

UNM-Gallup Staff Council Minutes

Wednesday, March 29, 2023 | 9:30 a.m. | SSTC 120

Staff Council Executive Committee

President Frank Sanchez	Present
President-elect Tina Griego	Present
Treasurer Monica Wyaco	Present
Secretary Richard Reyes	Present
Member At Large Abigail Montoya	Not Present
Member At Large Grace Lueras	Present
Past President Denise Silva	Present

Staff & Guests Present:

Jacob LaCroix
Jacquelyn Vandever
Jessica Pino
Jayme McMahan
Shana Arviso
Angelia Hood
Ardene Johnson
Teyah Denetclaw
Jobi Herrera
Shanda Tom

1. Approval of Agenda

Motion: Monica Wyaco
Second: Denise Silva.
Discussion: None.
Opposition: Non.
Action: Motion approved.

2. Approval of Previous Meeting Minutes

Motion: Tina Griego.
Second: Richard Reyes.
Discussion: None.
Opposition: None.
Action: Motion approved.

3. Discussion/Action Items

- a. Safety Committee Presentation and request for staff participation – Jacob LaCroix, EMS instructor.
Discussion: LaCroix gave introduction about Safety Committee and its duties. He asked for more staff involvement. He noted that Ardene Johnson requested to be on the committee. Secretary Reyes said he would send out an email to request staff volunteers for committee.
Action: None.
- b. Staff Council Budget Presentation - Jayme McMahan, Director of Student Affairs and Administrative Liaison.
Discussion: McMahan gave presentation on Staff Council budget. There is no money currently available in the Staff Council index, but historically \$750 has been allocated per year. McMahan recommended

thinking about goals and how to support those financially, then present a budget request to the administration. She said there is also a separate checking account with Washington Federal that holds approximately \$1,200. McMahon recommended closing that account and moving funds to Staff Council index. Fundraising and solicitation policies were brought up. President Sanchez asked if McMahon could give a presentation or training to the Staff Council, and McMahon agreed.
Action: None.

c. Staff Council Wellness Committee – Frank Sanchez.

Discussion: Sanchez said new workgroup is focused on gym and wellness initiatives and is making significant progress with new exercise classes starting. Sanchez said progress is also being made on a World of Wellness program similar to ABQ campus.

4. Executive Committee Reports

a. President

- i. Timeclock system: Director of Business Operations Robert Griego will be available at next meeting to discuss and answer questions.
- ii. Administrative Support Position: Sanchez talked to Chancellor Sabrina Ezzell, but there is no money for the position. ABQ Staff Council said they would reach out to Board of Regents to see if they can help with funding. Another solution is to have student employee/intern.
- iii. Staff Council email has been established: UNMGSC@gmail.com.
- iv. Staff Council Budget: Sanchez said he would talk to Griego about the budget and budgeting process. He mentioned the possibility of awards for staff and requesting departments to pitch in money for awards.
- v. HR presentations: Sanchez said he would like to get HR to come to a meeting to answer questions about telecommute/remote-telework policy. Also to do presentation on changes to benefits, premiums, increases, etc. Also to collaborate on exit interviews. McMahon mentioned that exit interviews might be happening already, but she said onboarding could be something for Staff Council to focus on.
- vi. Staff Appreciation Week: Events are planned the week of May 22. Sanchez mentioned possibility of blank drive for Gallup Police Department.

b. President-elect

- i. Solicitation of Staff Comments/Survey: Tina Griego and Grace Lueras met and came up with questions for questionnaire. Griego said she would work with Richard Reyes and Carmen Wellborn on creating and disseminating the survey.

c. Treasurer

- i. No additional information after McMahon's presentation.

d. Secretary

- i. Staff Council web page.
- ii. BeKind Update.
- iii. Graduation Participation Survey.
- iv. Big Brothers Big Sisters fundraiser.

e. Members at Large.

- i. No report.

f. Past President

- i. No report.

5. Comments/Announcements

- a. Shanda Tom brought up idea of Secret Santa for employees. President Sanchez asked her to put together an outline to present to the council.

6. Next Meetings

Discussion: None.

Action: None.

7. Adjourn

Motion: Grace Lueras.

Second: Jessica Pino.

Discussion: None.

Opposition: None.

Action: Motion approved.