the threat of personal injury or loss or damage to property makes that impossible in which case notice will be given as soon as possible. The general subject matter of the meeting shall also be given.

Emergency meetings need not have an agenda; however, the general subject matter of such meetings should be announced.

Emergency meetings shall be conducted according to the bylaws governing regular meetings, where applicable.

310.6 **Information Meetings**

Information meetings may be called by the Chief Executive Officer or any Board member.

For such meetings, an attempt shall be made to notify each Board member at least seventy-two (72) hours in advance.

No official action by the Board may be taken, and a quorum need not be present to conduct such a meeting.

310.7 **Executive Sessions**

The governing Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(E) of the Open Meetings Act.

If any meeting is closed during an open meeting, such closure shall be approved by the majority vote of the quorum of the governing board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.

If the decision to hold a closed session is made when the governing board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subject to be discussed is given to the members and the general public.

Except as provided in Section 10-15-1(E), any action taken as a result of discussion in a closed meeting shall be made by vote of the governing board at an open public meeting.

310.8 **Quorum**

Three (3) Board members, meeting at a designated time and place, shall constitute a quorum for the purpose of conducting business. All action, motions, and decisions by the Board must be made by a majority vote of those present.

The only business that can be conducted in the absence of a quorum is to take measures to obtain a quorum, fix a time of adjournment, take a recess, or hold an information meeting.

310.9 **Procedures For Making Reports and Recommendations to the Board**

Reports, recommendations or requests for the Board may be submitted by any person. Such reports, recommendation or requests must be submitted to the Chief Executive Officer's office allowing sufficient time for copies to be submitted to individual Board members for study. Such material should be submitted at least ten (10) days in advance of a regular meeting.

310.10 **Adequate Information to Precede Action**

At any meeting, the Board shall defer action on any questions for which the Board determines insufficient information exists until such time as adequate information is furnished.

The Chief Executive Officer may be requested to examine and evaluate information and recommend action before the Board makes a decision.

310.12 **Minutes**

Minutes shall be kept of all Board meetings except meetings or portions of meetings closed pursuant to the New Mexico Open Meetings Act.

Draft minutes shall be prepared within ten (10) working days after any meeting.

Minutes shall not become official until approved by the Board and signed by the chairperson and elected secretary.

Minutes shall record the dates, time and place of the meeting, the names of Board members in attendance and those absent; a statement of what proposals were considered; and a record of any decisions made by the Board and of how each member voted at each vote.

All minutes, once official, shall be open to public inspection.

FIRST AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD

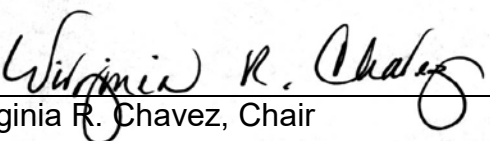
The Bylaws of the Local Board of the UNM Gallup Campus (“Bylaws”) are hereby amended pursuant to Section 300 of the Bylaws as follows:

1. Section 160 – Middle College High School (MCHS) is deleted in its entirety.
2. Section 161.1 – MCHS Governing Council is deleted in its entirety.

All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer’s Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing First Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on October 20, 2010.



Virginia R. Chavez, Chair



June Shack, Secretary

**SECOND AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus ("Bylaws") are hereby amended pursuant to Section 300 of the Bylaws as follows:

ORGANIZATION

110 **MEMBERS**

~~The Local Board of the UNM Gallup Campus of the University of New Mexico shall be composed of the five members elected by registered voters as follows: Positions One and Two by voters of the McKinley County School service area, Position Three by the voters of the Zuni Public School service area and Position Four and Five, by voters of McKinley County and Zuni Public Schools service areas.~~

The Fourth Amendment dated April 4, 2017 Organization 110 Members hereby replaces the Second Amendment.

METHOD OF OPERATION

310.2 **Regular Meetings**

~~Meetings will be held at the UNM Gallup Chief Executive Officer's Conference Room and once each semester at the UNM Gallup South Campus Conference Room unless otherwise announced.~~

The Third Amendment dated February 21, 2017 Method of Operation hereby cancels the Second Amendment to the Bylaws.

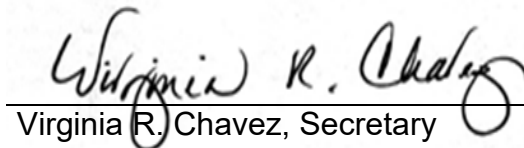
All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Second Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on October 22, 2014.



Ralph Richards, Vice Chair



Virginia R. Chavez, Secretary

**THIRD AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus (“Bylaws”) are hereby amended pursuant to Section 300 of the Bylaws as follows:

METHOD OF OPERATION

310.2 Regular Meetings

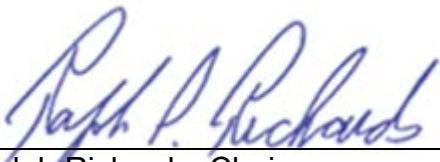
Meetings will be held at the UNM Gallup Executive Conference Room unless otherwise announced.

The Third Amendment Method of Operation hereby cancels the Second Amendment dated October 22, 2014 to the Bylaws.

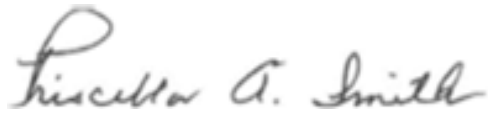
All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer’s Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Third Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on February 21, 2017.



Ralph Richards, Chair



Priscilla Smith, Secretary

**FOURTH AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus (“Bylaws”) are hereby amended pursuant to Section 300 of the Bylaws as follows:

ORGANIZATION

110 **MEMBERS**

The Local Board of the UNM Gallup Campus of the University of New Mexico shall be composed of the five members elected by registered voters as follows: Positions One, Two and Three by voters of the McKinley County School service area, and Positions Four and Five, by voters of McKinley County and Zuni Public Schools service areas.

The Fourth Amendment Organization hereby cancels the Second Amendment dated October 22, 2014 to the Bylaws.

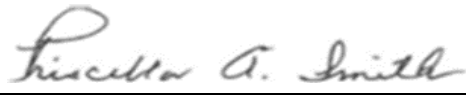
All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer’s Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Fourth Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on April 4, 2017.



Ralph Richards, Chair



Priscilla Smith, Secretary

**FIFTH AMENDMENT TO THE BYLAWS
OF
UNM GALLUP CAMPUS LOCAL BOARD**

The Bylaws of the Local Board of the UNM Gallup Campus (“Bylaws”) are hereby amended pursuant to Section 300 of the Bylaws as follows:

ORGANIZATION

**150 CENTER FOR CAREER AND TECHNICAL EDUCATION EXECUTIVE COMMITTEE
(CCTE)**

1. Section 150 – CENTER FOR CAREER AND TECHNICAL EDUCATION EXECUTIVE COMMITTEE (CCTE) is deleted in its entirety.

All other provisions of the Bylaws are hereby affirmed and remain unchanged.

Officer’s Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Fifth Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on January 17, 2023.

Ralph Richards, Chair

Rebecca Apel, Secretary